



Healing Paths Intuitive Therapy Financial Policy:

I am committed to providing you with the best professional service, and set my fees in accordance with what is usual and customary for our area. Separate charges will be determined for other services such as phone consultation, writing letters, meetings, and a court appearances or depositions.

Health insurance: Many health insurance and managed-care policies will cover counseling services, but some will not. If your counseling is covered by your health insurance, my office will file claims directly with your insurance/managed-care company. You must complete the health insurance release of information form in order for us to file with your insurance company. You will be responsible for any deductibles, co-payments, and all other charges not paid by your particular health plan. Please notify the office of any changes in your insurance coverage as soon as they occur. If you have applicable insurance but choose not to use it, the standard fee will be charged.

Private pay: If you do not have applicable health insurance you may pay out-of-pocket.

Payment/co-payment/deductibles for services provided are due at time of your appointment. Payments are given to your provider and may be made in the form of cash, check, or credit card. If paying by check please prepare it ahead of time and make your check payable to Healing Paths Intuitive Therapy. Payments in cash should be for the exact amount as I do not carry change. Over payments may be credited to your account or refunded to you by check. We except MasterCard and Visa. Credit cards can be kept on file with your permission.

You will receive a statement for any balance due at the end of each month. A charge of \$15.00 will be assessed for checks returned for your bank. If you do not keep your payments current, services may be postponed until payment is made.

Cancellations and missed appointments: If you must cancel an appointment, call or text me at least 24 hours prior to your appointment time to avoid a charge. Under normal circumstances, you will be charged for late cancellations and missed appointments. You are personally responsible for these charges. Insurance claims cannot be filed for missed appointments or late cancellations. Medicaid client's are exempt from this policy however services may be terminated for violation of attendance policy.

The total charge for each counseling session will be: \$175- Intake and Individual sessions are \$105 for 45 minute and \$155 for 60 minute sessions.

Insurance/managed care company_____

If I file insurance, the estimated co-payment for each counseling session will be: _____

(I understand that if this not correct I will be responsible for the difference.)

My insurance policy includes a deductible amount of \$_____ for which I will be responsible.

The payment for missed appointments & late cancellations will be: \$65

Charges for time devoted to matters outside the scope of routine duties associated with my care, e.g. meetings or letter writing will be at the rate of \$140 per hour. Court appearances will be charged at \$250 per hour.

I have read and understand this Financial Policy Statement. I understand and agree to abide by this policy, and I agree to pay all charges as outlined above.

Healing Paths Intuitive Therapy reserves the right to make use of a collection agency, small claims court, or any other appropriate means to insure payment of overdue fees. Under such circumstances in which I/we breach the payment terms of this agreement, it shall not be considered a breach of my/our confidentiality by the business to release my/our name(s) and other necessary identifying information to a collection agency or small claims court.

Signature of Client of Responsible Party

Signature of Client or Responsible Party

Sarah Cavan, LISW

Date