

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON
NO. 366 HELD AT THE R.M. OFFICE, 201 MAIN STREET, KELVINGTON, SK
ON THURSDAY THE 16TH DAY OF NOVEMBER, 2023.**

Reeve - Maurice Patenaude
Councillor Division 1 – Garth Lindgren (via conference call)
Councillor Division 2 – Miller Hendren
Councillor Division 3 – Richard Niezgoda
Councillor Division 5 – Curtis Nerlien
Councillor Division 6 – Cameron Nygren
Administrator – Heather Elmy

Call To Order

The meeting was called to order by Reeve Patenaude at 9:00 am.

Councillor Lindgren was not present at the council meeting during the review/discussion of Code of Ethics Complaint - Ref. No. ETHICS-2022-003.

Code of Ethics Complaint- Ref. No. ETHICS-2022-003

Res
2023-205

Closed Session
Moved By: Miller Hendren

That this meeting move into a closed session at 9:05 a.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b). Parties present during the closed session:
Reeve Maurice Patenaude
Councillor Division 2 - Miller Hendren
Councillor Division 3 - Richard Niezgoda
Councillor Division 5 - Curtis Nerlien
Administrator – Heather Elmy

CARRIED

Res
2023-206

Closed Session Concluded
Moved By: Richard Niezgoda

That the closed session concluded at 9:23 a.m.

CARRIED

Res
2023-207

Authorize Administrator to Contact SARM Legal Dept Regarding Code of Ethics Complaint - Ref. No. ETHICS-2022-003
Moved By: Curtis Nerlien

That Council authorize the Administrator to contact the SARM Legal Department regarding Code of Ethics Complaint Ref. No. ETHICS-2022-003.

CARRIED

Code of Ethics Complaint- Ref. No. ETHICS-2023-004/005

Reeve Patenaude and Councillors Neizgoda declared conflict of interests and left the meeting at 9:27 a.m. during the review/discussion of Code of Ethics Complaint- Ref. No. ETHICS-2023-004/005 and abstained from voting on any related resolutions.

Councillors Lindgren and Nygren were not present at the council meeting during the review/discussion of Code of Ethics Complaint- Ref. No. ETHICS-2023-004/005.

Deputy Reeve Hendren assumed the role of Chairperson of the meeting at this time.

Date: December 14, 2023 Reeve: _____ Admin: _____

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Res
2023 - 208

Closed Session
Moved By: Curtis Nerlien

That this meeting move into a closed session at 9:29 a.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b). Parties present during the closed session:
Councillor Division 2 - Miller Hendren
Councillor Division 5 - Curtis Nerlien

CARRIED

Administrator Elmy declared a conflict of interest and left the meeting at 9:30 a.m. during the review/discussion of Code of Ethics Complaint- Ref. No. ETHICS-2023-004/005.

Res
2023-209

Closed Session Concluded
Moved By: Curtis Nerlien

That the closed session concluded at 9:45 a.m.

CARRIED

Administrator Elmy returned to the meeting at 9:47 a.m.

Res
2023-210

Authorize Response to Complainant - Code of Ethics Complaint, Ref. No. ETHICS-2023-004/005
Moved By: Curtis Nerlien

That Council authorize the Administrator to send a response to the Complainant's November 7, 2023, email.

CARRIED

Reeve Patenaude and Councillors Neizgoda returned to the meeting at 9:50 a.m.

Deputy Reeve Hendren resumed his position as Councillor at the table and Reeve Patenaude resumed the role of Chairperson of the meeting at this time.

Councillor Nygren entered the meeting at 9:50 a.m.

Councillor Lindgren entered the meeting via conference call at 10:00 a.m.

Res
2023-211

Approve Minutes of Regular Meeting – October 12, 2023
Moved By: Garth Lindgren

That the minutes of the October 12, 2023, regular council meeting be approved.

CARRIED

Res
2023-212

Statement of Financial Activities - October 2023
Moved By: Richard Niezgodá

That the Statement of Financial Activities for the month of October, 2023, be adopted as presented.

CARRIED

Res
2023-213

Bank Reconciliation - October 2023
Moved By: Curtis Nerlien

That the Bank Reconciliation for the month of October, 2023, be adopted as presented.

