Reeve - Maurice Patenaude

Councillor Division 1 – Garth Lindgren (via conference call)

Councillor Division 2 – Miller Hendren (absent)

Councillor Division 3 – Richard Niezgoda

Councillor Division 5 – Curtis Nerlien

Councillor Division 6 – Cameron Nygren (absent)

Administrator – Heather Elmy

#### Call To Order

The meeting was called to order by Reeve Patenaude at 9:00 am

## Res Approve Minutes of Regular Meeting – December 14, 2023

2024-001 **Moved By:** Garth Lindgren

That the minutes of the Dedember 14, 2023, regular council meeting be approved.

**CARRIED** 

#### **Res** Authorization to Purchase Utility Tractor

2024-002 **Moved By:** Richard Niezgoda

That Council intends to purchase a utility tractor in 2024 and authorizes members of council to look for and purchase a tractor up to a maximum purchase price of \$200,000.00 including taxes; the council member(s) making the purchase will require verbal approval from the other members of council prior to confirming the purchase and a resolution of council will be passed at the next regular meeting to complete the approval of the purchase.

**CARRIED** 

#### Res File No. PROJECT-2023-003 - Ducks Unlimited/Robinson Lake

2024-003 **Moved By:** Garth Lindgren

WHEREAS, Ducks Unlimited Canada has approached the RM about (1) the decommissioning of their wetland project at Robinson Lake (N. 34/35 37-10-W2) which will include the removal of the control structure in the RM right of way and (2) discussion about the need to replace the culverts at this same location;

THEREFORE, Council will agree to a joint project with Ducks Unlimited to replace the culverts (2 x RM Culverts and 1 x Ducks Culvert) at this location with the same size culverts; Ducks Unlimited will be responsible for the cost of the replacement culverts and the RM will be responsible for the cost of the installation and required permitting for the project.

CARRIED

## **Res** Statement of Financial Activities - December, 2023

2024-004 **Moved By:** Curtis Nerlien

That the Statement of Financial Activities for the month of December, 2023, be adopted as presented.

**CARRIED** 

#### Res Bank Reconciliation - December, 2023

2024-005 **Moved By:** Richard Niezgoda

That the Bank Reconciliation for the month of December, 2023, be adopted as presented.

**CARRIED** 

Date:	February 8, 2024	Reeve:	Admin	:
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Res Credit Card Reconciliation
2024-006 Moved By: Curtis Nerlien

That the MasterCard Statement(s) for the following period(s) be approved:

• November 22, 2023 to December 22, 2023

**CARRIED** 

# Res Payment of Accounts (per attached list)

2024-007 **Moved By:** Garth Lindgren

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 7936 to 7958
- Credit Card No. 288 to 289
- Payroll: Cheque No. EP0000072 to EP0000079
- Receiver General O-31-122023
- SaskPower O-32-122023
- SaskTel O-33-122023
- SaskEnergy O-34-122023
- Town of Kelvinton O-35-122023
- Prairie North Coop O-36-112023/37-37-112023
- Greenland Waste O-38-112023
- John Deere Financial O-39-122023
- Municipal Employees Pension Plan O-43-122023
- Munisoft O-45-012024
- Capital I o-46-122023
- Council Indemnity: O-01-122023 /O-05-122023 /O-06-122023

**CARRIED** 

# Res Correspondence - Acknowledge Presentation

2024-008 **Moved By:** Richard Niezgoda

That the following correspondence be accepted and filed:

- SARM Rural Dart
  - December 2023 January 2024
- SARM Rural Sheaf December 2023
- APAS Update December 2023

CARRIED

# Res Authorize 2024 SARM Programs

2024-009 **Moved By:** Curtis Nerlien

That Council authorize payment to S.A.R.M. of 2024 premiums for the following programs:

- SARM Fidelity Bond Self-Insurance Plan
- SARM Liability Self-Insurance Plan
- SARM Property Self-Insurance Plan
- SARM Benefits Plan (Short-Term Disability Employees and Council)
- SARM Extended Health & Dental Benefits (Permanent Employees and Council Members)
- SARM Group Life Insurance Plan
- Long Term Disability Benefits and Optional Life Insurance (with both premiums being recovered by payroll deduction in 2023)

**CARRIED** 

Date: February 8, 2024	Reeve:	Page 2 of 5	Admin:	

## **Res** 2023 Grader Purchase - Funding Allocation

2024-010 **Moved By:** Garth Lindgren

That as per Resolution 2022-230, authorizing the purchase of a new CAT 150 JOY AWD Grader from Finning, the purchase will be funded as per the following:

