

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF  
KELVINGTON NO. 366 HELD AT THE R.M. OFFICE, 201 MAIN STREET, KELVINGTON,  
SK ON THURSDAY THE 8TH DAY OF MAY, 2025.**

Reeve - Maurice Patenaude

Councillor Division 1 – Garth Lindgren (via conference call)

Councillor Division 2 – Miller Hendren

Councillor Division 3 – Richard Niezgoda

Councillor Division 5 – Curtis Nerlien

Councillor Division 6 – Cameron Nygren

Administrator – Heather Elmy

## Call To Order

The meeting was called to order by Reeve Patenaude at 8:00 a.m.

## Conflict of Interest Declarations

Reeve Patenaude asked all members of council to review the agenda for any possible conflicts of interest.

Res  
2025-071

## Approve Minutes of Regular Meeting – April 10, 2025

**Moved By:** Miller Hendren

That the minutes of the April 10, 2025, regular council meeting be approved.

**CARRIED**

**Res**  
2025-072

## Statement of Financial Activities - April, 2025

**Moved By:** Richard Niezgoda

That the Statement of Financial Activities for the month of April 2025, be adopted as presented.

**CARRIED**

**Res**  
2025-073

## Bank Reconciliation - April, 2025

**Moved By:** Curtis Nerlien

That the Bank Reconciliation for the month of April 2025, be adopted as presented.

**CARRIED**

**Res**  
2025-074

## Credit Card Reconciliation

**Moved By:** Miller Hendren

That the MasterCard Statement(s) for the following period(s) be approved:

- March 22, 2025 to April 21, 2025

**CARRIED**

**Res**  
2025-075

**Payment of Accounts (per attached list)**

**Moved By:** Richard Niezgoda

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 8240 to 8255
  - Total = \$103,492.24
- Online and Pre-Authorized Payments
  - Total = \$21,888.55
- Credit Card Payments 356 to 359
  - Total = \$3,132.31
- e-Transfer Payments 15
  - Total = \$799.20
- Payroll Payments 182-184
  - Total = \$11,904.49

**CARRIED**

Date: June 12, 2025    Reeve:                      Admin:

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<b>Res</b> 2025-076	<b>Correspondence - Acknowledge Presentation</b> <b>Moved By:</b> Curtis Nerlien  That the following correspondence be accepted and filed: 2025-Apr-15 – SARM RURAL DART 2025-apr-15 – SASK ASSOCIATION OF WATERSHED – April Newsletter 2025-Apr-22 – SARM RURAL DART 2025-Apr-24 – SARM PLANT HEALTH NETWORK – Newsletter Spring 2025 2025-Apr-29 – SARM RURAL SHEAF – April 2025 2025-May-01 – OMBUDSMAN SASKATCHEWAN – Annual Report 2024& Code of Ethics Case Example 2025-May-02 – AG IN THE CLASSROOM 2025-May-02 – SARM UPDATE – Proposed Amendments to Municipal Acts 2025-May-05 – RCMP – Combined Traffic Services Sask 2025-May-05 – SASKPOWER – 2025 Wood Pole Maintenance Program 2025-May-06 – SARM RURAL DART  <b>CARRIED</b>  Councillor Nygren entered the meeting at 9:35 a.m.
<b>Res</b> 2025-077	<b>2025 Culvert/Sign Requirements</b> <b>Moved By:</b> Cameron Nygren  That Council authorize the purchase of the following culverts and couplers: <ul style="list-style-type: none"><li>• Dionco Sales:<ul style="list-style-type: none"><li>• Plastic 300 mm x 6 metres = Quantity 14 plus 7 couplers</li></ul></li></ul> <b>CARRIED</b>
<b>Res</b> 2025-078	<b>Authorize Subscription to CAT VisionLink Services</b> <b>Moved By:</b> Garth Lindgren  That Council authorized the enrollment of the RM of Kelvington No. 366 to the CAT VisionLink subscription services for the graders - Unit #1 & Unit #2, effective immediately.  <b>CARRIED</b>
<b>Res</b> 2025-079	<b>Hillcrest Cemetery Grass Cutting - Authorize Contractor</b> <b>Moved By:</b> Miller Hendren  That the RM contract Neil Veilleux, Kelvington, SK to provide grass cutting services at the Hillcrest Cemetery located at NE 24-38-12-W2 at the agreed upon terms and rates.  <b>CARRIED</b>
<b>Res</b> 2025-080	<b>2024 Audited Financial Statement - Review &amp; Approval</b> <b>Moved By:</b> Richard Niezgoda  That Council acknowledge receipt of and approve the audited Annual Financial Statement of this municipality for the year ended December 31, 2024.  <b>CARRIED</b>
<b>Res</b> 2025-081	<b>2025 Budget - Review and Adoption</b> <b>Moved By:</b> Curtis Nerlien  That Council approve the 2025 RM of Kelvington No. 366 budget, as annexed to the minutes hereto.  <b>CARRIED</b>

