

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF
KELVINGTON NO. 366 HELD AT THE R.M. OFFICE, 201 MAIN STREET, KELVINGTON,
SK ON THURSDAY THE 9TH DAY OF JANUARY, 2025.**

Reeve - Maurice Patenaude
Councillor Division 1 – Garth Lindgren
Councillor Division 2 – Miller Hendren
Councillor Division 3 – Richard Niezgoda
Councillor Division 5 – Curtis Nerlien
Councillor Division 6 – Cameron Nygren
Administrator – Heather Elmy

Call To Order

The meeting was called to order by Reeve Patenaude at 9:00 a.m.

Res **Approve Minutes of Regular Meeting – December 12, 2025**
2025-001 **Moved By:** Garth Lindgren

That the minutes of the December 12, 2024, regular council meeting be approved.

CARRIED

Res **Statement of Financial Activities - December, 2024**
2025-002 **Moved By:** Miller Hendren

That the Statement of Financial Activities for the month of December 2024, be adopted as presented.

CARRIED

Res **Bank Reconciliation - December, 2024**
2025-003 **Moved By:** Richard Niezgoda

That the Bank Reconciliation for the month of December 2024, be adopted as presented.

CARRIED

Res **Credit Card Reconciliation**
2025-004 **Moved By:** Curtis Nerlien

That the MasterCard Statement(s) for the following period(s) be approved:

- November 22, 2024 to December 22, 2024

CARRIED

Res **Payment of Accounts (per attached list)**
2025-005 **Moved By:** Garth Lindgren

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 8167 to 8188
- Credit Card No. 337 to 340
- Payroll: Cheque No. EP162 to EP164
- Council Indemnity: O-1-122024, O-5-122024, O-6-122024
- Receiver General O-31-122024
- SaskPower O-32-122024
- SaskTel O-33-122024
- SaskEnergy O-34-122024
- Town of Kelvington O-35-122024
- Prairie North Coop O-36-112024/37-112024
- Greenland Waste O-38-112024
- John Deere Financial O-39-122024
- Municipal Employees Pension Plan O-43-122024
- Munisoft O-45-012025/45-0120252

CARRIED

Date: February 13, 2025 Reeve: _____ Admin: _____

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SK ON THURSDAY THE 9TH DAY OF JANUARY, 2025.**

Councillor Nygren entered the meeting at 9:45 a.m.

Res **Correspondence - Acknowledge Presentation**
2025-006 **Moved By:** Miller Hendren

That the following correspondence be accepted and filed:

- SARM Rural Dart
 - December 2024 - Janaury 2025
- SARM Rural Sheaf - December 2024
- December 31, 2024: NEATPC Meeting Notice
- December 2024: PHH Newsletter, Winter 2024

CARRIED

Res **Authorize 2025 SARM Programs**
2025-007 **Moved By:** Richard Niezgoda

That Council authorize payment to S.A.R.M. of 2025 premiums for the following programs:

- SARM Fidelity Bond Self-Insurance Plan
- SARM Liability Self-Insurance Plan
- SARM Property Self-Insurance Plan
- SARM Benefits Plan (Short-Term Disability - Employees and Council)
- SARM Extended Health & Dental Benefits (Permanent Employees and Council Members)
- SARM Group Life Insurance Plan
- Long Term Disability Benefits and Optional Life Insurance (with both premiums being recovered by payroll deduction in 2025)

CARRIED

Res **2025 WCB Compensation Coverage**
2025-008 **Moved By:** Curtis Nerlien

That Council approve the RM's 2025 coverage under the Workers' Compensation Act be set at the minimum coverage rate for all council members and at the full salary or estimated wage coverage rate for all municipal employees.

