

## Catthorpe Village Funding Request Form

<b>Requester Name:</b>	<b>Event or Project name (the Proposal):</b>
<b>Please describe the Proposal that you require funding for? Please include any dates</b>	
<b>Please outline how this Proposal benefit the Village?</b>	
<b>Please provide a breakdown of costs.</b> Be as specific as possible and include any quotes that you have received. Will the project involve any costs in the future (like maintenance)? For spend over £500, can you provide a second quote?	
<b>How can we fundraise for this Proposal, how can we share the costs (besides Village funds?)</b> Example: we will raise funds through a bake sale	
<b>How will you involve Villagers in the proposal?</b>	
<b>How will Villagers be informed of the Proposal and any updates on progress?</b>	
<b>Anything else to add to support the application for funding?:</b>	

## Post funding report form

<b>Requester Name:</b>	<b>Event or Project name (the Proposal):</b> <b>Date completed:</b>
<b>Please describe how the proposal was implemented?</b>	
<b>What was the outcome of the Proposal and how did the Village benefit.</b>	
<b>What was the total cost of the Proposal (please provide a breakdown</b>	
<b>How many Villagers were involved</b>	
<b>How will Villagers be informed of the outcome of the Proposal</b>	
<b>Please attach photos</b>	
<b>Anything else to add?:</b>	

**For Village Meeting use ONLY:**

<b>Date received:</b>	
<b>Approved: yes / no (WhatsApp for spending under £200, or a Village Meeting for over £200):</b>	
<b>Apply for funding from Council/ Eight Parishes CIC/ other? :</b>	
<b>Post funding report completed?</b>	
<b>Additional Comments:</b>	
<b>Response sent:</b>	