

RM of Kelvington No. 366

Meeting Minutes

July 14, 2022 - Regular Council Meeting - 08:00 AM

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON THURSDAY THE 14TH DAY OF JULY, 2022.

Reeve Doug Hayes (via electronic meeting)
Councillor Division 1 – Garth Lindgren (via electronic meeting)
Councillor Division 2 – David Ewen
Councillor Division 3 – Richard Radom (absent)
Councillor Division 5 – Iean Fletcher
Councillor Division 6 – Cameron Nygren
Administrator – Heather Elmy

1. Call To Order

The meeting was called to order by Reeve Hayes at 8:10 am

2. Review Agenda - Discuss any requested amendments

3. Conflict of Interest - Discuss/Declare

Res 2022-129 4. Approve Minutes of Regular Meeting – June 16, 2022

Moved By: Garth Lindgren

That the minutes of the June 16, 2022, regular council meeting be approved.

Carried

Res 2022-130 5. Approve Minutes of Special Meeting - June 28, 2022

Moved By: David Ewen

That the minutes of the June 28, 2022, special council meeting be approved.

Carried

6. Unfinished Business

Res 2022-131 6.1 Discussion - Rose Valley Grid Resurfacing Project

Moved By: Iean Fletcher

That we request Allnorth do an assessment of the Rose Valley Grid 756 and provide us with a report on the condition of the road and what repairs are required.

Carried

Res 2022-132 6.2 Request for Survey of Road Allowances

Moved By: Cameron Nygren

That we request Meridian Surveys to complete the following survey work:

- SNW & NSW 21-40-12-W2 (Road 633): confirm location of survey pins and if they are missing replace the survey pins; stake the north and south sides of the RM road allowance.
- WSW 08-40-12-W2 / ESE 07-40-12-W2: survey and stake the east and west sides of the RM road allowance.

Carried

6.3 Update - WSA Complaint - SE 02-39-12-W2

6.4 Discussion - 2022 Bridge Repairs

6.5 Discussion - RM Shop - Budget / Eavestroughs

6.6 Unfinished business and/or updates

Res 2022-133 7. Statement of Financial Activities - June 2022

Moved By: Garth Lindgren

That the Statement of Financial Activities for the month of June, 2022, be adopted as presented.

Carried

Res 2022-134 8. Bank Reconciliation - June 2022

Moved By: David Ewen

That the Bank Reconciliation for the month of June, 2022, be adopted as presented.

Carried

Res 2022-135 9. Credit Card Reconciliation

Moved By: Iean Fletcher

That the MasterCard Statement(s) for the following period(s) be approved:

- May 23, 2022 to June 21, 2022

Carried

Res 2022-136 10. Payment of Accounts (per attached list)

Moved By: Cameron Nygren

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 7527 to 7563
- Credit Card No. 189 to 199
- Receiver General O-31062022
- SaskPower O-32062022
- SaskTel O-33062022
- SaskEnergy O-34062022
- Town of Kelvington O-35062022
- Greenland Waste O-38052022
- John Deere Financial O-39062022
- Ministry of Finance School Collections - Horizon O-41062022
- Ministry of Finance School Collections - NE O-42062022
- Municipal Employees Pension Plan O-43062022
- Wurth Canada O-47062022

Carried

11. Budget Review – June 2022

12. Unpaid Taxes Review

Res 2022-137 13. Correspondence - Acknowledge Presentation

Moved By: Garth Lindgren

That we acknowledge presentation of the correspondence as per the schedule attached hereto.

Carried

14. Safety Program - Update

Res 2022-138 14.1 Safety - Policy 400-10 Winter Maintenance Service

Moved By: David Ewen

That we adopt Policy 400-10, Winter Maintenance Service, as per the policy document attached hereto.

Carried

15. New Business

Res 2022-139 15.1 Authorize Other Taxing Authorities - 2022 Levies

Moved By: Iean Fletcher

That we acknowledge:

The 2022 Education Property Tax mill rates established by the Ministry of Government Relations:

- Agriculture = 1.42 mills
- Residential = 4.54 mills
- Commercial/Industrial = 6.86 mills
- Resource (oil and gas, mines and pipelines) = 9.8 mills

The following C&D levies for 2022:

- Archgrove C&D Area Authority \$2,070.02
- Kelvington C&D Area Authority \$63,603.50

Carried

15.2 2022 Newsletter / 2022 Election Info

Res 2022-140

15.3 2022 Election Appointments & Polling Places

Moved By: Cameron Nygren

That pursuant to the Local Government Election Act, we make the following appointments and designate the following polling places for the 2022 municipal elections:

- Section 47 - Returning Officer: Heather Elmy
- Section 24 – Division No. 2 and 6 polls: R.M. of Kelvington office
- Section 52 - Remuneration rate for election officials:
 - \$15.00 per hour and mileage \$0.71 per kilometer.
- Section 48(1) - Deputy Returning Officers and Poll Clerks to be appointed by Returning Officer prior to election, if required.

