

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF
KELVINGTON NO. 366 HELD AT THE R.M. OFFICE, 201 MAIN STREET, KELVINGTON,
SK ON THURSDAY THE 13TH DAY OF FEBRUARY, 2025.**

Reeve - Maurice Patenaude
Councillor Division 1 – Garth Lindgren (via conference call)
Councillor Division 2 – Miller Hendren
Councillor Division 3 – Richard Niezgoda
Councillor Division 5 – Curtis Nerlien
Councillor Division 6 – Cameron Nygren
Administrator – Heather Elmy

Call To Order

The meeting was called to order by Reeve Patenaude at 9:00 a.m.

Conflict of Interest Declarations

Reeve Patenaude asked all members of council to review the agenda for any possible conflicts of interest.

Res **Approve Minutes of Regular Meeting – January 9, 2025**
2025-017 **Moved By:** Miller Hendren

That the minutes of the January 9, 2025, regular council meeting be approved.

CARRIED

Councillor Lindgren entered the meeting at 9:15 a.m.

Res **Statement of Financial Activities - January, 2025**
2025-018 **Moved By:** Richard Niezgoda

That the Statement of Financial Activities for the month of January 2025, be adopted as presented.

CARRIED

Res **Bank Reconciliation - January, 2025**
2025-019 **Moved By:** Curtis Nerlien

That the Bank Reconciliation for the month of Janaury 2025, be adopted as presented.

CARRIED

Res **Credit Card Reconciliation**
2025-020 **Moved By:** Garth Lindgren

That the MasterCard Statement(s) for the following period(s) be approved:

- December 23, 2024 to Janaury 22, 2025

CARRIED

Res **Payment of Accounts (per attached list)**
2025-021 **Moved By:** Miller Hendren

That the following list of payments, as per the schedule attached hereto, be approved for payment:

- Cheque No. 8189 to 8207, Total = \$247,066.42
- Online and Pre-Authorized Payments, Total = \$32,079.00
- Credit Card Payments 341 to 348, Total = \$5,229.85
- e-Transfer Payments 6 to 9, Total = \$3,504.92
- Electronic Funds Transfers, Total = \$0.00
- Payroll Payments 165 to 171, Total = \$15,394.58

CARRIED

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Councillor Nygren entered the meeting at 10:15 a.m.

Res
2025-022

Correspondence - Acknowledge Presentation
Moved By: Richard Niezgoda

That the following correspondence be accepted and filed:
2025-Jan-09 – SARM Legislative Review – Update on Municipal Governance
2025-Jan-14 – SARM Rural Dart
2025-Jan-15 – Ag in the Classroom – Nominations for Board of Directors
2025-Jan-15 – NEATPC – Approved November 12, 2024 Meeting Minutes
2025-Jan-16 - Sask Association of Watersheds - January Newsletter
2025-Jan-17 – 2024 Clubroot Survey/Map Results
2025-Jan-20 – NEATPC 2025 Newsletter
2025-Jan-20 – SARM Rural Dart
2025-Jan-25 – Steel River Group – 2025 Grant Opportunities
2025-Jan-23 – SARM INFORMATION – 2025 SARM Service Fees
2025-Jan-23 – SARM INFORMATION – Letter of Intent Div 4 Director
2025-Jan-28 – SARM RURAL SHEAF – Jan 2025
2025-Feb-04 – SARM RURAL DART
2025-Feb-11 – SARM RURAL DART

CARRIED

Res
2025-023

RESCIND Resolution 2024-003 - File No. PROJECT-2023-003 - Ducks Unlimited/Robinson Lake
Moved By: Curtis Nerlien

That Council rescind Resolution 2024-003 which read as follows:

WHEREAS, Ducks Unlimited Canada has approached the RM about (1) the decommissioning of their wetland project at Robinson Lake (N. 34/35 37-10-W2) which will include the removal of the control structure in the RM right of way and (2) discussion about the need to replace the culverts at this same location;

THEREFORE, Council will agree to a joint project with Ducks Unlimited to replace the culverts (2 x RM Culverts and 1 x Ducks Culvert) at this location with the same size culverts; Ducks Unlimited will be responsible for the cost of the replacement cul-verts and the RM will be responsible for the cost of the installation and required per-mitting for the project.

CARRIED

Res
2025-024

File No. PROJECT-2023-003 - Ducks Unlimited/Robinson Lake
Moved By: Curtis Nerlien

That regarding Ducks Unlimited Canada's (DUC) proposal to decommission their wetland project at Robinson Lake (N. 34/35 37-10-W2), Council agrees that DUC will be responsible for the removal of the control structure located at this location including but not limited to required permits and construction costs, and that the RM will continue to be responsible for the RM owned culvert infrastructure located at this location.

CARRIED

Res
2025-025

Authorize Purchase of Service Truck - 2017 Ford F250
Moved By: Cameron Nygren

THAT Council authorize the purchase of the following service vehicle from Cropper Motors, Naicam, SK at the agreed upon terms and rates:

- 2017 Ford F250 SD Crew Cab

THAT the purchase of the service truck will be funded as per the following:

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- Acct 310-100-440 - Reserve - Service Truck = \$26,275.33
- Acct 530-600-130 - TS - Purchase of Cap Assets - Mach = \$5,259.67

CARRIED

2025 Summer Gravel Spreading Tender and Award

2025 Gravel Loading and Hauling Tender: Two tenders were received and opened at 10:00 a.m. and the names and total bid of each was read out.

Res
2025-026

Selection of Contractor for 2025 Gravel Loading and Hauling
Moved By: Cameron Nygren

That Council award the contract for the RM’s 2025 gravel loading and hauling requirements to K & M construction Ltd, Lintlaw, SK at the agreed upon terms and rates.

