

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF  
KELVINGTON NO. 366 HELD AT THE R.M. OFFICE, 201 MAIN STREET, KELVINGTON,  
SK ON THURSDAY THE 11TH DAY OF JULY, 2024.**

Reeve - Maurice Patenaude  
Councillor Division 1 – Garth Lindgren  
Councillor Division 2 – Miller Hendren  
Councillor Division 3 – Richard Niezgoda  
Councillor Division 5 – Curtis Nerlien  
Councillor Division 6 – Cameron Nygren  
Administrator – Heather Elmy

**Call To Order**

The meeting was called to order by Reeve Patenaude at 8:00 a.m.

**Res**                                 **Approve Minutes of Regular Meeting – June 12, 2024**  
2024-110                         **Moved By:** Garth Lindgren

That the minutes of the June 12, 2024, regular council meeting be approved.  
**CARRIED**

**Res**                                 **Approve Minutes of Special Meeting - June 28, 2024**  
2024-111                         **Moved By:** Miller Hendren

That the minutes of the June 28, 2024, special council meeting be approved.  
**CARRIED**

**Res**                                 **Statement of Financial Activities - June, 2024**  
2024-112                         **Moved By:** Richard Niezgoda

That the Statement of Financial Activities for the month of June, 2024, be adopted as presented.  
**CARRIED**

**Res**                                 **Bank Reconciliation - June, 2024**  
2024-113                         **Moved By:** Curtis Nerlien

That the Bank Reconciliation for the month of June, 2024, be adopted as presented.  
**CARRIED**

**Res**                                 **Credit Card Reconciliation**  
2024-114                         **Moved By:** Cameron Nygren

That the MasterCard Statement(s) for the following period(s) be approved:  
• May 23, 2024 to June 21, 2024  
**CARRIED**

**Res**                                 **Payment of Accounts (per attached list)**  
2024-115                         **Moved By:** Garth Lindgren

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 8056 to 8071
- Credit Card No. 315 to 318
- Payroll: Cheque No. EP000108 to EP0000116
- Council Indemnity: O-1-062024, O-5-062024
- Receiver General O-31-062024
- SaskPower O-32-062024
- SaskTel O-33-062024
- SaskEnergy O-34-062024
- Prairie North Coop O-37-052024
- Greenland Waste O-38-052024
- John Deere Financial O-39-062024

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- Ministry of Finance - Horizon O-41-062024
- Ministry of Finance - NE O-42-062024
- Municipal Employees Pension Plan O-43-062024

**CARRIED**

**Res**  
2024-116

## Correspondence - Acknowledge Presentation

**Moved By:** Miller Hendren

That the following correspondence be accepted and filed:

- SARM Rural Dart: June - July 2024
- SARM Rural Sheaf - June 2024
- June 14, 2024: Sask Watershed Newsletter
- June 25, 2025: NEATPC Meeting Minutes - April 11, 2023 & January 9, 2024

**CARRIED**

**Res**  
2024-117

## 2024 Culvert Order

**Moved By:** Richard Niezgoda

That Council authorizes the purchase of the following culvert from Armtec at the agreed upon terms and conditions:

- 1 x one-piece steel = 600 mm x 2.8 mm x 13 m
- 1 x one-piece steel = 300 mm x 2.8 mm x 13 m
- 3 x one-piece steel = 1500 mm x 3.5 mm x 15 m
- 2 x one-piece steel = 1800 mm x 3.5 mm x 20 m
- 2 x one-piece steel = 600 mm x 3.5 mm x 10 m and coupler

**CARRIED**

## Res ACKNOWLEDGE

## 2024 Education Property Tax Mill Rates & Tax Levies - Kelvington/Archgrove C&D:

That Council acknowledges:

- The 2024 Education Property Tax mill rates established by the Ministry of Government Relations:
  - Agriculture = 1.42 mills
  - Residential = 4.54 mills
  - Commercial/Industrial = 6.86 mills
  - Resource (oil and gas, mines and pipelines) = 9.8 mills
- The following C&D levies for 2024:
  - Archgrove C&D Area Authority \$2,070.02
  - Kelvington C&D Area Authority \$68,829.00

Res  
2024-118

**2024 Tax Abatement(s)**

**Moved By:** Curtis Nerlien

That Council approve 2024 property tax abatement(s) as identified below for the following properties:

- Roll # 1277
  - Municipal = \$1266.22
  - School = \$717.68
  - Total = \$1983.90
- Roll # 1268
  - Municipal = \$550.00
  - School = \$177.61
  - Total = \$727.61

**CARRIED**

Date: August 8, 2024      Reeve:      Admin:

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Res  
2024-119

**Bylaw 103-2024 - Building Bylaw - First Reading**  
**Moved By:** Cameron Nygren  
  
That Bylaw 103-2024, a bylaw respecting buildings, be read for the first time.  
  