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<b>Res</b> 2025-082	<b>Bylaw 104-2025 Establish Mill Rate Factors - 1st Reading</b> <b>Moved By:</b> Cameron Nygren  That Bylaw 104-2025, a bylaw to establish mill rate factors on municipal taxes, be read for the first time.  <b>CARRIED</b>
<b>Res</b> 2025-083	<b>Bylaw 104-2025 Establish Mill Rate Factors - 2nd Reading</b> <b>Moved By:</b> Garth Lindgren  That Bylaw 104-2025, a bylaw to establish mill rate factors on municipal taxes, be read for the second time.  <b>CARRIED</b>
<b>Res</b> 2025-084	<b>Bylaw 104-2025 Establish Mill Rate Factors</b> <b>Moved By:</b> Miller Hendren  That Bylaw 104-2025, a bylaw to establish mill rate factors on municipal taxes, be given three readings at this meeting.  <b>CARRIED</b>
<b>Res</b> 2025-085	<b>Bylaw 104-2025 Establish Mill Rate Factors - 3rd Reading &amp; Adoption</b> <b>Moved By:</b> Richard Niezgoda  That Bylaw 104-2025, a bylaw to establish mill rate factors on municipal taxes, be read for the third time and adopted.  <b>CARRIED</b>
<b>Res</b> 2025-086	<b>2025 Mill Rate</b> <b>Moved By:</b> Curtis Nerlien  That Council approves the setting of the RM of Kelvington No. 366 2025 mill rate at 6.7.  <b>CARRIED</b>
<b>Res</b> 2025-087	<b>Res. 2024-181 - Authorize Purchase of New Grader in 2025 - AMENDED</b> <b>Moved By:</b> Cameron Nygren  That Res. 2024-181, Authorize Purchase of New Grader 2025, be amended as per the following:  That Council authorize the 2025 purchase of a new 2025 CAT 150JOY-BR motor grader (Serial No. CAT0EB401348) from Finning and Capital I Quick Attach Lift and One-Way Plow, including the trade in of the RM's 2020 John Deere 870GP motor grader (Serial No. 1DW870GPCKF703027) as per the Sales Agreement dated November 18, 2024; and that the purchase amount be funded as per the following: <ul style="list-style-type: none"><li>Account 190-900-100 - Capital Trust Fund = \$200,000.00<ul style="list-style-type: none"><li>Repayment amounts of <u>\$100,000.00</u> per year in the years of <u>2027 &amp; 2028</u>.</li></ul></li><li>Account 310-100-480 - Reserve - Motor Grader = \$168,093.69</li><li>2025 Operating Budget = \$23,057.61</li></ul> <b>CARRIED</b>
<b>Res</b> 2025-088	<b>Sale of 1981 John Deere 4440 - Tender Awarded</b> <b>Moved By:</b> Miller Hendren  That Council award the tender for the sale of the RM's 1981 John Deere 4440 (Serial No. 055359RW) for the tender amount of \$20,500.00.  <b>CARRIED</b>

