

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON
THURSDAY THE 13TH DAY OF JANUARY, 2022.**

Reeve Doug Hayes
Councillor Division 1 – Garth Lindgren (via conference call)
Councillor Division 2 – David Ewen
Councillor Division 3 – Richard Radom (via conference call)
Councillor Division 5 – Iean Fletcher (via electronic meeting)
Councillor Division 6 – Cameron Nygren
Administrator – Heather Elmy

Call To Order

The meeting was called to order by Reeve Hayes at 9:00 am

Human Resources Discussion/Review

Res
2022-001

In-Camera
Moved By: Garth Lindgren

That this meeting move in-camera at 9:05.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b).

Parties present during in-camera session:

Reeve Doug Hayes
Councillor Division 1 – Garth Lindgren (via conference call)
Councillor Division 2 – David Ewen
Councillor Division 3 - Rick Radom (via conference call)
Councillor Division 5 – Iean Fletcher (via electronic meeting)
Councillor Division 6 - Cameron Nygren
Administrator – Heather Elmy

CARRIED

Res
2022-002

Close of In-Camera
Moved By: David Ewen

That the in-camera session be closed at 9:33 a.m.

CARRIED

Councillor Radom left the meeting at 9:35 am.

Res
2022-003

Policy 400-1.8, Progressive Disciplinary Policy
Moved By: Iean Fletcher

That the following policy be adopted as per the document attached hereto:

- 400-1.8 Progressive Disciplinary Policy

CARRIED

Res
2022-004

Progressive Disciplinary Policy - Verbal Warning
Moved By: Cameron Nygren

That as per the RM's Progressive Disciplinary Policy, we authorize the issuance of a verbal warning to Employee No. 200001.

CARRIED

Res
2022-005

Approve Minutes of Regular Meeting – December 9, 2021
Moved By: Garth Lindgren

That the minutes of the December 9, 2021, regular council meeting be approved.

CARRIED

Res
2022-006

Statement of Financial Activities - December 2021
Moved By: David Ewen

That the Statement of Financial Activities for the month of December, 2021, be adopted as presented.

CARRIED

Date: February 10, 2022 Reeve: _____ Admin: _____

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON
THURSDAY THE 13TH DAY OF JANUARY, 2022.**

Res
2022-007

Bank Reconciliation - December 2021
Moved By: Iean Fletcher

That the Bank Reconciliation for the month of December, 2021, be adopted as presented.

CARRIED

Res
2022-008

Credit Card Reconciliation
Moved By: Cameron Nygren

That the MasterCard Statement(s) for the following period(s) by approved:

- November 22, 2021 to December 22, 2021

CARRIED

Res
2022-009

Payment of Accounts (per attached list)
Moved By: Garth Lindgren

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 7359 to 7400
- Credit Card No. 150 to 154
- Receiver General O-3111220211 / 31122021
- SaskPower O-32122021 / 321220211
- SaskTel O-33122021
- SaskEnergy O-34122021
- Town of Kelvington O-35122021
- Prairie North Coop O-36112021 / 37112021
- Greenland Waste O-38112021
- John Deere Financial O-39122021
- Ministry of Finance PST O-40122021
- Municipal Employees Pension Plan O-43122021
- Medisoft O-45012022 / 45012022

CARRIED

Res
2022-010

Correspondence - Acknowledge Presentation
Moved By: David Ewen

That we acknowledge presentation of the correspondence as per the schedule attached hereto.

CARRIED

Res
2022-011

Administrators Agreement - Review and Amendment
Moved By: Iean Fletcher

That the Administrator's Agreement be amended as per the following:

- Replace *The Rural Municipalities Act, 1989* with *The Municipalities Act*.

