

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF KELVINGTON
NO. 366 HELD AT THE R.M. OFFICE, 201 MAIN STREET, KELVINGTON, SK
ON THURSDAY THE 13TH DAY OF JULY, 2023.**

Reeve - Maurice Patenaude
Councillor Division 1 – Garth Lindgren
Councillor Division 2 – Miller Hendren
Councillor Division 3 – Richard Niezgoda
Councillor Division 5 – Curtis Nerlien
Councillor Division 6 – Cameron Nygren
Administrator – Heather Elmy

Call To Order

The meeting was called to order by Reeve Patenaude at 8:00 am

Code of Ethics Complaint- Ref. No. ETHICS-2022-003

Councillor Lindgren declared a conflict of interest and was not in attendance at the council meeting during the review/discussion of Code of Ethics Complaint - Ref. No. ETHICS-2022-003 and abstained from voting on any related resolutions.

Res
2023-115

Closed Session
Moved By: Miller Hendren

That this meeting move into a closed session at 8:05 a.m. as per The Municipalities Act, Section 120 and The Local Authority Freedom of Information and Protection of Privacy Act, Section 16(1)(b). Parties present during the closed session:

Reeve Maurice Patenaude
Councillor Division 2 - Miller Hendren
Councillor Division 3 - Richard Niezgoda
Councillor Division 5 - Curtis Nerlien
Councillor Division 6 - Cameron Nygren
Administrator – Heather Elmy

CARRIED

Res
2023-116

Close Session Concluded
Moved By: Richard Niezgoda

That this closed session conclude at 9:13 a.m.

CARRIED

Res
2023-117

Code of Ethics Complaint Ref. No. ETHICS-2022-003 - Investigation & Remedial
Moved By: Curtis Nerlien

WHEREAS the investigation into Code of Ethics Complaint, Ref No. ETHICS-2022-03 has been completed and the final investigation report has been received and reviewed by Council in a closed session;

THAT Council has found the complaint brought against the Respondent was substantiated; and

THAT When considering what remedial action may be appropriate in response to this complaint, Council took into consideration the nature and severity of the violation and the aggravating and mitigating factors that led up to and contributed to the contravention; and

THAT Council will not disqualify the Respondent from Council; and

THAT Council will require that the Respondent take training from a qualified provider that will provide the Respondent the opportunity to further educated themselves on their personal duty and responsibility to comply with the conflict of interest rules in The Municipalities Act and the RM's Code of Ethics Bylaw 88-2022 and how to deal with conflicts of interest when they arise while carrying out their duties; and

That the Respondent will be required to complete this training by December 31, 2023; and

THAT if the Respondent chooses not to comply with thus remedial action, further action will be taken by Council.

CARRIED

Date: August 10, 2023 Reeve: _____ Admin: _____

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Councillor Garth Lindgren entered the meeting at 9:20 am.

Res **Approve Minutes of Regular Meeting – June 7, 2023**
2023-118 **Moved By:** Cameron Nygren

That the minutes of the June 7, 2023, regular council meeting be approved.

CARRIED

Res **Authorize Purchase of Truck and Loader from David Gwilliam**
2023-119 **Moved By:** Garth Lindgren

THAT we authorize the purchase of the following equipment from David Gwillim at the agreed upon terms and rates; and

- 1992 Kenworth Truck
- 1990 621 Case Wheeler Loader

THAT the equipment will be paid for in two equal installments, to be paid in 2023 and 2024; and

THAT the purchase of the equipment will be funded as per the following:

- Acct 310-100-430 - Reserve - Other Equipment

CARRIED

Res **Statement of Financial Activities - June 2023**
2023-120 **Moved By:** Miller Hendren

That the Statement of Financial Activities for the month of June 2023, be adopted as presented.

CARRIED

Res **Bank Reconciliation - June 2023**
2023-121 **Moved By:** Richard Niezgoda

That the Bank Reconciliation for the month of June 2023, be adopted as presented.

CARRIED

Res **Credit Card Reconciliation**
2023-122 **Moved By:** Curtis Nerlien

That the MasterCard Statement(s) for the following period(s) be approved:

- May 23, 2023 to June 21, 2023

CARRIED

Res **Payment of Accounts (per attached list)**
2023-123 **Moved By:** Cameron Nygren

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 7824 to 7843
- Credit Card No. 267 to 270
- Payroll: Cheque No. EP000022 to EP0000030
- Receiver General O-31-062023
- SaskPower O-32-062023
- SaskTel O-33-062023
- SaskEnergy O-34-062023
- Town of Kelvington O-35-062023
- Prairie North Coop O-36-052023 / 37-052023
- Greenland Waste O-38-052023
- John Deere Financial O-39-062023
- Municipal Employees Pension Plan O-43-062023
- Apex Ag & Truck O-78-062023
- Council Indemnity:
 - Lindgren, Garth O-1-062023
 - Nerlien, Curtis O-5-062023
 - Nygren, Cameron O-6-062023

CARRIED

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Res **Correspondence - Acknowledge Presentation**
2023-124 **Moved By:** Garth Lindgren

That we acknowledge presentation of the correspondence as per the schedule attached hereto.

