MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON THURSDAY THE 8TH DAY OF APRIL, 2021.

Reeve Doug Hayes

Councillor Division 1 – Garth Lindgren (via conference call)

Councillor Division 2 – David Ewen

Councillor Division 3 – Richard Radom (absent)

Councillor Division 5 – Iean Fletcher (via on-line meeting)

Councillor Division 6 – Garry Lisoway

Administrator - Heather Elmy

Call To Order

The meeting was called to order by Reeve Hayes at 8:05 am

Res Approve Minutes of Regular Meeting - March 11, 2021

2021-064 **Moved By:** Garth Lindgren

That the minutes of the March 11, 2021, regular council meeting be approved.

CARRIED

Res Approve Minutes of Special Meeting - March 15, 2021

2021-065 **Moved By:** David Ewen

That the minutes of the March 15, 2021, special council meeting be approved.

CARRIED

Councillor Lisoway declared a conflict of interest and left the room during the review/discussion of Code of Ethics Complaint - Ref. No. ETHICS-2021-001 and abstained from voting on any related resolutions.

Res In-Camera

2021-066 **Moved By:** Iean Fletcher

That this meeting move in-camera at 8:45 a.m. as per *The Municipalities Act*, Section 120 and *The Local Authority Freedom of Information and Protection of Privacy Act*, Section 16(1)(b).

Parties present during in-camera session:

Reeve Doug Hayes

Councillor Division 1 – Garth Lindgren Councillor Division 2 – David Ewen Councillor Division 5 – Iean Fletcher Administrator – Heather Elmy

CARRIED

Res Close of In-Camera 2021-067 Moved By: Garth Lindgren

That the in-camera session be closed at 8:55 am.

CARRIED

Res Engage Services of Investigator for Code of Ethics Complaint Ref. No. ETHICS-2021-

2021-068 **001**

Moved By: David Ewen

That we engage the services of Folk Consulting, Regina, SK, to investigate Code of Ethics Complaint Ref. No. ETHICS-2021-001.

CARRIED

Councillor Lisoway returned to the council chambers.

Res Civic Address Registry 2021-070 **Moved By:** Garry Lisoway

That we contract Allnorth to assist the RM with developing a Civic Address Registry at the agreed upon terms and rates.

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CARRIED

Res Authorize Purchase of Schulte Mower and Flex Arm

2021-071 **Moved By:** Garth Lindgren

That we authorize the purchase of a new Schulte Mower and Flex Arm through the SARM Sourcewell Program. The purchase will be funded as follows:

• Reserve - Mower: \$30,000

• 2021 Operating Budget: balance of purchase

CARRIED

Res Authorize Withdrawal of Funds from RM's Term Deposit

2021-072 **Moved By:** David Ewen

That we withdraw \$250,000.00 from the RM's Term Deposit Account upon the term's maturity date of April 25, 2021.

CARRIED

Res Road Maintenance Concern - Road 521 (N. 16-39-11-W2)

2021-069 **Moved By:** Iean Fletcher

That we authorize the purchase of 250 yards of clay from P. Choquette at \$2.00 per yard.

CARRIED

Res Statement of Financial Activities - March 2021

2021-073 **Moved By:** Iean Fletcher

That the Statement of Financial Activities for the month of March, 2021, be adopted as presented.

CARRIED

Res Bank Reconciliation - March 2021

2021-074 **Moved By:** Garry Lisoway

That the Bank Reconciliation for the month of March, 2021, be adopted as presented.

CARRIED

Res Credit Card Reconciliation

2021-075 **Moved By:** Garth Lindgren

That the MasterCard Statement(s) for the following period(s) by approved:

• February 20 - March 19, 2021

CARRIED

Res Payment of Accounts (per attached list)

2021-076 **Moved By:** David Ewen

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 6981 to 7024
- Credit Card No. 101 to 102
- Receiver General O-31032021
- SaskPower O-32032021
- SaskTel O-33022021
- SaskEnergy O-34032021
- Prairie North Coop O-36022021 / 37022021
- Greenland Waste O-38022021
- Ministry of Finance School Collections Horizon O-41032021
- Ministry of Finance School Collections NE O-42032021
- Municipal Employees Pension Plan O-43032021
- Ministry of Finance Commission for Oaths Fee O-102

CARRIED

Res Correspondence (per attached list); acknowledge presentation

2021-077 **Moved By:** Iean Fletcher

That we acknowledge presentation of the correspondence as per the schedule attached hereto.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON NO. 366 HELD AT THE R.M. OFFICE ON THURSDAY THE 8TH DAY OF APRIL, 2021.

CARRIED

Res Authorize Records Disposal (As per Bylaw Schedule)

2021-078 **Moved By:** Garry Lisoway

That we approve the disposal of municipal records as identified on the list attached to the minutes hereto, and made in accordance with the schedule under Retention & Disposal of Documents Bylaw No. 39-05; and further that we authorize the Administrator to shred and dispose of said records.

CARRIED

Res Seasonal Utility Workers - Recall Date

2021-079 **Moved By:** Garth Lindgren

That we recall Seasonal Utility Workers, Murray Fernwalt and Christopher Leech, effective May 3, 2021.

CARRIED

Res Employee Safety Program 2021-080 Moved By: David Ewen

That we engage the services of Hest Safety Consulting to assist the RM with developing and implementing a safety program for the RM at the agreed upon terms and rates.

CARRIED

Res Authorize Admin Attendance - RMAA Virtual Convention May 19, 2021

2021-081 **Moved By:** Iean Fletcher

That Administrator, Heather Elmy, be authorized to attend the Rural Municipal Administrators Association (RMAA) annual virtual convention on May 19, 2021.

CARRIED

Res Adjournment

2021-082 **Moved By:** Garry Lisoway

That this meeting now adjourn at 4:00 p. m.

CARRIED

Delegations:

Heather Hest, Hest Safety Consulting - 8:00 am Kyle, Dionco Sales - 9:00 am (conference call)

David Skolney - 10:00 am

Reeve:		Admin:	
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