CARRIED

Res
2025-027

2025 Bridge Repairs – Authorize Contractor
Moved By: Garth Lindgren

That Council authorize Western Infrastructure Renewal Inc., Regina, SK to complete the following bridge repairs in 2024:

Repairs to the following bridges:

- 212-37-33 N (NNW 33-37-12-W2, Rd 331): TOTAL \$26,015.00
- 212-38-20 N (NNE 20-38-12-W2, Rd 304/609): TOTAL \$105,425.00
- Application of preservatives to applicable bridges

The repairs will be funded as per the following:

- 2025 Operating Budget:
 - Acct 535-600-150 - Bridge Repairs

CARRIED

Res
2025-028

Subdivision Application - File-SUBD-004213-2025 (SE 15-40-12-W2)
Moved By: Miller Hendren

That Council recommend approval of the Subdivision Application, File SUBD-00004213-2025 as per the following:

- SE 15-40-12-W2
- Proposed Residential Subdivision

That there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for the intended use.

That there are no municipal facilities that would be affected by the proposed development.

Municipal Bylaw: That the survey plan complies with the RM's Zoning Bylaw, Section 5.1 (1) Permitted Uses and Section 5.3.2 Subdivision Site Requirements.

Service Agreement: the RM does not require a service agreement for this proposed subdivision.

CARRIED

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Res **Memorandum of Understanding - Fire Hall Project**
2025-029 **Moved By: Richard Niezgoda**

That Council approve the RM of Kelvington No. 366 entering into a Memorandum of Understanding between the Town of Kelvington, the RM of Kelvington No. 366 and the RM of Sasman No. 336 that identifies the municipalities committment to working together on the project to purchase land and construct a new fire hall on this land within the Town of Kelvington and that this land will be purchased with all three municipalities on the title with their respecting shares noted:

- Town of Kelvington with 4/7 shares
- RM of Kelvington No. 366 with 2/7 shares
- RM of Sasman No. 336 with 1/7 shares

CARRIED

Res **Road Maintenance Agreement - RM of Ponass Lake**
2025-030 **Moved By: Curtis Nerlien**

That the RM of Kelvington No. 366 enter into a Road Maintenance Agreement(s) with the following hauler(s) at the prescribed rates, volumes and routes:

- RM of Ponass Lake No. 367, Agreement No. 2024-2025-RM367: hauling gravel; route in RM 366 - W. 30 & 31-40-12-W2 (3.2 kms/2 miles)

CARRIED

Res **Proposed Fibre Optic Line Plan**
2025-031 **Moved By:** Cameron Nygren

That the RM of Kelvington No. 366 enter into an agreement with RFNow Inc, Virden, MB, for the installation and maintenance of fibre optic cable that will be installed and maintained along, across and under portions of the roads under the jurisdiction of the RM as per the attached agreement. The fibre optic cable will be installed in the Ministry of Highway's right-of-way from the area of the Town of Preeceville to the junction of Highway 49 and 38, located south of the Town of Kelvington.

CARRIED

Councillor Nerlien declared a conflict of interest and left the meeting at 12:28 p.m. during the review/discussion of Septic Services/Greenwater Septic Services and abstained from voting on any related resolutions.

Res RM of Kelvington Shop Pit Cleanout - Authorize Contractor
2025-032 **Moved By:** Garth Lindgren

WHEREAS Curtis Nerlien, owner/operator of Greenwater Septic Service became an elected official of the RM of Kelvington No. 366 effective October 13, 2022; and

WHEREAS Greenwater Septic Service has provided septic pump out services to the RM and the quality and cost of the services provided by Greenwater Septic Service are comparable to other similar local service providers; and

WHEREAS the pit at the Kelvington RM shop needs to be pumped out and the other local septic service provider is unavailable;

THEREFORE Council is aware of and approves the use of Greenwater Septic Service by the RM to pump out the pit at the Kelvington RM shop.

CARRIED

Councillor Nerlien returned to the meeting at 12:35 p.m.

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Res **SARM 2025 Annual Convention - March 11-13, 2025, Saskatoon, SK -**
2025-033 **Authorize Attendance**
 Moved By: Miller Hendren

That any member of Council and the Administrator be authorized to attend the 2025 SARM Annual Convention in Saskatoon, SK from March 11-13, 2025; that the municipality pay the accommodation expenses (by credit card) and that the delegates and Administrator be paid the applicable per diem, travel and meal allowances established by current R.M. policy.

CARRIED

Res **UMAAS/RMAA Building & Technical Standards Workshop, March 27, 2025 -**
2025-034 **Authorize Admin Attendance**
 Moved By: Richard Niezgoda

That Administrator, Heather Elmy, be authorized to attend the 2025 UMAAS/RMAA Building & Technical Standards Workshop being held at Wadena, SK on March 27, 2025, and that she be paid the per diem rates plus expenses pursuant to current policy.

CARRIED

Res **Donation Request – 2025 Kelvington Rec Arena’s Hockey Days**
2025-035 **Moved By:** Curtis Nerlien

That the RM donate gift cards with a total value of \$100.00 to the Kelvington Rec Arena’s Hockey Days being held January 18, 2025.

CARRIED

Res **Adjournment**
2025-036 **Moved By:** Cameron Nygren

That this meeting now adjourn at 12:45 p. m.

CARRIED

- Delegations:**
- 9:30 am: Ryan Herbert & Chris Fox, Western Infrastructure
 - 2025 Bridge Repair Plan
 - 11:00 am: Andrea Crittenden, Sixteen Safety Services
 - Safety Update

Reeve: _____ Admin: _____

SEAL