

RENTAL AGREEMENT FOR RAYMOND AG. BUILDINGS

The Main Ag Building and Red Barn are located SW Raymond, Alberta 98 East Park Street S.

(Turn south off of HWY 52 - Hospital on south side of HWY – follow signs to Ag Society)

Rental Information: No smoking in buildings or on premises

Main Ag Building: 3000 square feet; complete with fully stocked kitchen; 14 5' round tables, 40 8' rectangular tables; 8 6' rectangular tables; 155 padded folding chairs; wheelchair accessible; Public WIFI Capacity 258 Capacity with Liquor license 215.

Red Barn: 1260 square feet; complete with fully stocked kitchen; 10 5' round tables, 10 8' rectangular tables, 73 padded folding chairs; wheelchair accessible; full upstairs with balconies; Capacity 133 Capacity with Liquor license 113.

FEES:

Main Ag Building Day Rate:	\$300.00
Weekend Rate Main Ag (Friday evening after 2:00 p.m. to 2:00 pm Sunday):	\$480.00
Red Barn Day Rate:	\$200.00
Weekend Rate Red Barn (Friday evening after 2:00 p.m. to 2:00 p.m. Sunday):	\$330.00
Fee for liquor at event:	\$ 50.00
Rental of upstairs of Barn with rental of building:	\$ 50.00
Kitchen Hourly rental (Licensed kitchens) Responsible for total cleanup Maximum 2 hours Kitchen rental only if no one else wants to rent the building. Subject to cancellation at last minute.	\$ 25.00

DAMAGE DEPOSIT: **\$250.00**

TOTAL AMOUNT OWING: **\$**

Payment is required to secure booking. The Damage Deposit is due at the event time when the Director provides keys to the building(s).

Damage deposit will be returned to renter in the event that no damage or costs that have occurred to the premises during the rental time.

Please note; There is no PA system available. Parties are responsible for renting or providing their own equipment.

Arrangements for keys will be made with director prior to the rental date. The building will be checked both before and after use. All costs of repairing any damage occurred during use will be the responsibility of the renter. No smoking or fire of any kind in the buildings. No dogs allowed in the buildings.

Only non-greasy liquids may be poured down the sink. No deep frying or other activity that creates grease vapors allowed. All dish towels and cloths are to be left in the kitchen on the counters after use. Do not take them from the building. Any breakage is to be reported to the Director in charge.

No decorations, tape, nails or screws to be used on the walls, lights, ceilings or floors. Ceiling wires are available.

Clean Up includes the kitchen to be cleaned and dishes washed and put away. Floors to be swept. Chairs and tables cleaned and put away. Washrooms cleaned, garbage emptied and toilets flushed. All garbage is to be placed in bags provided and put in the garbage bins outside of the buildings. Windows are to be closed and locked. Blinds shut. Lights turned off and doors locked.

Building security is a must and accepting the key places a responsibility on you. Should you need to leave the premises for any reason, the building **MUST be locked before you go. **UNDER NO CIRCUMSTANCES IS THE BUILDING TO BE LEFT UNLOCKED WITH NO ONE PRESENT OR THE KEY GIVEN TO ANOTHER PARTY.****

EVENT DESCRIPTION & DATE:

TOTAL OWING:

RECEIVED:

\$250.00 Damage Deposit Owing:

RECEIVED:

Renter

Date signed:

Date signed:

NAME, EMAIL AND PHONE: _____

Ag Society Director:

Building Evacuation plan posted on bulletin boards in buildings.

SOCAN license in place for all events. (Society of Composers, Authors and Music Publishers of Canada)

Liquor licenses responsibility of renter available and easy to get from many different liquor stores.

Cancellation Policy: Discretion of the Director in charge. Cancellations made 30 days or less will receive a 50% refund. Cancellations 7 days or less will not receive a refund.