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April 4, 2024

Hampton Roads Chapter  
4 ZILBER CT  
HAMPTON, VA 23669-1139

To Whom it May Concern:

This letter verifies the nonprofit status of the Hampton Roads Chapter of the Penn State Alumni Association. The affiliate group's EIN is 47-1501462. The affiliate group falls under the Penn State Alumni Association's (PSAA) Group Exemption, Group Exemption Number 3691, as a subordinate organization of PSAA.

The PSAA organization is exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code as described in sections 509(a)(1) and 170(b)(1)(A)(vii). Per our IRS group exemption letter, donors may deduct eligible contributions made directly to our subordinate organizations as provided in Section 170 regarding charitable contributions. We encourage donors to utilize available University resources for fund solicitation, as that removes the need for the group to issue gift receipts.

Per IRS Publication 4573, donors may rely on verification from PSAA, as the central organization, regarding tax deductibility of contributions made directly to subordinate organizations covered in a Section 501(c)(3) group exemption ruling. A Tax Exempt Organization Search on the IRS website can also confirm the subordinate organization is covered by our group exemption ruling.

Sales tax is a state and local tax issue; therefore, sales tax exemption does not extend to your group based on the tax exemption discussed above. Many states/cities do allow non-profit organizations to be exempt from sales tax, however, a registration process may be required for you to receive the sales tax exemption and it may only apply to specific types of purchases.

Under terms of the Association's bylaws, a charter has been granted to this affiliate group of PSAA and it requires them to assist in promoting both Penn State University programs and PSAA fellowship and welfare of alumni, students, parents of students, and other friends of the University to achieve our mission. The mission of the Alumni Association is to connect alumni to the University and to each other, to provide valued services to members, and to support the University's mission of teaching, research, and service.

If you have questions, please feel free to contact me at (814) 865-5197 or via email at dkf108@psu.edu.

Sincerely,

A handwritten signature in black ink that appears to read "Doreen Ferretti".

Doreen Ferretti  
Chief Financial Officer