



Transparency

Engagement

Outreach

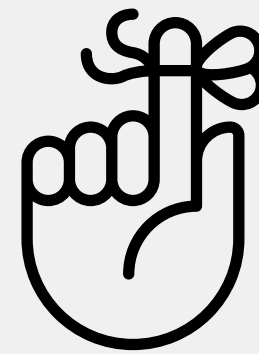
Legacy



MONTHLY MEMBERS MEETING

The purpose of the Club is to support and promote academics, arts, activities and athletics by engaging in activities that generate funds or resources for items and support for the acquisitions, maintenance, and/or operation of any student program. The Club will give fair and equitable consideration to all Graham Kapowsin High School (GKHS) sanctioned clubs, sports, activities and programs.

April 2, 2026



TO
SIGN IN





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AGENDA & ATTENDANCE

Call to Order

**Approval of
Minutes**

**Treasurer's
Report**

**President's
Report**

**Committee
Reports**

**Administration
Update**

**Business
Old & New**

**Announcements
& Reminders**



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APPROVAL OF MINUTES

For legal reasons we need to approve the previous months minutes

Secretary will provide them. Discussion may happen

A quorum is required to approve the minutes



Call to Order

- Meeting called to order at 6:35PM

Board Attendance

- Amber— President
- John — Treasurer
- Diego — Secretary
- Amanda- Vice President

Member Attendance

- Lindsey Pettit
- Kasen Hornbeck
- Kim Dickerson
- Miranda Fickle
- Lynette Madsen
- Mike Stallman
- Shannon Scacciotti

General Updates

- Amber reviewed attendance expectations and Booster participation reminders
- Discussion held around upcoming Booster fundraising opportunities

Members Meeting Minutes

April 2, 2026 | 6:38 –7:29 PM

Approval of Previous Meeting Minutes

- Motion to approve February meeting minutes: Amanda Oboy
- Seconded by: John Finkbiner
- Motion approved

Financial Report (Presented by John)

- Annual taxes need to be completed
- Reviewed account balances for each team
- Tip funds will now be included in financial reports
- Reviewed bylaws updates (pre-COVID vs current expectations)
- Discussed 2026 fundraising guideline updates
- Shared updates from morning announcements
- Reviewed membership and fundraising reports
- Reviewed social media report

Grant Requests:

- Motion: Approve \$1,000 student grant
 - Motion by: Amber Hornbeck
 - Seconded and approved by all
 - Motion passed

Old and New Business:

- Reviewed scholarship application process and requirements
- Discussed adding an AI-related component to scholarship criteria

Motion:

- Add AI clause/consideration to scholarship requirements for next year
 - Motion by: Amber Hornbeck
 - Approved by all
 - Motion passed

Adjournment

Meeting adjourned at 7:34 PM



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FUNDRAISING PROPOSALS

Girls Basketball



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TREASURERS REPORT

Income:

\$10,479.44

Expenses:

\$10,975.34

Bank of America:

\$117,467.62

Greater Fund Balance:

\$54,339.37

Audit Underway

- Audit of 2024/2025 finances is currently wrapping up.

Administrative Updates & Outstanding Items

- Reimbursement requests are up to date.
- Sent instructions for Greater Fund payment structure to BEST on the 24th. Have not received a response at this time.
- Need to file annual renewal with the state.
- Tax Preparer being explored

Other Key Updates

Treasurer time constraints. Due to expanded work requirements my monthly available time to complete Treasurer tasks is limited. Responses will be delayed and that will impact turnarounds. I will likely continue to meet documented timeline requirements however any request requesting expedited review should be clearly noted to help me prioritize.

March Statement of Financial Position

01-General Fund	41,574.05	Soccer-Boys & Girls	0.00
Art	25.00	Soccer - Girls	5,675.18
Atheletic Department	311.55	Spanish Club	19.93
Band	19.09	Sports Medicine	0.00
Baseball	8,173.91	Swim - Girls	564.04
Basketball - Boys	-281.56	Teachers & Staff	79.86
Basketball - Girls	89.46	Tennis - Boys	0.00
Boom Squad	9.56	Tennis - Girls	0.00
Bowling	24.26	Track	4,455.44
Cheerleading	8,977.29	Unify One	3,405.35
Choir	3,813.69	Volleyball	20.00
Cross Country	158.59	Wrestling - Boys	431.89
Dance Team	0.00	Wrestling - Girls	-21.19
DECA	115.00		
Fastpitch	8,812.84		
Flag Football - Girls	3,392.27		
Football	1,325.96		
GK Elite Basketball	-782.20		
Golf - Boys	373.09		
Golf - Girls	623.47		
JROTC	17,395.42		
Lacrosse - Girls	1,091.23		
Leadership	651.36		
Mi Gente Latino Club	907.68		
Orchestra	841.95		
Renaissance	239.83		
Robotics	473.82		
Soccer - Boys	3,937.27		