CARRIED

Date: December 14, 2023 Reeve: _____ Admin: _____

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Res
2023-214

Credit Card Reconciliation
Moved By: Cameron Nygren

That the MasterCard Statement(s) for the following period(s) be approved:

- September 22, 2023 to October 22, 2023

CARRIED

Res
2023-215

Payment of Accounts (per attached list)
Moved By: Garth Lindgren

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 7901 to 7917
- Credit Card No. 282 to 286
- Payroll: Cheque No. EP000058 to EP0000066
- Receiver General O-31-102023
- SaskPower O-32-102023
- SaskTel O-33-102023
- SaskEnergy O-34-10203
- Prairie North Coop O-37-092023
- Greenland Waste O-38-092023
- John Deere Financial O-39-102023
- Ministry of Finance - Horizon O-41-102023
- Ministry of Finance - NE O-42-102023
- Municipal Employees Pension Plan O-43-102023
- Sask Municipal Hail O-44-102023
- Capital I Industries O-46-102023
- Wurth Canada O-47-102023
- Council Indemnity:
 - Lindgren, Garth O-1-102023
 - Nerlien, Curtis O-5-102023
 - Nygren, Cameron O-6-102023

CARRIED

Res
2023-216

Correspondence - Acknowledge Presentation
Moved By: Miller Hendren

That Council acknowledges presentation of the correspondence as per the schedule attached hereto.

CARRIED

Acknowledge

Code of Ethics Bylaw 88-2022 - Annual Review

Council acknowledges that Code of Ethics Bylaw 88-2022 has been reviewed.

Res
2023-217

Authorize Response to Complaint File No. 2023-004
Moved By: Miller Hendren

That Council authorizes the Administrator to send a response to the Complainant - Complaint File No. 2023-004, giving them permission to continue to undertake regular maintenance in the RM road allowance, at their expense, as per the terms and conditions of their Approval to Operate Drainage Works - SE & SW 09-40-12-W2 as authorized by Water Security Agency.

CARRIED

Res
2023-218

Fidelity Bond - 2024 Renewal
Moved By: Richard Niezgoda

That Council renew our Fidelity Bond for 2024 at the \$25,000.00 coverage limit under the SARM Fidelity Bond Self-Insurance Plan.

CARRIED

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Res **SARM Liability Self Insurance Program Coverage - 2024 Renewal**
2023-219 **Moved By:** Curtis Nerlien

That Council renew our SARM Liability Self Insurance Program coverage for 2024 and that the RM will not be purchasing any Excess Liability Insurance under the SARM program for 2024.

CARRIED

Res **SARM Property Self-Insurance Plan (PSIP) 2024 Renewal**
2023-220

That Council approve the revised scheduled of values (as per attached to the minutes hereto) for 2024 building and unlicensed mobile equipment coverage under the SARM Property Self-Insurance Plan.

CARRIED

Councillor Nygren left the council meeting at 2:10 p.m.

Res **Transportation - Policy 400-40 Installation of Approaches - Review**
2023-221 **Moved By:** Garth Lindgren

That the following policy revision be adopted as per the documents attached hereto:

- 400-40 Installation of Approaches Policy

CARRIED

Res **2023-2024 Municipal Revenue Sharing Declaration of Eligibility**
2023-222 **Moved By:** Miller Hendren

The Council of the Rural Municipality of Kelvington No. 366, confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Res **AMENDMENT - Res 2023-119 - Authorize Purchase of Truck and Loader from David**
2023-223 **Gwilliam**
Moved By: Curtis Nerlien

THAT Resolution 2023-119 - Authorize Purchase of Truck and Loader from David Gwilliam, be amended as per the following:

Council authorizes the purchase of the following equipment from David Gwillim at the agreed upon terms and rates; and

- 1992 Kenworth Truck
- 1990 621 Case Wheeler Loader

THAT the purchase of the equipment will be funded as per the following:

- **Acct 310-100-430 - Reserve - Other Equipment = \$58, 940.88**
- **Acct 530-600-130 - TS - Purchase of Cap Assets - Mach = \$1,059.12**

CARRIED

Res **Authorize Purchase of 2-inch Rock from Haas Construction**
2023-224 **Moved By:** Miller Hendren

That Council authorize the purchase of 500 yards of 2-inch crushed rock from Haas Construction at the agreed upon terms and conditions.

CARRIED

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Res **Kelvington Trailblazers - Request for Permission to Develop a Snowmobile Trail on
2023-225** **Municipal Road Allowances**

Moved By: Richard Niezgoda

That as per the RM's agreement with the Kelvington Trailblazers, effective November 2023, Council agrees to allow the Trailblazers to develop the ditch area on the east side of Roads 518 & 520 (W. 28 & 32-39-10-W2) and Road 516 (W. 34-39-10-W2) for use as snowmobile trails.

CARRIED

Res **Adjournment**
2023-226 **Moved By:** Curtis Nerlien

That this meeting now adjourn at 2:50 p. m.

CARRIED

Delegations:

10:00 am Francis Dery, Water Issues

10:30 am Clint Finch, Nuisance dogs

11:00 am Andrea Crittenden, Sixteen Safety Services Inc., Safety Program

Reeve: _____

Admin: _____

SEAL

Date: December 14, 2023 Reeve: _____ Admin: _____