

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON
NO. 366 HELD AT THE R.M. OFFICE, 201 MAIN STREET, KELVINGTON, SK
ON THURSDAY THE 14TH DAY OF DECEMBER, 2023.**

- Prairie North Coop O-36-102023/37-102023
- Greenland Waste O-38-102023
- John Deere Financial O-39-112023
- Ministry of Finance - Horizon O-41-112023
- Ministry of Finance - NE O-42-112023
- Municipal Employees Pension Plan O-43-112023
- Sask Municipal Hail O-44-112023
- Council Indemnity:
 - Lindgren, Garth O-1-112023
 - Nerlien, Curtis O-5-112023
 - Nygren, Cameron O-6-112023

CARRIED

**Res 2023-233 Correspondence - Acknowledge Presentation
Moved By: Miller Hendren**

That Council acknowledge presentation of the correspondence as per the schedule attached hereto.

CARRIED

**Res 2023-234 Safety Program - Update
Moved By: Richard Niezgod**

That the RM of Kelvington engage the services of Sixteen Safety Services Inc. to assist the RM with developing, implementing and maintaining a safety program for the RM at the agreed upon terms and rates.

CARRIED

**Res 2023-235 2024 Utility Worker Remuneration - Christopher Leech
Moved By: Curtis Nerlien**

That Council approves the following remuneration for Utility Worker Christopher Leech effective January 1, 2024:

- Wage rate of \$ 27.00 per hour;
- 2024 SARM Benefits Plan premium paid by the RM;
- 100% of single enrollment Extended Health and Dental Benefits premiums; and
- \$40.00 per month for use of a private cell phone for municipal business.

CARRIED

**Res 2023-236 2024 Utility Worker Remuneration - Elliott Laduke
Moved By: Cameron Nygren**

That Council approves the following remuneration for Utility Worker Elliott Laduke effective January 1, 2024:

- Wage rate of \$ 25.00 per hour;
- 2024 SARM Benefits Plan premium paid by the RM;
- 100% of single enrollment Extended Health and Dental Benefits premiums; and
- \$40.00 per month for use of a private cell phone for municipal business.

CARRIED

Res 2023-237 2024 Maintenance Operator Remuneration – Neil Veilleux

That Council approves the following remuneration for Maintenance Worker Neil Veilleux effective January 1, 2024:

- Wage rate of \$ 32.00 per hour;
- Guaranteed minimum of 40 hours per week, exclusive of statutory holidays and personal days taken;
- 2024 SARM Benefits Plan premium paid by the RM;
- 100% of single enrollment Extended Health and Dental Benefits premiums; and
- \$40.00 per month for use of a private cell phone for municipal business.

CARRIED

Date: January 11, 2024 Reeve: _____ Admin: _____

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**Res 2023-243 2024 Appointment of Board of Revision - Western Municipal Consulting
Moved By: Miller Hendren**

That the RM OF KELVINGTON NO.366 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:

Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

**Res 2023-244 2024 Appointment of Board of Revision Secretary
Moved By: Richard Niezgoda**

That the RM OF KELVINGTON NO.366 appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

**Res 2023-245 2024 Appointment of Development Appeals Board
Moved By: Cameron Nygren**

That the RM OF KELVINGTON NO.366 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board:

Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

**Res 2023-246 2024 Appointment of Development Appeals Board Secretary
Moved By: Garth Lindgren**

That the RM OF KELVINGTON NO.366 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Date: January 11, 2024 Reeve: _____ Admin: _____

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Reeve Patenaude and Councillors Niezgoda and Nygren declared conflict of interests and left the meeting at 1:36 p.m. during the review/discussion of Code of Ethics Complaint- Ref. No. ETHICS-2023-004/005 and abstained from voting on any related resolutions.

Deputy Reeve Hendren assumed the role of Chairperson of the meeting at this time.

Code of Ethics Complaint- Ref. No. ETHICS-2023-004/005

Res
2023-263

Closed Session
Moved By: Curtis Nerlien

That this meeting move into a closed session at 1:40 p.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b). Parties present during the closed session:
Councillor Division 2 - Miller Hendren
Councillor Division 5 - Curtis Nerlien

CARRIED

Administrator Elmy declared a conflict of interest and left the meeting at 1:42 p.m. during the review/discussion of Code of Ethics Complaint- Ref. No. ETHICS-2023-004/005.

Res
2023-264

Closed Session Concluded
Moved By: Curtis Nerlien

That the closed session concluded at 1:50 p.m.

CARRIED

Administrator Elmy returned to the meeting at 1:52 p.m.

Res
2023-265

Authorize Administrator to Contact SARM Legal Dept Regarding Code of Ethics Complaints - Ref. No. ETHICS-2023-004/005
Moved By: Curtis Nerlien

That Council authorize the Administrator to contact the SARM Legal Department regarding Code of Ethics Complaints Ref. No. ETHICS-2023-004/005.

CARRIED

Res
2023-266

Culvert Replacement Complaint - File No. 2023-001

That the RM of Kelvington No. 366 engage the services of Allnorth to complete a detailed design and construction drawings for the correct culvert capacity required at the SE 14-37-12-W2 at the agreed upon terms and rates.

CARRIED

Reeve Patenaude and Councillors Niezgoda and Nygren returned to the meeting at 1:55 p.m.

Deputy Reeve Hendren resumed his position as Councillor at the table and Reeve Patenaude resumed the role of Chairperson of the meeting at this time.

Councillor Lindgren was not present at the council meeting during the review/discussion of Code of Ethics Complaint - Ref. No. ETHICS-2022-003.

Date: January 11, 2024 Reeve: _____ Admin: _____

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Code of Ethics Complaint- Ref. No. ETHICS-2022-003

Res
2023-267

Closed Session
Moved By: Miller Hendren

That this meeting move into a closed session at 2:00 p.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b). Parties present during the closed session:

Reeve Maurice Patenaude
Councillor Division 2 - Miller Hendren
Councillor Division 3 - Richard Niezgoda
Councillor Division 5 - Curtis Nerlien
Councillor Division 6 - Cameron Nygren
Administrator – Heather Elmy

CARRIED

Res
2023-268

Closed Session Concluded
Moved By: Richard Niezgoda

That the closed session concluded at 2:10 p.m.

CARRIED

Res
2023-269

Adjournment
Moved By: Curtis Nerlien

That this meeting now adjourn at 2:15 p. m.

CARRIED

Reeve: _____

Admin: _____

SEAL