Reeve Doug Hayes

Councillor Division 1 – Garth Lindgren

Councillor Division 2 – David Ewen

Councillor Division 3 – Richard Radom (conference call)

Councillor Division 5 – Iean Fletcher

Councillor Division 6 - Cameron Nygren

Administrator - Heather Elmy

Call To Order

The meeting was called to order by Reeve Hayes at 9:00 am.

Res Approve Minutes of Regular Meeting – October 14, 2021

2021-227 **Moved By:** Garth Lindgren

That the minutes of the October 14, 2021, regular council meeting be approved.

CARRIED

Res Rescind Resolution 2021-212 & 2021-213 - Utility Worker Layoff Notice and Utility

2021-228 Worker - Casual Re-hire

Moved By: David Ewen

That we rescind the following resolutions:

- Resolution 2021 212 (October 14, 2021) Utility Workers Layoff Notice
- Resolution 2021 213 (October 14, 2021) Utility Worker Casual Re-hire

CARRIED

Res Utility Workers - Layoff Notices

2021-229 **Moved By:** Rick Radom

That Seasonal Utility Workers be given notice of layoff as per the following:

- Murray Fernwalt effective September 23, 2021
- Christopher Leech effective November 30, 2021

CARRIED

Res Utility Workers - Casual Re-Hire

2021-230 **Moved By:** Iean Fletcher

That we agree to re-hire Seasonal Utility Worker(s) on a casual basis as per the following terms:

• Christopher Leech - effective December 1, 2021 to April 30, 2022

CARRIED

Res Temporary Casual Utility Worker – Dallas Lindholm

2021-231 **Moved By:** Cameron Nygren

That we hire Dallas Lindholm as a Temporary Casual Utility Worker as per the following terms of employment:

- Compensation will be \$21.00 per hour.
- That he be paid \$40.00 per month for use of a private cell phone for municipal business.
- Commencing at a date to be set by mutual agreement.

Date:	December 9, 2021	Reeve:	 Admin: _	
Date.	2000moor 3, 2021	1100.0.	 	

Res Policy 400-3 to 400-9, Machinery Rates, Sales, Custom Work

2021-232 **Moved By:** Garth Lindgren

That the following policies be adopted as per the documents attached hereto:

- 400-3 Machinery Rates
- 400-4 Gravel Sales
- 400-5 Culvert Sales
- 400-6 Grader Blade Sales
- 400-7 Maintenance of Residential Lanes
- 400-8 Mowing Road Allowances
- 400-9 Snow Removal on Seasonal Roads and Undeveloped Road Allowances
- 400-10 Towing Services

CARRIED

Res Statement of Financial Activities - October 2021

2021-233 **Moved By:** David Ewen

That the Statement of Financial Activities for the month of October, 2021, be adopted as presented.

CARRIED

Res Bank Reconciliation - October 2021

2021-234 **Moved By:** Rick Radom

That the Bank Reconciliation for the month of October, 2021, be adopted as presented.

CARRIED

Res Credit Card Reconciliation

2021-235 **Moved By:** Iean Fletcher

That the MasterCard Statement(s) for the following period(s) by approved:

• September 22, 2021 to October 22, 2021

CARRIED

Res Payment of Accounts (per attached list)

2021-236 **Moved By:** Cameron Nygren

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 7292 to 7321 and 7323 to 7326
- Credit Card No. 137 to 145
- Receiver General O-31102021
- SaskPower O-32102021
- SaskTel O-33102021
- SaskEnergy O-34102021Prairie North Coop O-37092021
- Greenland Waste O-38092021
- John Deere Financial O-39102021
- Ministry of Finance School Collections Horizon O-41102021
- Ministry of Finance School Collections NE O-42102021
- Municipal Employees Pension Plan O-43102021
- Sask Municipal Hail Insurance O-44102021
- Munisoft O-45112021
- Wurth Canada O-471020212

Date: December 9, 2021	Reeve:	Admin:
., .	Page 2 of 6	

Councillor Radom declared a conflict of interest and left the meeting at 11:11 am during the review/discussion related to the following payment of accounts and abstained from voting on the related resolution.

Res Payment of Accounts - Kelvington Central Equipment (per attached list)

2021-237 Moved By: Garth Lindgren

That the following payment(s) as per the schedule attached hereto be approved for payment:

Kelvington Central Equipment - Cheque 7322

CARRIED

Councillor Radom returned to the meeting at 11:12 am.

Res Correspondence - Acknowledge Presentation

2021-238 Moved By: David Ewen

That the following correspondence be accepted and filed:

October 19, 2021 SARM Weekly Policy Bulletin October 26, 2021 SARM Weekly Policy Bulletin November 2, 2021 SARM Weekly Policy Bulletin October 29, 2021 SARM October Rural Sheaf

September 30, 2021 RCMP CTSS District Commander Update

November 2, 2021 SARM NEWS RELEASE - SARM Virtual Midterm Convention

CARRIED

Res **Review Asset Management Policy - Revised**

2021-239 Moved By: Rick Radom

> That we approve revisions to the Asset Management Policy (revised November 2021), as per the policy document attached hereto.

> > **CARRIED**

Recess: The council meeting recessed for lunch at 11:46 am and reconvened at 12:35 pm.

