MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON THURSDAY THE 11TH DAY OF JUNE, 2021.

Reeve Doug Hayes

Councillor Division 1 – Garth Lindgren

Councillor Division 2 – David Ewen

Councillor Division 3 – Richard Radom

Councillor Division 5 – Iean Fletcher

Councillor Division 6 – Garry Lisoway

Administrator – Heather Elmy

Call To Order

The meeting was called to order by Reeve Hayes at 8:05 am

Approve Minutes of Regular Meeting - May 13, 2021 Res

2021-125 Moved By: David Ewen

That the minutes of the May 13, 2021, regular council meeting be approved.

CARRIED

Annual Maintenance - W. 30 & 31-40-12-W2 Res

2021-126 Moved By: Iean Fletcher

> That we request RM of Barrier Valley do the annual maintenance (grading, snow plowing and mowing) on the W. 30 & 31-40-12-W2 at the custom work rate of \$140.00 per hour. Agreement to be reviewed annually.

> > **CARRIED**

RM Road Infringement - NE PT 27-40-11-W2 Res

2021-127 Moved By: Rick Radom

> That we request Meridian remove the survey stakes from the road infringement on the NE PT 27-40-11-W2 and have them survey the road allowance on the east side of the road adjacent to the NE PT 27-40-11-W2.

CARRIED

Councillor Lindgren entered the meeting at 8:30 am.

Councillor Lisoway declared a conflict of interest and left the room during the review/discussion of Code of Ethics Complaint - Ref. No. ETHICS-2021-001 and abstained from voting on any related discussions.

Councillor Radom left the meeting at 8:45 am.

Res In-Camera

2021-128 Moved By: Garth Lindgren

> That this meeting move in-camera at 8:45 a.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b). Parties present during in-camera session:

Reeve Doug Hayes

Councillor Division 1 – Garth Lindgren Councillor Division 2 – David Ewen Councillor Division 5 – Iean Fletcher Administrator – Heather Elmy

CARRIED

Close of In-Camera Res 2021-129 Moved By: David Ewen

That the in-camera session be closed at 9:20 am.

CARRIED

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON THURSDAY THE 11TH DAY OF JUNE, 2021.

Res Code of Ethics Complaint Ref. No. ETHICS-2021-001 - Investigation & Remedial Action

Moved By: Iean Fletcher

That Investigator, Folk Consulting Inc., completed the investigation into Code of Ethic Complaint Ref. No. ETHICS-2021-001 and found that the respondent had contravened the RM of Kelvington No. 366's Code of Ethics Bylaw No. 70-2016 and Anti-Harassment Bylaw No. 01-2019;

AND

That the following remedial action will be imposed on the respondent:

- The respondent will be required to provide the complainant with a written apology. The Administrator will draft the apology letter and it will be reviewed and approved by Council prior to the respondent signing the letter and it being sent from the RM office to the complainant.
- The respondent will be required to participate in Code of Ethics & Conflict of Interest training as decided upon by Council and all training must be completed by December 31, 2021.
- If the respondent chooses not to comply with these remedial actions, further action will be taken by Council.

CARRIED

Councillor Lisoway and Councillor Radom returned to the meeting at 9:25 am.

Councillor Lisoway left the meeting at 9:30 am.

Res Statement of Financial Activities - May 2021

2021-131 **Moved By:** Rick Radom

That the Statement of Financial Activities for the month of May, 2021, be adopted as presented.

CARRIED

Res Bank Reconciliation - May 2021

2021-132 **Moved By:** Garth Lindgren

That the Bank Reconciliation for the month of May, 2021, be adopted as presented.

CARRIED

Res Credit Card Reconciliation

2021-133 **Moved By:** David Ewen

That the MasterCard Statement(s) for the following period(s) by approved:

• April 22, 2021 to May 21, 2021

CARRIED

Res Payment of Accounts (per attached list)

2021-134 **Moved By:** Iean Fletcher

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 7054 to 7063 and 7065 to 7102
- Credit Card No. 108 to 111
- Receiver General O-31052021
- SaskPower O-32052021
- SaskTel O-33052021
- SaskEnergy O-34052021
- Prairie North Coop O-37042021/37052021
- Greenland Waste O-38042021
- John Deere Financial O-39052021
- Ministry of Finance School Collections Horizon O-41052021
- Ministry of Finance School Collections NE O-42052021
- Municipal Employees Pension Plan O-43052021

CARRIED

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON THURSDAY THE 11TH DAY OF JUNE, 2021.

