

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON
THURSDAY THE 12TH DAY OF MAY, 2022.**

Res
2022-084

Trailer Park Operator Licensing Bylaw 90-2022
Moved By: Cameron Nygren

That Bylaw 90-2022, a bylaw to provide for the licensing of operators of trailer parks or camps, be given three readings at this meeting.

CARRIED

Res
2022-085

Trailer Park Operator Licensing Bylaw 90-2022 - 3rd Reading and Adoption
Moved By: Garth Lindgren

That Bylaw 90-2022, a bylaw to provide for the licensing of operators of trailer parks or camps, be read for the third time and adopted.

CARRIED

Res
2022-086

AMENDED: RMAA Convention, May 16-19, 2022 - Authorize Admin Attendance
Moved By: David Ewen

That Administrator, Heather Elmy, be authorized to attend the Rural Municipal Administrators Association (RMAA) annual convention in Regina, SK from May 16-19, 2022, and that she be reimbursed meals & mileage, as per current policy rate, to attend.

CARRIED

Res
2022-087

Statement of Financial Activities - April, 2022
Moved By: Iean Fletcher

That the Statement of Financial Activities for the month of April, 2022, be adopted as presented.

CARRIED

Res
2022-088

Bank Reconciliation - April, 2022
Moved By: Cameron Nygren

That the Bank Reconciliation for the month of April, 2022, be adopted as presented.

CARRIED

Res
2022-089

Credit Card Reconciliation
Moved By: Garth Lindgren

That the MasterCard Statement(s) for the following period(s) be approved: March 23, 2022 to April 21, 2022

CARRIED

Res
2022-090

Payment of Accounts (per attached list)
Moved By: David Ewen

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 7475 to 7495
- Credit Card No. 172 to 179
- Receiver General O-31042022
- SaskPower O-32042022
- SaskTel O-33042022
- SaskEnergy O-34042022
- Prairie North Coop O-36032022 / 37032022
- Greenland Waste O-38032022
- Ministry of Finance School Collections - Horizon O-41042022
- Ministry of Finance School Collections - NE O-42042022
- Municipal Employees Pension Plan O-43042022
- Munisoft O-45042022
- Wurth Canada O-47042022

CARRIED

Date: June 16, 2022 Reeve: _____ Admin: _____

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- Res**
2022-091 **Correspondence - Acknowledge Presentation**
Moved By: Iean Fletcher
- That we acknowledge presentation of the correspondence as per the schedule attached hereto.
- CARRIED**
-
- Res**
2022-092 **2022 Mill Rate**
Moved By: Cameron Nygren
- That the 2022 mill rate be set at 7.4.
- CARRIED**
-
- Res**
2022-093 **2022 Budget - Review and Adoption**
Moved By: Garth Lindgren
- That we approve the 2022 RM of Kelvington No. 366 budget, as annexed to the minutes hereto.
- CARRIED**
-
- Res**
2022-094 **Zoning Bylaw Amendment - 1st Reading**
Moved By: David Ewen
- That Bylaw 91-2022, a bylaw to amend Zoning Bylaw No. 22/98, be read for the first time.
- CARRIED**
-
- Res**
2022-095 **2022 Bridge Repairs – Authorize Engineering Services**
Moved By: Iean Fletcher
- That we contract Allnorth Consultants Ltd. to provide engineering construction supervision services for repairs to the following bridges:
- 211-37-12 E (a.k.a. Romanus Bridge)
 - 211-37-28 E (a.k.a. Hillaby Bridge)
- The engineering services will be funded as per the following:
- 2022 Operating Budget - \$ 20,452.00
- CARRIED**
-
- Res**
2022-096 **Monthly Advance Amount Revised**
Moved By: Cameron Nygren
- That we approve the wage advance amount to be paid on or around the 15th day of each month to applicable employees be changed from \$600.00 to \$800.00 effective May 2022.
- CARRIED**
-
- Res**
2022-097 **REVISED 2022 Appointment of Pest Control Officers for the Purpose of Conducting Clubroot Surveys**
Moved By: Garth Lindgren
- That the appointed list of Plant Health Officers as Pest Control Officers for Clubroot for the RM for the purpose of assisting the Saskatchewan Ministry of Agriculture, SaskCanola, Saskatchewan Crop Insurance and SARM with the 2022 intensive clubroot survey be revised as per the following:
- Tayo Adegeye
 - Joanne Kwasnicki
 - Betty Johnson
 - Katey Makohoniuk
 - Chelsea Neuberger
 - Colleen Fenning
- CARRIED**

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Res
2022-098

Policy No. 200-50 - Division Review Policy
Moved By: David Ewen

That the following policy be adopted as per the documents attached hereto:

- Policy No. 200-50 Division Review Policy

CARRIED

Res
2022-099

Policy No. 200-31 Drug and Alcohol Policy
Moved By: Iean Fletcher

That the following policy be adopted as per the documents attached hereto:

- Policy No. 200-31 Drug and Alcohol Policy.

CARRIED

Res
2022-100

Policy No. 800-1 Purchase Authority and Authorization of Expenditures
Moved By: Cameron Nygren

That the following policy be adopted as per the documents attached hereto:

- Policy No. 800-1 Purchase Authority and Authorization of Expenditures

CARRIED

Res
2022-101

Authorize Response to Request for Information - S. Hilash
Moved By: Garth Lindgren

That we authorize the Administrator to respond to S. Hilash's letter dated May 5, 2022, requesting information pertaining to the RM's policy regarding authorization for the purchasing of goods and services.

CARRIED

Res
2022-102

Sask Municipal Hail Insurance (SMHI) - Approval of 2022 Withdrawal List
Moved By: David Ewen

That we approve the list of withdrawn lands, as per the list dated April 1, 2022, made under the provisions of the Municipal Hail Insurance Act.

CARRIED

Res
2022-103

2022 Council Meeting Dates – Authorize Date Change – May Meeting
Moved By: Iean Fletcher

That we re-schedule the following regular council meeting to the date indicated:

- May Mtg – reschedule to Thursday, May 12, 2022, at 8:00 a.m. (SK time)

CARRIED

Res
2022-104

Code of Ethics Complaint Ref. No. ETHICS-2021-002 - Request for Reimbursement of Legal Costs
Moved By: Garth Lindgren

WHEREAS we received correspondence dated May 9, 2022, from the respondent named in Code of Ethics Complaint Ref. No. ETHICS-2021-002, requesting that council consider reimbursement of the respondent's legal costs pertaining to the Code of Ethics complaint;

THEREFORE, we authorize Administrator Heather Elmy to contact the SARM legal department to request assistance addressing this matter.

CARRIED

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Res
2022-105

Unauthorized Work in RM Road Allowances - Request Meeting with WSA
Moved By: David Ewen

WHEREAS concerns have been brought forward regarding unauthorized work in RM road allowances;

AND

WHEREAS this unauthorized work may cause drainage and/or other water issues in the affected areas;

THEREFORE we authorize Administrator Heather Elmy to contact the Water Security Agency to request an on-site meeting with an WSA representative(s) to view and discuss the affected areas.

CARRIED

Res
2022-106

Adjournment
Moved By: Iean Fletcher

That this meeting now adjourn at 12:45 p. m.

CARRIED

Delegations:

8:30 am Richard Choquette
 Undeveloped road allowance access

Reeve: _____

Admin: _____

SEAL

Date: June 16, 2022 Reeve: _____ Admin: _____