**CARRIED**

Res  
2024-120

**2024 Election Appointments & Polling Places**  
**Moved By:** Garth Lindgren  
  
That pursuant to the Local Government Election Act:

- Returning Officer: Heather Elmy
  - Section **47**(1): The administrator of the municipality is the returning officer unless a council appoints another person as returning officer at least 90 days before election day.
- Appointment of Election Officials:
  - Section **48**(1): A returning officer may appoint one or more persons as associate returning officers and may delegate to them any duty or power imposed or conferred on returning officers pursuant to this Act.

Council approves the following remuneration for election officials:

- Remuneration for election officials: \$15.00 per hour and mileage \$0.71 per kilometer.
  - Section **52**: A council or board shall set the remuneration to be paid to election officials acting with respect to an election.

Returning Officer - Heather Elmy designates the following polling place for the 2024 elections:

- Polling Place(s): the 2024 election polls - Reeve, Division 1, 3 and 5 - will be held at the RM of Kelvington Office.
  - Section **24**: The returning officer for a rural municipality shall name one or more polling places within Saskatchewan for each division.

  
**CARRIED**

Res  
2024-121

**Tax Enforcement - Proceed to Request Title (6 Month Notices)**  
**Moved By:** Miller Hendren  
  
THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after July 22, 2024, to commence proceedings to request title with respect to the following described lands:  
  

Roll	94	SW 23-37-10-2 EXT 0
Roll	681	SW 28-38-11-2 EXT 4
Roll	957.1	BLK/PAR A-PLAN 101860589 EXT 0
Roll	1420	BLK/PAR C-PLAN 101767620 EXT 17

  
  
**CARRIED**

Res  
2024-122

**2024 Appointment of Pest Control Officer**  
**Moved By:** Richard Niezgoda  
  
That Council appoint Vincent Bailey as the RM's Pest Control Officer for the period of January 1, 2024 to December 31, 2024.  
  
**CARRIED**

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<b>Res</b> 2024-123	<b>2024 Designation of Pest Control Official as Appointed Official</b> <b>Moved By:</b> Curtis Nerlien  That Council designate Pest Control Officer, Vincent Bailey, as an appointed official for 2024 under the SARM Disability Benefits Plan.  <b>CARRIED</b>
<b>Res</b> 2024-124	<b>Authorize RM Withdrawal from the District #42 Rat Control Board</b> <b>Moved By:</b> Cameron Nygren  That the RM of Kelvington No. 366 withdraw from the District #42 Rat Control Board effective January 1, 2024.  <b>CARRIED</b>
<b>Res</b> 2024-125	<b>Subdivision Application - File-SUBD-003238-2024 - NE 09-40-12-W2</b> <b>Moved By:</b> Garth Lindgren  That Council recommend approval of the Subdivision Application, File SUBD-00003238-2024 as per the following: <ul style="list-style-type: none"><li>• NE 09-40-12-W2</li><li>• Proposed Residential Subdivision</li></ul> That there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for the intended use.  That there are no municipal facilities that would be affected by the proposed development.  Municipal Bylaw: That the survey plan complies with the RM's Zoning Bylaw, Section 5.1 (1) Permitted Uses and Section 5.3.2 Subdivision Site Requirements.  Service Agreement: the RM does not require a service agreement for this proposed subdivision.  <b>CARRIED</b>
<b>Res</b> 2024-126	<b>Asset Management Strategy - Annual Review</b> <b>Moved By:</b> Miller Hendren  That the RM's Asset Management Strategy was reviewed and amended as per the strategy document attached hereto.  <b>CARRIED</b>
<b>Res</b> 2024-127	<b>Commercial Tax Incentive Policy - Annual Review</b> <b>Moved By:</b> Curtis Nerlien  That the RM's Commercial Tax Incentive Policy was reviewed and no amendments were required.  <b>CARRIED</b>
<b>Res</b> 2024-128	<b>Request for Letter of Support - Saskatchewan Broadband Action Committee</b> <b>Moved By:</b> Cameron Nygren  That the RM of Kelvington No. 366 supports the Saskatchewan Broadband Action Committee and will send a letter of support for the Committee's initiatives to Hugh Nerlien, MLA for Kelvington-Wadena, and Premier Scott Moe.  <b>CARRIED</b>

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**Res**  
2024-129

**Request for Support - Call to Action - Saskatchewan Marshals Service**  
**Moved By:** Garth Lindgren  
  
That the RM of Kelvington No. 366 supports the National Police Federation's Call to Action concerning the creation of the Saskatchewan Marshals Service (SMS) and request to the Government of Saskatchewan for the release of the full plan for the proposed SMS.  
  
**CARRIED**

**Res**  
2024-129

**Adjournment**  
**Moved By:** Miller Hendren  
  
That this meeting now adjourn at 1:00 p. m.  
  
**CARRIED**  
  
**Delegations:**  
8:00 am    Sean Carlson, RCMP

Reeve: \_\_\_\_\_

Admin: \_\_\_\_\_

SEAL