PRESIDENT'S REPORT

DID YOU KNOW?

Team funds deposited into the Booster Club account are tracked as "**encumbered funds**" for each group.

Deposits:

Must include a completed cash count sheet.

Records:

Each team must keep their own bookkeeping.

Spending:

Requires a completed check request form.

Participation:

Teams with funds **must** have a member attend Booster meetings.



Program Attendance Reminder

- Our bylaws require 10 members present to conduct business — we haven't been meeting quorum.
- Every program must have one representative at each general meeting (Bylaws 8.02d).
 - **Missing one month is fine — we're looking for overall consistency.**
- Attendance is required to stay active and to access Booster funds.
- We only ask for 1 hour per month. Reps can join in person or online.
- Booster works on give + take. We can't continue supporting programs without consistent participation.
- 3 meetings left this year. Please line up your program reps or plan to attend.

Volunteer Opportunities & Fundraiser Support

- We're looking for individuals who want to take on a more active role within the Booster Club.
- We also need support with:
- Fundraisers to help purchase a new pop-up tent for spring
- Volunteer to help sell merch during the spring sports, our goal is 1 time per week.
- Possible fundraiser ideas:
 - Paint Night
 - Line Dancing Class
 - Cookie-Making Class
 - Date Night Fundraiser (kids' drop-off event)
- Anyone with connections for these events is welcome to reach out.
- If you're interested or have suggestions, we'd love to hear from you.
- **We need chair members for the booster to continue, while clubs and sports have great internal help the booster its self is struggling.**

Bylaws Review

- COVID-era adjustments are discontinued.
- The Booster Club will return to **pre-COVID bylaws** for consistency, transparency, and equitable support.
- **Bylaws:**
 - **Article I, Section 1.03 – Objectives:** Inclusive membership, school spirit, financial support, event assistance, community involvement.
 - **Article VI, Section 6.02 – Quorum:** 10 or more current members required.
 - **Article VII, Section 7.03(b) – Allocation of Funds:** Requests reviewed at first meeting after submission; requesting party must attend.
 - **Article VIII, Section 8.02(b) – Finances:** Each member organization must maintain complete bookkeeping records.
 - **Article VIII, Section 8.02(d) – Meeting Participation:** Organizations strongly encouraged to attend each general membership meeting.

SMS reminders!

- Text GKHSBC to 84576

Fundraising Guidelines Update

Bylaw Reference: Article VII, Section 7.04(b)

"Specific guidelines and/or procedures for fundraising will be established and modified as required by the board."

- Updated guidelines for **2025–2026 school year:**
- All fundraising activities using the Booster Club's nonprofit (NPO) status and/or EIN will be considered **formal requests for funds.**
- These requests will follow Article VII, Section 7.03(b): reviewed at a general membership meeting, with a representative present for discussion.
- **End dates will be required for all fundraisers** to ensure teams are not competing for the same donors.
- Ensures **documentation, accountability, and nonprofit compliance.**
- Several teams have reached out to learn about fundraisers.
- We are guiding teams on how we would like them to present their proposals and requests.

Notes from Morning announcements

GK Choir and Orchestra – Seattle Heritage Festival

GK Choir and Orchestra had an outstanding showing at the Seattle Heritage Festival

- Chamber Ensemble: Gold Award
- Chamber Orchestra: 2nd Place (Silver)
- Rhapsody: 3rd Place (Gold)
- Chorale: 1st Place (Gold)
- All three choirs earned Adjudicator Awards (95+ scores)

• Yearbooks Available

- online or at the ASB office
- Limited quantities, expected to sell out

• Job Opportunity – Bethel Recreation

- Hiring youth baseball and softball umpires
- Officials meeting April 7 (flyers in main office)

• Social Union Alliance (New Club)

- Meets Tuesdays and Thursdays in Room 192
- Open to all students

• Lost & Found

- **Items will be donated or disposed of at the end of the week**
- **Check for missing items ASAP**



CHAIR & COMMITTEE REPORTS

- ▶ Standing Committees keep the Booster Club running year-round.
- ▶ Chairs are appointed by the President and approved by the Board.
- ▶ The Membership Committee manages member info, dues, and recruiting.
- ▶ Chairs can build a team and must keep records for their successor.
- ▶ We're looking for help in Social Media, Fundraising, Merchandise, and more.

