

COMMITTEE	DESCRIPTION	TIMING	REPORTS TO
FAITH BASE CHAIRS			
ADVENT REFLECTION	<p>** Coordinate the calendar and update the Mothers' Guild Vice President ** All mothers, grandmothers, and guardians of enrolled Xavier students are welcome to participate in a morning reflection and preparation for the Advent season</p>	Planning Begins in July	MG VICE PRESIDENT
LENTEN REFLECTION	<p>** Coordinate the calendar and update the Mothers' Guild Vice President ** All mothers, grandmothers, and guardians of enrolled Xavier students are welcome to participate in a morning reflection and preparation for the Lenten season</p>	Planning Begins in July. Execute event in the Spring	MG VICE PRESIDENT
ROSARY GROUP	<p>** Coordinate the calendar and update the Mothers' Guild Vice President ** All mothers, grandmothers, and guardians of enrolled Xavier students are welcome to participate in praying the rosary on the Xavier Campus in the Chapel of Our Lady before each Mothers' Guild Meeting.</p>	Coordinates with Mothers' Guild General Meetings Calendar	MG VICE PRESIDENT
Senior YEAR EVENT Chair NEEDS			
BACCALAUREATE RECEPTION	<p>Mothers' Guild host a reception after the Senior Baccalaureate Mass which takes place in May. Reception takes place immediately after mass in the St Francis Church courtyard and last approximately 1 hour. The committee plans the reception and acquires the refreshments. We encourage any Sophomore or Junior Families to chair this event. You will report to the Mothers' Guild President.</p>	MAY	PRESIDENT
MOTHER / DAUGHTER MASS AND RECEPTION	<p>Plans and leads in partnership with the XCP ministry team a spiritual morning consisting of a mass and breakfast. This is event is for only seniors and their mothers, stepmother, and /or guardian after the new year. This event consist of reflective activities and an inspirational speaker. We encourage Junior families to chair this event but open to any grade level families. You will report to the Mothers' Guild President</p>	SPRING	PRESIDENT
SENIOR TREATS	<p>Senior parents will organize and lead up to four memorable treat days for the Senior Class. The committee will coordinate with the senior class community regarding monetary contributions. Responsibilities include developing themes, organizing raffles, arranging special treats, and providing small, thoughtful gifts to enhance the overall student experience. The committee will establish a monetary contribution link, which will be overseen by the Director of Mothers' Guild Records. The committee will consult with the Director of Mothers' Guild Records and the Mothers' Guild President to ensure proper coordination and compliance.</p>	ONGOING OF SENIOR YEAR	PRESIDENT

COMMITTEE	DESCRIPTION	TIMING	REPORTS TO
COMMUNITY ENGAGEMENT			
MG COMMUNITY SOCIAL CHAIR	The CHAIR will advise and connect with Grade Level Social Chairs and Adventure Social Chairs at the beginning of each quarter to ensure alignment and coordination of activities. Responsibilities also include monitoring the calendar of events. Chair will report to Mothers' Guild President . Should a committee be developed by the chair, all committee members will report to the MG Community Social Chair.	Bi- Monthly or Quarterly	MG President
Grade Level Social Chair	The committee will oversee the planning and execution of grade-specific social events for enrolled Xavier families. These events are intended to foster community engagement. The Mothers' Guild encourages the hosting of these events up to three times per year, per grade, though additional events may be organized as desired.	Quarterly or as the Committee best sees fit for their community	MG Community Social Chair
Book Club	The Book Club provides an opportunity for Mothers' Guild members to engage in thoughtful discussion and fellowship through shared reading experiences. The committee will select appropriate, coordinate meeting schedules, and facilitate respectful and inclusive discussions each month. Meetings will be open to all interested Mothers' Guild members and are intended to foster community, intellectual enrichment, and meaningful connection among participants. Reports to Community Social Chair of calendar updates.	Monthly	MG Community Social Chair
Hiking Club	The Hiking Club provides opportunities for Mothers' Guild members and participating families to engage in outdoor activities that promote wellness, foster community, connection with nature and provides a welcoming environment for participants of varying skill levels. The committee is responsible for planning and coordinating safe hikes by selecting trails, scheduling events, and communicating necessary details to participants. Safety guidelines and necessary precautions will be emphasized for each event. Reports to Community Social Chair of calendar updates.	Monthly	MG Community Social Chair
Latino Outreach Liaison	The Latino Outreach Engagement Liaison is dedicated to fostering meaningful connections between the organization and the Latino community. The program is designed to foster an inclusive environment, strengthen community ties, and ensure Latino families feel supported and actively involved in the life of the organization.	Ongoing	MG President and MG Director

COMMITTEE	DESCRIPTION	TIMING	REPORTS TO
Community Fundraising Event			
Auction Chair / November	The Auction plays a pivotal role in the success of the Mothers' Guild fundraising efforts. The Auction Chairs are responsible for the overall leadership, planning, and execution of the Mothers' Guild auction. This role requires strong organizational, communication, and leadership skills, as well as the ability to manage multiple teams and timelines.	Planning begins late spring of previous school year to execute in the Fall .	MG President and MG Director
Fashion Show Chair / Spring	The Fashion Show Chairs plays a pivotal role in the success of the Mothers' Guild fundraising efforts and are expected to dedicate the necessary time, energy, and leadership. The Fashion Show chairs are responsible for the overall leadership, planning, and execution of the Mothers' Guild Fashion Show. This role requires strong organizational, communication, and leadership skills, as well as the ability to manage multiple teams and timelines. We encourage repeat Freshman families, Sophomore, or Junior families to chair this event.	Plannings begin in early August with plans to execute in Spring	MG President and MG Director
Teacher Event /Gator Gear			
Holiday Luncheon	The Holiday Luncheon for Teachers is an annual event organized to honor and appreciate the dedication and contributions of the school's faculty and staff. The committee is responsible for planning, coordinating, and executing a festive and welcoming event that recognizes teachers' hard work and fosters a sense of community.	October	MG President
Gator Gear Chair	The Gator Gear Chairs will support the planning and execution of the Holiday and Spring Boutiques and will be responsible for confirming and coordinating store volunteers to ensure adequate staffing during the event and store hours. Duties might include, selling merchandise, arranging merchandise, or categorizing inventory. In the absence of the Mothers' Guild Gator Gear Director, one designated Chair must be present to attend and represent Gator Gear at Executive Meetings.	Ongoing	Monica Gaspar