CARRIED

Res **2024 Year End Transfers to Reserve Accounts**
2025-009 **Moved By:** Cameron Nygren

That Council approve retro-active to December 31, 2024, the transfer of funds as per the following:

- Civic Address Signage - Township & Range road signs and brackets:
 - Purchased from 1st Choice Graphics, St. Brieux, SK.
 - Transfer from Reserve - Future Capital Expenditures (Acct 310-100-100) = \$11,724.67
- Transfer to Reserve - Service Truck (Acct 310-100-440)
 - From Reserve - Future Capital Expenditures (310-100-100) = \$26,275.33
- Transfer from Reserve - Culverts (Acct 310-100-450)
 - To Chequing (110-110-120) \$25,000.00 (as per 2024 Operating Budget)

CARRIED

Res **Reserve Account - RM Division Accounts**
2025-010 **Moved By:** Garth Lindgren

That Council approve the establishment of the following reserve account retro-active to December 31, 2024:

- Reserve – RM Division Accounts (Account 310-100-520)
 - Transfers to and from all reserve accounts are held in Savings account 110-110-150

Date: February 13, 2025 Reeve: _____ Admin: _____

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CARRIED

Res 2025-011 2024 Division Financial Accounts - Reserve Transfer
Moved By: Miller Hendren

That as per Policy 200-70, Division Financial Accounts, Council approves retro-active to December 31, 2024, the transfer of the 2024 RM Division Account ending balances to be used in the 2025 fiscal year as per the following:

- Transfer to Reserve - RM Division Accounts (310-100-520)
 - From Chequing (110-110-120) \$124,389.57

CARRIED

Res 2025-012 AMENDMENT 2024-218 - Authorization to Setup Electronic Funds Transfer (EFT) Direct Deposit
Moved By: Richard Niezgoda

That Council amend Resolution 2024-218 to include the following:

That Council authorize Administrator Heather Elmy to proceed with setting up the RM's Electronic Funds Transfer (EFT) direct deposit through Accent Credit Union - CAFT for the payment of vendor invoices if requested:

- Uploader Role: Administrator Heather Elmy
- Authorizer Role: Reeve Maurice Patenaude
- Authorizer Role: Deputy Reeve Miller Hendren
- Credit Limit Per Day = \$35,000
- Credit Limit Per Month = \$50,000
- Individual Vendor Per Transaction Amount = \$15,000
- Per File Transaction Amount = \$30,000

CARRIED

Res 2025-013 Civic Address Registry - Road Names
Moved By: Curtis Nerlien

That the Rural Municipality of Kelvington No. 366 has adopted the Saskatchewan Provincial Standard System of Rural and Urban Addressing as adopted by SARM and that the roads indicated below be names as follows:

- Woodys Drive (Surface Parcel Number 164607431)
- Service Road (Surface Parcel Number 164607330, 164607341, 164607442)
- South View Road (Surface Parcel Number 164607329)
- Hummingbird Drive (Surface Parcel Number 153105386)
- Kehrig Road (Surface Parcel Number 161814607, 161814629, see attached map)
- Francis Avenue (Surface Parcel Number 161814618)
- Teale Drive (Surface Parcel Number 165144326)
- Park Drive (See attached map)
- Cove Avenue (See attached map)

CARRIED

Res 2025-014 2025 Summer Gravel Spreading Tender
Moved By: Cameron Nygren

That Council authorize advertise on SaskTenders for the RM's 2025 gravel loading, hauling and spreading requirements, estimated at 19,000 cubic yards from three (3) locations; and that the deadline for receipt of tenders be 3:00 pm (SK time), February 7, 2025.

CARRIED

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Res **Authorize Purchase of Service Truck**
2025-015 **Moved By:** Garth Lindgren

That Council intends to purchase a service truck in 2025 and authorizes member(s) of council to look for and purchase a service truck up to a maximum purchase price of \$40,000.00 including taxes; the council member(s) making the purchase will require verbal approval from the other members of council prior to confirming the purchase and a resolution of council will be passed at the next regular meeting to complete the approval of the purchase.

CARRIED

Res **Adjournment**
2025-016 **Moved By:** Miller Hendren

That this meeting now adjourn at 12:10 p. m.

CARRIED

Reeve: _____

Admin: _____

SEAL