Councillor Radom declared a conflict of interest and left the room during the review/discussion related to the following payment of accounts and abstained from voting on the related resolution.

Res Payment of Accounts - Kelvington Central Equipment (per attached list) 2021-135 Moved By: Garth Lindgren

That the following payment as per the schedule attached hereto be approved for payment:

• Kelvington Central Equipment - Cheque No. 7064

CARRIED

Councillor Radom returned to the council chambers.

Res2021-136 Correspondence - Acknowledge Presentation Moved By: David Ewen

That the following correspondence be accepted and filed:

- SARM Weekly Policy Bulletin, May 18, 2021
- SARM Weekly Policy Bulletin, May 25, 2021
- SARM Weekly Policy Bulletin, June 1, 2021
- Financial and Consumer Affairs Authority, May 18, 2021
- SASKLANDER, June 1, 2021
- SARM The Rural Sheaf, May 28, 2021
- Parkland Regional Library, June 8, 2021

CARRIED

Res Working Foreman Position 2021-137 Moved By: Iean Fletcher

That we hire Neil Veilleux as Working Foreman for the RM as per the following terms of employment:

- Compensation will be \$36.00 per hour. Upon successful completion of the probation period, compensation will be reviewed.
- Employment is subject to a six-month probationary period.
- That he be paid \$40.00 per month for use of a private cell phone for municipal business.
- Commencing at a date to be set by mutual agreement.

CARRIED

Res Transportation Employees Policy No. 400-1 & 400-2 2021-138 Moved By: Rick Radom

That we adopt Transportation Employees Policy No. 400-01 and 400-2 as per the document attached hereto.

CARRIED

Recess: The council meeting recessed for lunch at 11:45 am and reconvened at 1:05 pm.

Res Yellow Quill First Nations - Road Maintenance & RM Council Participation 2021-139 Moved By: Garth Lindgren

That the Administrator is instructed to send a letter to Yellow Quill First Nations in response to their letter dated May 31, 2021, advising them that the municipality is aware of the issues with Grid Road 756 and Grid 679 and that we will be working to address these issues as resources become available to dedicate to them.

AND

That Yellow Quill First Nations are welcome and encouraged to bring forward any issues or concerns they have to Council by either attending council meetings as a delegation or contacting the Administrator, Reeve or Councillor directly so that the municipality can work collectively with them toward a mutually beneficial resolution.

CARRIED

Res RIRG Grant - Farmingdale Road 2021-140 Moved By: David Ewen

That we notify RIRG that we will not be proceeding with the grant application to replace the Farmingdale Bridge (Bridge 211-38-21-N).

CARRIED

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON THURSDAY THE 11TH DAY OF JUNE, 2021.

Res Fire Ban - Removed May 25, 2021

2021-141 Moved By: Iean Fletcher

> WHEREAS in the opinion of the Rural Municipality of Kelvington No. 366, the previous fire hazard condition no longer exists within the municipality;

THEREFORE the previous Fire Ban Order which included and applied to all lands located within the Rural Municipality of Kelvington No. 366 is hereby removed effective Tuesday, May 25, 2021 at 8:00 AM.

CARRIED

SaskEnergy – Request for Approval, Project WR320968 Res

2021-142 Moved By: Rick Radom

> That we approve SaskEnergy's Project WR320968 for a proposed gas pipeline main extension to SE 05-38-12-W2 and that we approve the boring of Road 333 to accommodate the install of the new pipeline.

> > **CARRIED**

Res Tax Enforcement - Proceed to Request Title (6 Month Notices)

2021-143 Moved By: Garth Lindgren

> THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after Jul 12, 2021 to commence proceedings to request title with respect to the following described lands:

Roll 86000 BLK/PAR A-PLAN 101714857 EXT 21 Title No. 123433578

Roll 196000 LSD 13-10-37-11-2 EXT 93 Title No. 142829275 Roll 343000 NW 07-37-12-2 EXT 0 Title No. 138209733 Roll 345000 SW 07-37-12-2 EXT 0 Title No. 138209711 Roll 382000 NW 16-37-12-2 EXT 0 Title No. 126453405

Roll 395000 SE 19-37-12-2 EXT 2 Title No. 128773402 Roll 681000 SW 28-38-11-2 EXT 4 Title No. 151967199

CARRIED

Res **Donation Request - STARS** 2021-150 Moved By: David Ewen

That we donate:

\$1,000.00 to the STARS program for 2021

CARRIED

Res Adjournment

2021-151	Moved By: Iean Fletcher	
	That this meeting now adjourn at 1:55 p. m.	
		CARRIED
Reeve:	Admin:	