**HOUSING AUTHORITY OF THE BOROUGH OF HIGHLANDS**

**Ptak Towers**

**215 Shore Drive, Highlands, NJ 07732**

**December 16, 2019**

**REGULAR MEETING**

**Minutes**

**OPENING**

ED Dzema called the meeting to order at 6:30PM.

**ROLL CALL**

Present: Rebecca Wells, Commissioner

Ida Tkoch, Commissioner

Dolores Francy, Commissioner

Ellen Williams, Commissioner

Ray Goddard, Commissioner

Gloria Miller, Chairperson

Absent: Mae Rugg, Commissioner

Also Present: Douglas G. Dzema, Executive Director

 Renee DeMarco, Residential Operations Manager

 John Bonello, Esq.

**(Note: Hereafter, titles are abbreviated as: Chair, ViceChair, Comm, ED, Res, Atty)**

**PRESENTATION OF BILLS**

Motion made to approve the December 16, 2019 Bills List made by Comm Williams and seconded by Comm Wells . ED Dzema asked for a vote.

Aye (6) Wells, Tkoch, Francy, Williams, Goddard, Miller

 Nay (0)

 Abstention (0)

 Absent (1) Rugg

**RAD UPDATE**

**ED Dzema –** Gave update on status of projects taking place at both Ptak Towers and Jennie Parker Manor.

**FY20-032** – Resolution approving the interlocal agreement between the Housing Authority of the Borough of Highlands “HHA” and the Housing Authority of the City of Perth Amboy “HACPA”.

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Motion was made by Comm \_\_Williams\_\_\_\_\_ and seconded by Comm \_\_Wells\_\_\_\_\_.

Aye (6) Wells, Tkoch, Francy, Williams, Goddard, Miller

Nay (0)

Abstention (0)

Absent (1) Rugg

**FY20-033 –** Resolution appointing a fund commissioner to the New Jersey Public Housing Authority Joint Insurance Fund for fund year 2020.

Motion was made by Comm \_\_Goddard\_\_\_\_\_\_ and seconded by Comm \_\_Tkoch\_\_\_\_\_.

Aye (6) Wells, Tkoch, Francy, Williams, Goddard, Miller

Nay (0)

Abstention (0)

Absent (1) Rugg

**ADJOURNMENT** – ED Dzema closed the meeting at 6:45PM.

Motion made by Comm Goddard to move to adjourn meeting, and seconded by Comm Williams. All in favor.

Motion to adopt the December 16, 2019 Regular Board Meeting, Minutes moved by Commissioner \_\_Goddard\_\_\_\_\_\_\_\_and seconded by Commissioner \_\_Williams\_\_\_\_\_\_\_.

**Roll Call for Adoption of December 16, 2019 Regular Board Meeting Minutes**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Ayes** | **Nays** | **Absent** | **Abstain** |
| Commissioner Wells | X |  |  |  |
| Commissioner Rugg |  |  | X |  |
| Commissioner Tkoch  |  |  | X |  |
| Commissioner Francy |  |  | X |  |
| Commissioner Williams | X |  |  |  |
| Commissioner Goddard | X |  |  |  |
| Chairperson Miller | X |  |  |  |

The foregoing is a true copy of the Minutes adopted at a Regular Meeting of the Housing Authority of the Borough of Highlands, New Jersey, duly called and held on the 27th, day of January, 2020.

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 Douglas Dzema

 Executive Director

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