CARRIED

Res **Authorize Other Taxing Authorities - 2023 Levies**
2023-125 **Moved By:** Miller Hendren

That we acknowledge:

The 2023 Education Property Tax mill rates established by the Ministry of Government Relations:

- Agriculture = 1.42 mills
- Residential = 4.54 mills
- Commercial/Industrial = 6.86 mills
- Resource (oil and gas, mines and pipelines) = 9.88 mills

The following C&D levies for 2023:

- Archgrove C&D Area Authority \$2,070.02
- Kelvington C&D Area Authority \$63,603.50

CARRIED

Res **Tax Enforcement - Proceed to Request Title (6 Month Notices)**
2023-126 **Moved By:** Richard Niezgod

THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after July 12, 2023, to commence proceedings to request title with respect to the following described lands:

Roll	86	BLK/PAR A-PLAN 101714857 EXT 21
		LSD 15-30-37-10-2 EXT 8
Roll	119	LSD 10-30-37-10-2 EXT 6
		LSD 16-30-37-10-2 EXT 9
		SW LSD 10-30-37-10-2 EXT 7
		LSD 7-30-37-10-2 EXT 11
		SW LSD 8-30-37-10-2 EXT 15
Roll	121	LSD 8-30-37-10-2 EXT 14
		NW LSD 1-30-37-10-2 EXT 13
		LSD 1-30-37-10-2 EXT 12
		LSD 2-30-37-10-2 EXT 10
Roll	335	NW 05-37-12-2 EXT 0
Roll	337	SW 05-37-12-2 EXT 0
Roll	343	NW 07-37-12-2 EXT 0
Roll	345	SW 07-37-12-2 EXT 0
Roll	359.1	BLK/PAR A-PLAN 101766731 EXT 38
Roll	382	NW 16-37-12-2 EXT 0
Roll	395	SE 19-37-12-2 EXT 2
Roll	428	LSD 2-27-37-12-2 EXT 31
		LSD 1-27-37-12-2 EXT 30
Roll	430	LSD 3-27-37-12-2 EXT 16

CARRIED

Res **Northbound Planning Agreement**
2023-127 **Moved By:** Curtis Nerlien

That we enter into a consulting agreement with Northbound Community Planning Ltd., Meota, SK, to provide consultancy services for planning and development within the RM.

CARRIED

Res **Policy 200-60 - Beaver Bounty Policy - Revised**
2023-128 **Moved By:** Cameron Nygren

That Policy 200-60 Beaver Bounty Policy be revised and adopted as per the document attached hereto.

CARRIED

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- Res 2023-129** **Repeal Bylaw 89-2022 - Trailer Licensing Fee Bylaw**
Moved By: Garth Lindgren
- That retroactive to January 1, 2023, we repeal Bylaw 89-2022, a bylaw to provide for the classifying and licensing of occupants of trailers, mobile homes and portable shacks, that are situated within confines of a mobile home park.
- CARRIED**
- Res 2023-130** **Trailer Park Operator Licensing Bylaw 98-2023 - 1st Reading**
Moved By: Miller Hendren
- That Bylaw 98-2023, a bylaw to provide for the licensing of operators of trailer parks or camps, be read for the first time.
- CARRIED**
- Res 2023-131** **Trailer Park Operator Licensing Bylaw 98-2023 - 2nd Reading**
Moved By: Richard Niezgoda
- That Bylaw 98-2023, a bylaw to provide for the licensing of operators of trailer parks or camps, be read for the second time.
- CARRIED**
- Res 2023-132** **Trailer Park Operator Licensing Bylaw 98-2023**
Moved By: Curtis Nerlien
- That Bylaw 98-2023, a bylaw to provide for the licensing of operators of trailer parks or camps, be given three readings at this meeting.
- CARRIED**
- Res 2023-133** **Trailer Park Operator Licensing Bylaw 98-2023 - 3rd Reading and Adoption**
Moved By: Cameron Nygren
- That Bylaw 98-2023, a bylaw to provide for the licensing of operators of trailer parks or camps, be read for the third time and adopted.
- CARRIED**
- Res 2023-134** **Authorize Installation of Fuel Tattle Gauge**
Moved By: Garth Lindgren
- That we authorize the installation of a Fuel Tattle Guage on the fuel tank located at the Kelvington RM Shop to assist with monitoring our fuel inventory and security.
- CARRIED**
- Res 2023-135** **Authorize Records Disposal (As per Bylaw Schedule)**
Moved By: Miller Hendren
- That we approve the disposal of municipal records as identified on the list attached to the minutes hereto and made in accordance with the schedule under Retention & Disposal of Documents Bylaw No. 39-05; and further that we authorize the Administrator to shred and dispose of said records.
- CARRIED**
- Res 2023-136** **Asset Management Strategy - Annual Review**
Moved By: Richard Niezgoda
- That the RM's Asset Management Strategy was reviewed and amended as per the strategy document attached hereto.
- CARRIED**
- Res 2023-137** **Commercial Tax Incentive Policy - Annual Review**
Moved By: Curtis Nerlien
- That the RM's Commercial Tax Incentive Policy was reviewed, and no amendments were required.
- CARRIED**

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Councillor Cameron Nygren left the meeting at 11:40 am.

Councillor Niezgoda declared a conflict of interest and left the meeting at 11:50 am during the review/discussion of Overweight Permit Applications and abstained from voting on any related resolutions.

Res
2023-138 **Overweight Permit Applications**
Moved By: Garth Lindgren

That we authorize the issuance of overweight permits to:

- Spray, Dallas K.: 1996 Freightliner, License 945 KRN
- Niezgoda Brothers Enterprises Ltd.: 2010 Kenworth, License 644 MES
- Niezgoda Brothers Enterprises Ltd.: 1998 Mack, License 965 MFZ
- Spray, Dustin O.: 2001 Kenworth, License 461 LMK
- Schutte, Garry L.: 1994 Peterbilt, License 281 LTS

CARRIED

Res
2023-139 **Adjournment**
Moved By: Miller Hendren

That this meeting now adjourn at 11:55 am.

CARRIED

Delegations:

N/A

Reeve: _____

Admin: _____

SEAL

Date: August 10, 2023 Reeve: _____ Admin: _____