

RM of Kelvington No. 366

**MINUTES OF THE REGULAR MEETING OF
THE COUNCIL OF THE R.M. OF KELVINGTON NO. 366
HELD AT THE R.M. OFFICE, 201 MAIN STREET, KELVINGTON, SK
ON THURSDAY THE 8TH DAY OF JANUARY, 2026.**

Reeve - Maurice Patenaude
Councillor Division 1 – Garth Lindgren
Councillor Division 2 – Miller Hendren (absent)
Councillor Division 3 – Richard Niezgoda
Councillor Division 5 – Curtis Nerlien
Councillor Division 6 – Cameron Nygren
Administrator – Heather Elmy

1 Call To Order

The meeting was called to order by Reeve Patenaude at 8:15 a.m.

2 Review Agenda - Discuss any requested amendments

3 Conflict of Interest Declarations

Reeve Patenaude asked all members of council to review the agenda for any possible conflicts of interest.

**Res 2026-001 4 Approve Minutes of Regular Meeting – December 11, 2025
Moved By: Garth Lindgren**

That the minutes of the December 11, 2025, regular council meeting be approved.

CARRIED

**Res 2026-002 5 Statement of Financial Activities - December, 2025
Moved By: Richard Niezgoda**

That the Statement of Financial Activities for the month of December 2025, be adopted as presented.

CARRIED

**Res 2026-003 6 Bank Reconciliation - December, 2025
Moved By: Curtis Nerlien**

That the Bank Reconciliation for the month of December 2025, be adopted as presented.

CARRIED

**Res 2026-004 7 Credit Card Reconciliation
Moved By: Garth Lindgren**

That the MasterCard Statement(s) for the following period(s) be approved:

- November 22 to December 22, 2025

CARRIED

Date: February 19, 2026 Reeve: _____ Admin: _____

Res
2026-005

8 Payment of Accounts (per attached list)

Moved By: Richard Niezgoda

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 8392 to 8403
 - Total = \$77,875.81
- Online and Pre-Authorized Payments
 - Total = \$21,162.60
- Credit Card Payments 377 to 379
 - Total = \$213.78
- e-Transfer Payments 46 to 52
 - Total = \$2,699.60
- Payroll Payments 246 to 248
 - Total = \$10,996.35

CARRIED

Councillor Nygren entered the meeting at 9:30 a.m.

9 Budget Review – December, 2026

10 Unpaid Taxes Review

Res
2026-006

11 Correspondence - Acknowledge Presentation

Moved By: Cameron Nygren

That the following correspondence be accepted and filed:
2025-Dec-10 – NEATPC – Approved Meeting Minutes August 2025
2025-Dec-16 - SARM RURAL DART
2025-Dec-19 – SARM – Plant Health Network Division 4 – Winter PHN Newsletter
2025-Dec-19 – SASK WATERSHED AUTHORITY – December Newsletter
2025-Dec-21 – NEATPC – Winter Maintenance Highways
2025-Dec-30 – SARM RURAL SHEAF – December 2025

CARRIED

12 Safety Program - Update

13 Foreman Report

14 Council Training - SEEDS FOR ELECTED OFFICIALS

15 Unfinished Business

15.1 Request for Installation of Approach Connecting to Highway

Res
2026-007

15.1.1 Policy 400-40 - Approach Construction Policy Revised

Moved By: Cameron Nygren

That Council adopt revisions to Policy 400-40, Approach Construction Policy, as per the policy document attached hereto.

CARRIED

15.2 Access to SW 08-37-10-W2 - Undeveloped Road Allowance

Res **15.2.1 Authorize Response to Landowner (Complaint File No. 2025-004)**
2026-008 **Moved By:** Garth Lindgren

That Council authorize the Administrator to send correspondence to the owner of NW 08-37-10-W2 regarding public access to an undeveloped road allowance.

