



Simplify Expense Claims for Everyone

No More Lost Receipts or Endless Email Chains

Still using email and spreadsheets to manage employee expense claims?

This often leads to missing receipts, delays in approvals, and frustrated employees who wait weeks for reimbursements.

Introducing: Smart Expense Claim Automation

A fully automated workflow to handle claims from submission to payment, built using Microsoft Power Platform or Google Workspace tools.

What You Get:

- Digital expense claim form (Power Apps, Google Forms, or Microsoft Forms)
- One-click manager approval via email or Teams
- Automated routing to finance team
- Central record of all claims (SharePoint List or Google Sheet)
- Optional PDF summary and reimbursement notifications

Benefits:

- Faster approvals and reimbursements
- No lost receipts or manual tracking
- Clear audit trail for compliance
- Happier employees and smoother finance workflows

Perfect For:

- Businesses with 10–200 staff
- Teams without an expensive finance platform
- Finance or admin teams buried in paperwork

Packages Start From:

BASIC	STANDARD	PREMIUM
£350	£550	£750
Digital form	Everything in Basic, plus:	Everything in Standard, plus:
1-level approval	2-level approval	PDF summary & dashboard
Finance routing	Status updates	1 month of support

Timeline: 2–4 weeks to go live

Ready to simplify your leave process? Visit www.projectide.uk or book a free 30-minute consultation.