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- Res**  
2025-089

**RM Division Financial Accounts Reserve - Transfer from Reserve Account**  
**Moved By:** Garth Lindgren

That Council approve the transfer of funds as per the following:

  - Transfer from Reserve - RM Division Accounts (310-100-520)
    - To Chequing (110-110-120) \$124,389.57 (as per 2025 Operating Budget)

**CARRIED**
- Res**  
2025-090

**Authorize Purchase of Oil Tote & Pump**  
**Moved By:** Richard Niezgoda

That Council approve the purchase of an oil tote from Finning and pump from the Parkland Coop for use at the Kelvington RM Shop.

These purchases will be funded as per the following:

  - Finning/Cat Credit - Oil Tote:
    - Acct 530-425-111 - Oil & Gas Kelv Shop
  - 2025 Operating Budget - Pump:
    - Acct 530-425-111 - Oil & Gas Kelv Shop

**CARRIED**
- Res**  
2025-091

**Authorize Purchase of Gates - Red Deere Pit**  
**Moved By:** Curtis Nerlien

That Council approve the purchase of 2 x 16 ft metal gates from the Prairie North Coop to be installed at the Red Deere Pit gravel stockpile site located at the NE 19-40-12-W2.

**CARRIED**
- Res**  
2025-092

**Fire Ban - Implemented April 28, 2025**  
**Moved By:** Cameron Nygren

WHEREAS: In the opinion of the Rural Municipality of Kelvington No. 366, an extreme fire hazard condition exists within the municipality;

THEREFORE:

  - 1) No person shall light, or start or allow or cause to be lighted, ignited or started a fire of any kind whatsoever in the open air, this includes without limitation controlled burns, burning barrel fires, recreational fires or smudge fires but does not include CSA-approved self-contained heating devices or pressurized stoves.
  - 2) The lighting or discharge of fireworks is strictly prohibited.

This fire ban includes and does apply to all lands located within the Rural Municipality of Kelvington No. 366;

This order takes effect Monday, April 28, 2025, at 9:00 AM, and will continue to be in effect until further notification from the Municipality.

**CARRIED**
- Res**  
2025-093

**Yellow Quill Fire Invoice - Discussion**  
**Moved By:** Garth Lindgren

That Council authorizes the Administrator to respond to Yellow Quill First Nation's request for assistance in invoicing for fire service.

**CARRIED**

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**Res**  
2025-094

**2025 Appointment of Bylaw Enforcement Officer**  
**Moved By: Miller Hendren**

That the RM of Kelvington No. 366 appoint North East Enforcement Services Inc. as the Bylaw Enforcement Officer for the Municipality effective for the period of January 1, 2025 to December 31, 2025.

This appointment may be terminated by Council or by North East Enforcement Services Inc. by giving the other party notice in writing specifying the date for such termination, which shall be not less than 30 days after the date of receipt of such notice.

**CARRIED**

**Res**  
2025-095

**Term Deposit - Renewal 2025**  
**Moved By: Richard Niezgoda**

That Council approves the renewal of the RM's term deposit at Accent Credit Union for an 18 month term at the agreed upon interest rate.

**CARRIED**

Res Kelvingt  
ACKNOWLEDGE Minutes

## Kelvington & District Fire Fighting Association - April 23, 2025, Meeting Minutes

That Council acknowledges receipt of the Kelvington & District Fire Fighting Association's April 23, 2025, meeting minutes.

**Res**  
2025-096

**Adjournment**  
**Moved By:** Curtis Nerlien

That this meeting now adjourn at 12:40 p. m.

**CARRIED**

### Delegations:

8:30 am Sgt. Sean Carlson, RCMP  
10:00 am Brett Spray, APAS

Reeve:

Admin:

SEAL