CARRIED

Res
2022-012

Authorize 2022 SARM Programs
Moved By: Cameron Nygren

That we authorize payment to S.A.R.M. of 2022 premiums for the following programs:

- SARM Fidelity Bond Self-Insurance Plan;
- SARM Liability Self-Insurance Plan;
- SARM Property Self-Insurance Plan;
- SARM Benefits Plan (Short-Term Disability- Employees and Council);
- SARM Extended Health & Dental Benefits (Permanent Employees and Council Members);
- SARM Group Life Insurance Plan;
- Long Term Disability Benefits and Optional Life Insurance (with both premiums being recovered by payroll deduction in 2022).

CARRIED

Date: February 10, 2022 Reeve: _____ Admin: _____

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON
THURSDAY THE 13TH DAY OF JANUARY, 2022.**

Res
2022-013

WCB Compensation Coverage 2022
Moved By: Garth Lindgren

That 2022 coverage under the Workers' Compensation Act be set at the minimum coverage rate for all council members and at the full salary or estimated wage coverage rate for all municipal employees.

CARRIED

Res
2022-014

Board of Revision & Development Appeals Board
Moved By: David Ewen

Whereas Western Municipal Consulting Ltd. has been appointed to act as the RM's Board of Revision and Development Appeals Board effective January 1, 2022; and That Western Municipal Consulting Ltd.'s appointed board members and secretary are as follows:

- Stew Demmans
- Tim Lafreniere
- Mike Waschuk
- Gordon Parkinson
- David Thompson
- Stuart Hayward
- Wayne Adams
- Pam Malach
- Cameron Duncan
- Jeff Hutton
- Saumya Vaidyanathan as Secretary to the Boards.

CARRIED

Res
2022-015

Donation Request – Kelvington Rec Arena's 2021 Hockey Days
Moved By: Iean Fletcher

That we donate gift cards with a total value of \$100.00 to the Kelvington Rec Arena's 2021 Hockey Days held December 2021.

CARRIED

Res
2022-016

Zoning Bylaw Amendment - Review & 1st reading
Moved By: Cameron Nygren

That Bylaw 87-2022, a bylaw to amend Zoning Bylaw No. 22/98, be read for the first time.

CARRIED

Recess: The council meeting recessed for lunch at 12:07 pm and reconvened at 1:00 pm.

Councillor Nygren declared a conflict of interest and left the council chambers and meeting at 1:00 pm during the review/discussion of Code of Ethics Complaint - Ref. No. ETHICS-2021-002 and abstained from voting on any related resolutions.

Code of Ethics Complaint- Ref. No. ETHICS-2021-002

Res
2022-017

In-Camera
Moved By: Garth Lindgren

That this meeting move in-camera at 1:05 p.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b). Parties present during in-camera session:

Reeve Doug Hayes

Councillor Division 1 – Garth Lindgren (via conference call)

Councillor Division 2 – David Ewen

Councillor Division 5 – Iean Fletcher (via conference call)

Administrator – Heather Elmy

CARRIED

Date: February 10, 2022 Reeve: _____ Admin: _____

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON
THURSDAY THE 13TH DAY OF JANUARY, 2022.**

Res
2022-018

Close of In-Camera
Moved By: David Ewen

That the in-camera session be closed at 1:25 p.m.

CARRIED

Res
2022-019

Code of Ethics Complaint Ref. No. ETHICS-2021-002 - Decision to Dismiss
Moved By: Doug Hayes

That upon further review of Code of Ethics Complaint, Ref. No. ETHICS-2021-002 and all supporting documentation, council is not satisfied that there was a direct and deliberate contravention of the RM's Code of Ethics Bylaw, therefore the complaint has been dismissed; and

That letters will be sent to both the Complainant and the Respondent regarding the decision to dismiss the complaint.

CARRIED

Res
2022-020

Adjournment
Moved By: Iean Fletcher

That this meeting now adjourn at 1:30 p. m.

CARRIED

Delegations:

11:00 am Jody Penman and Simon Ostapovitch, Brandt Tractor
MoldBoard Repair - Kelvington Grader

Reeve: _____

Admin: _____

SEAL

Date: February 10, 2022 Reeve: _____ Admin: _____