Res **Appointment of Deputy-Reeve**

2021-240 Moved By: Garth Lindgren

> That David Ewen be appointed as Deputy-Reeve of the municipality from November 2021 to November 2022 pursuant to Section 91(3) of the Municipalities Act.

> > **CARRIED**

Res Fidelity Bond - 2022 Renewal

2021-241 Moved By: David Ewen

> That we renew our Fidelity Bond for 2022 at the \$25,000.00 coverage limit under the SARM Fidelity Bond Self-Insurance Plan.

> > **CARRIED**

SARM Liability Self-Insurance Plan (LSIP) Coverage - 2022 Renewal Res 2021-242 Moved By: Rick Radom

That we renew our SARM Liability Self Insurance Program coverage for 2022 and that we will not be purchasing any Excess Liability Insurance under the SARM program for 2022.

Date: December 9, 2021	Reeve:	Admin:	
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Res Cyber Liability Coverage - 2022 Renewal

2021-243 **Moved By:** Iean Fletcher

That we renew our Cyber Liability Insurance Coverage for 2022 as offered by SARM in partnership with AON and Beazley insurance broker.

CARRIED

Councillor Nygren declared a conflict of interest and left the council table at 1:07 pm during the review/discussion of Application to Purchase Crown Land - C. Nygren and abstained from voting on any related resolutions.

Delegation: 1:07 pm Cameron Nygren addressed Council about his application to purchase crown land.

Res Application to Purchase Crown Land - C. Nygren

2021-244 **Moved By:** Garth Lindgren

That we approve the sale of the following parcels of land under the Ministry of Agriculture - Lands Branch application to purchase provincial land to Cameron Nygren:

- SE 18-40-12-W2
- NE 30-40-12-W2
- NW 17-40-12-W2
- NE 19-40-12-W2

CARRIED

Council reviewed and made a decision on this matter prior to Cameron Nygren returning to the council table.

Councillor Nygren returned to the council table at 1:10 pm.

Res Subdivision Application – NE 4-37-11-W2 (Cayen) 2021-245 Moved By: David Ewen

That we recommend approval of the application of Delore and Heather Cayen for the subdivision of 4.047 hectares (10 acres) from the NE 04-37-11-W2, Surface Parcel No. 113908002 for residential use as per the subdivision application dated October 13, 2021;

- That there are no municipal facilities affected by the proposal and the proposed land use is compatible with existing uses in the vicinity;
- That since utility services and all-weather road access is existing, no servicing agreement is required;
- The proposal complies with Zoning Bylaw No. 22/98, A-Agricultural District Section 5.1(1) (b) Residential Permitted Use and Section 5.3.2(1) Site Requirement.

CARRIED

Councillor Radom declared a conflict of interest and left the council meeting at 1:37 pm during the review/discussion of Subdivision Application - NE 17-39-11-W2 (Beaumont) and abstained from voting on any related resolutions.

Subdivision Application – NE 17-39-11-W2 (Beaumont)

• Agenda item tabled to next meeting.

Councillor Radom returned to the meeting at 1:55 pm.

Date: December 9, 2021	Reeve:	Admin:

Councillor Fletcher declared a conflict of interest and left the council table at 1:56 pm during the review/discussion of Proposed Subdivision - SW 15-4011-W2 (Iean Fletcher) and abstained from voting on any related resolutions.

Delegation: 1:56 pm Iean Fletcher addressed Council about his proposed subdivision on the SW 15-40-11-W2.

Proposed Subdivision - SW 15-40-11-W2 (Iean Fletcher)

Council reviewed the information presented prior to Iean Fletcher returning to the council table.

Councillor Fletcher returned to the council table at 1:58 pm.

Res 2021-2022 Municipal Revenue Sharing Declaration of Eligibility

2021-246 **Moved By:** Rick Radom

The Council of the Rural Municipality of Kelvington No. 366, confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Res Winter Maintenance Road 633 (NSW 21-40-12-W2)

2021-247 **Moved By:** Iean Fletcher

That we agree to provide regular winter maintenance on Road 660 (south half / WSW 21-40-12-W2) and Road 633 (NSW 21-40-12-W2) until December 31st annually; requests to have these roads opened after December 31st will be charged at the current custom work rates.

CARRIED

Councillor Radom and Councillor Nygren declared a conflict of interest and left the council chambers and meeting at 2:52 pm during the review/discussion of Code of Ethics Complaint - Ref. No. ETHICS-2021-002 and abstained from voting on any related resolutions.

Code of Ethics Complaint - Ref. No. ETHICS-2021-002

Res In-Camera

2021-248 **Moved By:** Garth Lindgren

That this meeting move in-camera at 2:52 p.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b). Parties present during in-camera session:

Reeve Doug Hayes

Councillor Division 1 – Garth Lindgren Councillor Division 2 – David Ewen Councillor Division 5 – Iean Fletcher

Administrator – Heather Elmy

Date: December 9, 2021	Reeve:	Admin:	
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Res 2021-249	Close of In-Camera Moved By: David Ewen	
	That the in-camera session be closed at 3:14 p.m.	
		CARRIED
Res 2021-250	Adjournment Moved By: Iean Fletcher	
	That this meeting now adjourn at 3:15 p. m.	
		CARRIED
	Next Meeting: December 9, 2021 at 9:00 am	
_		
Reeve:	Admin:	

SEAL

Date: December 9, 2021 Reeve: _____ Admin: _____