Carried

Councillor Fletcher declared a conflict of interest and left the council meeting at 11:25 am during the review/discussion of Subdivision Application - SE 15-40-11-W2 (Fletcher, Iean) and abstained from voting on any related resolutions.

Res 2022-141

15.4 Subdivision Application - Municipal Reserve - SE 15-40-11-W2 (Fletcher, Iean)

WHEREAS the application of Iean Fletcher for the subdivision of 4.047 hectares (10.00 acres) from the SE 15-40-11-W2, Surface Parcel No. 15225883 for agricultural/residential use as per the subdivision application dated February 28, 2022, was approved by Council April 14, 2022, (Res. 2022-073); and

WHEREAS the municipal reserve requirement was not addressed in Res. 2022-073;

THEREFORE we propose money in lieu of any of the land required to be dedicated as municipal reserve in the amount of \$ 856.88.

Carried

Councillor Fletcher returned to the meeting at 11:35 am.

Res 2022-142

15.5 Subdivision Application - NW 03-37-11-W2 (Prouse, Connie)

Moved By: David Ewen

That we recommend approval of the application of Constance Prouse for the subdivision of 4.524 hectares (11.18 acres) from the NW 03-37-11-W2, Surface Parcel No. 152528306 for agricultural/residential use as per the subdivision application dated May 26, 2022:

- That there are no municipal facilities affected by the proposal and the proposed land use is compatible with existing uses in the vicinity;
- That since utility services and all-weather road access is existing, no servicing agreement is required;
- The proposal complies with Zoning Bylaw No. 22/98, A-Agricultural District: Section 5.1 - Permitted Use; Section 5.3.2 - Site Requirements.

Carried

Res 2022-143

15.6 Discussion - Zoning Bylaw Infraction/Amendment

Moved By: Iean Fletcher

That we authorize Development Officer, Heather Elmy, to proceed with enforcement of Zoning Bylaw 22-98 regarding contravention of Section 2.2 Application for a Development Permit as it relates to new development on Lot 2, Blk , Plan 102002500.

Carried

15.7 Discussion - Access to SE PT 08-37-11-W2

15.8 Bylaw 92-2022 - Amendment to Traffic Sign Bylaw

Res 2022-144

15.8.1 Bylaw 92-2022 - Amendment to Traffic Sign Bylaw - 1st Reading

Moved By: Cameron Nygren

That Bylaw 92-2022, a bylaw to amend Bylaw No. 23/98, a bylaw concerning the erection of highway traffic signs, be read for the first time.

Carried

Res 2022-145

15.8.2 Bylaw 92-2022 - Amendment to Traffic Sign Bylaw - 2nd Reading

Moved By: Garth Lindgren

That Bylaw 92-2022, a bylaw to amend Bylaw No. 23/98, a bylaw concerning the erection of highway traffic signs, be read for the second time.

Carried

Res 2022-146

15.8.3 Bylaw 92-2022 - Amendment to Traffic Sign Bylaw

Moved By: David Ewen

That Bylaw 92-2022, a bylaw to amend Bylaw No. 23/98, a bylaw concerning the erection of highway traffic signs, be given three readings at this meeting

Carried

Res 2022-147

15.8.4 Bylaw 92-2022 - Amendment to Traffic Sign Bylaw - 3rd Reading & Adoption

Moved By: Jean Fletcher

That Bylaw 92-2022, a bylaw to amend Bylaw No. 23/98, a bylaw concerning the erection of highway traffic signs, be read for the third time and adopted.

Carried

Res 2022-148

15.9 Clearing the Path - Discussion

Moved By: Cameron Nygren

That we authorize the Administrator to apply to the RIRG program for designation of the following roadways as Clearing the Path corridors:

- East 14, 23, 26 and 35-40-12-W2 (Marean Lake Grid 679); 4 miles
- South 01-40-11-W2, West 01-40-11-W2, South 02 & 03-40-11-W2 (Kinloch Road); 3.5 miles

Carried

Res 2022-149

15.10 Asset Management Strategy - Annual Review

Moved By: Garth Lindgren

That the RM's Asset Management Strategy was reviewed and amended as per the strategy document attached hereto.

Carried

Res 2022-150

15.11 Tax Incentive Policy - Annual Review

Moved By: David Ewen

That the RM's Commercial Tax Incentive Policy was reviewed and no amendments were required.

Carried

15.12 Sask Water Security Agency - 2022-23 Assistance Program

15.13 Division Accounts - Updates & Other Business

Res 2022-151

16. Adjournment

Moved By: Iean Fletcher

That this meeting now adjourn at 12:25 p. m.

Carried

17. Delegations:

- 9:00 am Bernard Dease, Road Allowance Issue
- 10:30 am Chris Letendre, Bylaw Enforcement

18. Next Meeting: August 11, 2022 at 8:00 am

Reeve: _____

Admin: _____

SEAL