CARRIED

15.3 Unfinished business and/or updates

16 New Business

Res **16.1 Authorize 2026 SARM Programs**
2026-009 **Moved By:** Richard Niezgoda

That Council authorize payment to SARM of 2026 premiums for the following programs:

- SARM Fidelity Bond Self-Insurance Plan
- SARM Liability Self-Insurance Plan
- SARM Property Self-Insurance Plan
- SARM Benefits Plan (Short-Term Disability - Employees and Council)
- SARM Extended Health & Dental Benefits (Permanent Employees and Council Members)
- SARM Group Life Insurance Plan
- Long Term Disability Benefits and Optional Life Insurance (with both premiums being recovered by payroll deduction in 2026)

CARRIED

16.2 2026 SARM Membership Fee/Member Service Fee Schedule

Res **16.3 2026 WCB Compensation Coverage**
2026-010 **Moved By:** Curtis Nerlien

That Council approve the RM's 2026 coverage under the Workers' Compensation Act be set at the minimum coverage rate for all council members and at the full salary or estimated wage coverage rate for all municipal employees.

CARRIED

Res **16.4 2025 Year End Transfers to Reserve Accounts**
2026-011 **Moved By:** Cameron Nygren

That Council approve retro-active to December 31, 2025, the transfer of funds as per the following:

- Transfer to Reserve - Tractor (310-100-410)
 - From Chequing (110-110-120) \$80,000.00 (2025 Operating Budget)
- Transfer to Reserve - Mower (310-100-420)
 - From Chequing (110-110-120) \$50,000.00 (2025 Operating Budget)
- Transfer to Reserve - Other Equipment (310-100-430)
 - From Chequing (110-110-120) \$20,000.00 (2025 Operating Budget)
- Transfer to Reserve - Grader (310-100-480)
 - From Chequing (110-110-120) \$100,000.00 (2025 Operating Budget)

Date: February 19, 2026 Reeve: _____ Admin: _____

- Transfer to Reserve - Bridge (310-100-400)
 - From Chequing (110-110-120) \$50,000.00 (2025 Operating Budget)

CARRIED

16.5 2026 Summer Gravel Spreading Discussion

Res
2026-012

16.6 2025 Tax Abatement(s)
Moved By: Garth Lindgren

That Council approve 2025 property tax abatement(s) as identified below for the following properties:

- Roll # 1420
 - Municipal = \$58.35
 - School = \$1.58
 - Total = \$59.93

CARRIED

Res
2026-013

16.7 2025 Year End Allowances for Uncollectibles
Moved By: Richard Niezgoda

That retroactive to December 31, 2025, the RM's Allowances for Uncollectibles have been adjusted as per the following:

- Uncollectible Taxes (Municipal Only):
 - 2024 = 101.33
 - 2025 = 107.00
 - Increase = 5.67
- Uncollectible Taxes - Tax Title Property (Municipal & Costs Only):
 - 2024 = 249.17
 - 2025 = 1,785.20
 - Increase = 1,536.03

CARRIED

16.8 Bylaw 107-2026 - Animal Control Bylaw - Discussion

16.9 Policy 400-15 Dust Suppression Revised - Discussion

16.10 2025-26 Beaver Tail Grant Program - Update & Deadline

16.11 2025-26 WSA Beaver Grant - Update & Deadline

16.12 SaskTel Cable Installation - Review Plans

Res
2026-014

16.13 RMAA 2026 Div. 4 Spring Meeting - Authorize Admin Attendance
Moved By: Curtis Nerlien

That Administrator, Heather Elmy, be authorized to attend the following meeting:

- 2026 RMAA Division 4 Spring Meeting being held at Kelvington, SK on April 10, 2026, and that she be paid the per diem rates plus expenses pursuant to current policy.

CARRIED

Res
2026-015

16.14 Request for Donation - Wilderness Survival Guide

Moved By: Cameron Nygren

That Council approve the donation of \$150.00 to the Search and Rescue Saskatchewan Association of Volunteers Annual Wilderness Survival Guide project.

CARRIED

16.15 Division Accounts - Updates & Other Business

Res
2026-016

17 Adjournment

Moved By: Garth Lindgren

That this meeting now adjourn at 12:30 p. m.

CARRIED

18 Delegations: n/a

19 Next Meeting: February 19, 2026 at 8:00 am (3rd THURSDAY)

Reeve: _____

Admin: _____

SEAL