

# PRIVACY POLICY



This privacy notice provides information on how Hall Wood Consulting Ltd collects and processes your personal data when you visit our website or purchase a product or service. It is important that you read this privacy notice together with our website privacy policy which contains more detailed information about our data processing.

## **Important information and who we are**

Hall Wood Consulting Ltd is the controller and responsible for your personal data.

## **Contact details**

Our full details are Hall Wood Consulting Ltd, 12 Barn Hey Drive, Farington Moss, Leyland, PR26 6QX.

Full name of legal entity: Hall Wood Consulting Ltd      Name of Data Protection Officer: Lynsey Scruton

Email address: hello@hallwoodconsulting.com

## **1. The data we collect about you**

We may collect, use, store and transfer different kinds of personal data about you as follows:

- Identity Data
- Contact Data
- Financial Data
- Transaction Data
- Technical Data
- Profile Data
- Usage Data
- Marketing and Communications Data

## **2. How we use your personal data**

We will only use your personal data for the purpose for which we collected it which include the following:

- To register you as a new customer
- To process your order
- To manage your relationship with us
- To improve our website, products/services, marketing or customer relationships.
- To recommend products or services which may be of interest to you.

## **3. How we share your personal data**

We do not share your personal data with external third parties, without your consent.

## **4. International transfers**

We may transfer, store and process your personal data outside the UK. We use Microsoft for email and data storage.

## **5. Your legal rights**

Under certain circumstances, you have rights under data protection laws in relation to your personal data including the right to receive a copy of the personal data we hold about you and the right to make a complaint at any time to the Information Commissioner's Office, the UK regulator for data protection issues ([www.ico.org.uk](http://www.ico.org.uk)).

## **6. Further details**

If you are looking for more information on how we process your personal data including on data security, data retention and lawful processing bases, please access our website privacy policy.