- Acet 190-900-100 Capital Trust Fund \$300,000.00
- Acct 310-100-480 Reserve Motor Grader \$81,906.31

**CARRIED** 

#### Res 2023 Year End Transfers to Reserve Accounts

2024-011 **Moved By:** Richard Niezgoda

That Council approve retro-active to December 31, 2023, the transfer of funds as per the following:

- Transfer to Reserve CCBF (Gas Tax) (Acct 310-100-500)
  - From Chequing (110-110-120) \$12,775.80 (2023-2024 Gas Tax installment payment 1 of 2)
- Transfer from Reserve CCBF (Gas Tax) (Acct 310-100-500)
  - From Savings (110-110-150) \$112,420.70 (2023 Bridge Repairs 212-37-22 N and 212-37-10 N)
- Transfer to Reserve Road Contruction (310-100-460)
  - From Chequing (110-110-120) \$50,000.00 (2023 Operating Budget)

**CARRIED** 

#### Res WCB Compensation Coverage 2024

2024-012 **Moved By:** Curtis Nerlien

That Council approve the 2024 coverage under the Workers' Compensation Act be set at the minimum coverage rate for all council members and at the full salary or estimated wage coverage rate for all municipal employees.

CARRIED

#### Res Bylaw 102-2024 - Amendment to Ag Zoning District - First Reading

2024-013 **Moved By:** Garth Lindgren

That Bylaw 102-2024, a bylaw to amend Zoning Bylaw No. 22/98, be read for the first time.

CARRIED

## Res 2024 Bridge Repairs – Authorize Contractor

2024-014 **Moved By:** Richard Niezgoda

That Council authorize Western Infrastructure Renewal Inc., Regina, SK to complete the following bridge repairs in 2024:

- Repairs to the following bridges:
  - 211-38-10 E (ENE 10-38-11-W2, Road 222):
    - TOTAL \$ 61,580.00
  - 211-38-11 E (ESE 11-38-11-W2, Road 208):
    - TOTAL \$ 79,285.00
  - 212-38-09 E (ESE 09-38-12-W2, Road 346):
    - TOTAL \$ 77,740.00

The repairs will be funded as per the following:

- 2024 Operating Budget:
  - Acct 535-600-150 Bridge Repairs \$ 218,605.00

Date:	February 8, 2024	Reeve:		Admin:	
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**CARRIED** 

Res Donation Request - Kelvington Rec Arena's Hockey Days

2024-015 Moved By: Curtis Nerlien

> That the RM donate gift cards with a total value of \$100.00 to the Kelvington Rec Arena's Hockey Days being held January 2024.

> > **CARRIED**

Authorize Attendance - Municipal Elections Workshop, March 28, 2024 Res

2024-016 Moved By: Garth Lindgren

> That Administrator, Heather Elmy, be authorized to attend the Municipal Elections workshop being held March 28, 2023, at Wadena, SK.

> > **CARRIED**

Councillor Lindgren left the meeting at 11:35 a.m. and was not present at the council meeting during the review/discussion of Code of Ethics Complaint - Ref. No. ETHICS-2022-003.

## Code of Ethics Complaint- Ref. No. ETHICS-2022-003

Res **Closed Session** 

2024-017 Moved By: Richard Niezgoda

> That this meeting move into a closed session at 11:37 a.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b). Parties present during the closed session:

Reeve Maurice Patenaude

Councillor Division 3 - Richard Niezgoda Councillor Division 5 - Curtis Nerlien

Administrator – Heather Elmy

**CARRIED** 

Res Closed Session Concluded

2024-018 That this closed session concluded at 11:45 a.m.

**CARRIED** 

Res **Authorize Response to Ombudsman's Office** 

2024-019 Moved By: Richard Niezgoda

> That Council authorize the Administrator to respond to the inquiry from the Ombudsman's Office pertaining to a complaint they received regarding Code of Ethics Complaint - Ref. No. ETHICS-2022-003.

**CARRIED** 

Res Adjournment

2024-020 Moved By: Curtis Nerlien

That this meeting now adjourn at 11:50 a.m.

**CARRIED** 

Date: February 8, 2024	Reeve:	Admin:

	Delegation	ns:
	9:30 am	Kevin Karmark, Ducks Unlimited Robinson Lake Control Structure
	10:30 am	Ryan Herbert, Western Infrastructure 2024 Bridge Repair Plan
eeve:		Admin:
		SEAL