

# 33<sup>rd</sup> Annual South Side Fall Festival

## CRAFT BOOTH APPLICATION

September 16, 17 & 18, 2022

Application Deadline: July 31, 2022

Please print clearly or type the following information: (Use backside for additional names and addresses if necessary)

Name of Booth: \_\_\_\_\_

Contact name: \_\_\_\_\_

Additional names: \_\_\_\_\_

Contact address: \_\_\_\_\_

City: \_\_\_\_\_

State & Zip Code: \_\_\_\_\_, \_\_\_\_\_

Contact Daytime Phone: ( ) \_\_\_\_\_ Evening Phone: ( ) \_\_\_\_\_

Cell Phone: ( ) \_\_\_\_\_

Contact E-mail Address \_\_\_\_\_

	How Many?	Kind of Booth	Cost of Booth(s)
Indicate number of 16 x 16 craft booth spaces @ \$125 ea.	_____	Craft Booth	\$ _____

Electricity required?  Yes  No

	How Many?		Cost of Electricity
Fee for 110 volt-20 amp circuit for craft booth.	_____	x \$ 10.00 ea. =	\$ _____
Fee for 220 volt-30 amp circuit for craft booth.	_____	x \$ 10.00 ea. =	\$ _____
Fee for 220 volt-50 amp circuit for craft booth.	_____	x \$ 10.00 ea. =	\$ _____

NOTE: Limited availability for 30 & 50 amp circuits.

**ATTENTION:**

**DO NOT SEND BOOTH FEES AT THIS TIME.**



Please specify the size of tent, trailer (include size with tongue) or bldg. you will be using for your craft booth, indicate below:

Height \_\_\_\_\_

Width \_\_\_\_\_

Length \_\_\_\_\_

Please indicate the kind or type your tent or bldg. is and in area below draw a diagram of the structure and indicate the front entrance including dimensions for all sides, including the height. If appropriate information is not listed your application may be returned causing the application process to be delayed.

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All electrical items you will be using during the festival must be listed to accommodate all vendors.

How Many?	Description of Item and how used.

All craft items must be handcrafted by the vendor, *not manufactured by hand*. Note: Children’s manufactured items are not to be sold in craft or food booths. If you wish to sell this type of merchandise you will need to apply for a kid’s booth. If you have any questions regarding this, please contact the booth coordinator.

- ◆ Craft vendors are **required to send a variety of current pictures** showing the kind of crafts to be sold and a picture of a few items being made. Preferably your most popular item or items you would be selling.

Once you have been notified that you have been accepted, no additional requests will be allowed.

**\*\*\*NO RAFFLES WILL BE ALLOWED WITHOUT APPROVAL.** It will be the responsibility of the vendor to request approval in a separate cover letter and must include the following: Reason for the raffle, date raffle will be drawn, confirmation from the entity you will be donating the money to.

Do you give the South Side Fall Festival permission to give out your contact information to outside parties if requested?

Yes or NO (Please circle)

**ATTENTION:**

**MAIL OR DROP OFF APPLICATION AND  
PICTURES TO: (This is a new address)  
2402 Evergreen Lane, St. Joseph, MO 64503**

**SOUTH SIDE FALL FESTIVAL  
BOOTH COORDINATOR  
Theresa Davis**

If you have any questions prior to sending in your application, please feel free to e-mail or call. All applications will be juried and a confirmation will be sent back immediately by mail or e-mail. At that time, you will be given instructions on how to submit booth fees. Booth fees will be due upon receipt of your confirmation. Please be sure to have proper funds available at that time to cover your remittance. If your check is returned for insufficient funds, you will be charged a returned check fee charge in the amount of \$35.00 that will be due immediately and must be paid prior to the festival, otherwise you will forfeit your spot in the festival.

I, \_\_\_\_\_ have read and thoroughly completed the  
(Please print full name)  
application and have included all items required at time application is submitted to be juried by the Booth Coordinator and a selected Jury Committee. I have read and understand all rules and regulations of the South Side Fall Festival. I understand that if found in violation of these rules, the booth coordinator, chairperson and co-chairperson reserve the right to close my booth with no possibility of a refund or returning for future festivals. I have included all information required with this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date