▶ Membership Report

▶ Fundraising & Merchandise Report

▶ Social Media Report

▶ Historian Report

▶ Nominations & Scholarship Report

Membership Report

- **Chair Still Needed: 1-2 position (training available).**
- **Workload:** Light most of year, but constant
- **Process:**
 - Google Form created for member info (reduces manual entry).
 - Exploring portal integration for long-term accuracy.
- **Outreach:**
 - Chairs to attend new parent meetings for sports/clubs.
 - Work with clubs/sports to determine needs.
- **Membership Cards:**
 - Encourage ownership & belonging.
 - Small themed gifts at varsity games when card is presented.
 - Seeking more incentive ideas.
- **Chair Duties:**
 - Recruit, renew, retain members.
 - Maintain accurate membership list.
 - Distribute cards/benefits.
 - Promote at events with Communications Chair.
 - Provide regular updates to board/members.
 - Ensure confidentiality of member info.
 - Send welcome emails to new members.

Scholarship Report

- ~~Talked with Mike Stallman he agreed to guide~~
- ~~Chairs Still Needed: 3-5 members~~
- ~~Workload: light most of the year, busy in spring~~
- ~~Responsibilities:~~
 - ~~Work with BEST scholarship & school counselors.~~
 - ~~Review applications fairly.~~
 - ~~Promote opportunities.~~
 - ~~Present awards at ceremonies.~~



Fundraising Report

- **Chair Still Needed: 1 position (training available).**
- **Process:**
 - Streamlined & automated, but time-intensive.
 - Must coordinate with ASB to avoid overlap.
 - Clear start/end dates required.
- **Responsibilities:**
 - Coordinate with reps/volunteers/board.
 - Track deadlines & prevent overlap.
 - Recruit/organize volunteers.
 - Evaluate past fundraisers & suggest improvements.
 - Promote opportunities/results (with Social Media Chair).
- **New Requirement:**
 - All fundraisers must be presented at a meeting (after online submission, before start date).
 - Presentations can be given by reps; students encouraged to co-present.
- **Policy Reminder:**
 - Non-compliance with new guidelines = funds become ASB as per the guidelines if improper signage or handling all fundraisers default to ASB

Social Media Report

- **Chair Still Needed: 1-2 position (training available).**
- **Responsibilities:**
 - Manage & update accounts.
 - Promote events, fundraisers, accomplishments.
 - Share accurate info with board/chairs.
 - Ensure all content follows guidelines.
 - Monitor engagement & respond as needed.

Merchandise Report

- **Chair Still Needed:** 1 position
- **Process:**
 - Coordinate design, ordering, and sales of booster merchandise/spiritwear.
 - Manage vendor relationships, pricing, and inventory.
 - Set up & oversee spiritwear sales at school events and online platforms.
 - Maintain accurate sales/expense records (work with Treasurer).
 - Promote merchandise through school & booster communication channels.
 - Maintain stock levels and recommend new products based on interest.
- **Issue:** ASB selling items historically sold by Boosters (working with admin for resolution).
 - We have worked with Admin and think we have a path forward that will prevent any more confusion.
- **Updates:**
 - New crewneck design to roll out, new order will be here 10/17
 - POS system still working with go daddy support
 - We have less than 35 sweaters in total and have a home game this week.
 - Also will reach out to soccer to support them after 10/17 also maybe a JV football game if there is one.

Historian Report

- ~~**New Role:** Shannon accepted historian position after outreach to founding members.~~
- ~~**Purpose:** Provide historical knowledge, ensure alignment with original club intent.~~
- ~~**Responsibilities:**
 - Maintain records of activities, events, achievements.
 - Collect photos, flyers, programs, documentation.
 - Create organized archive (digital/physical).
 - Assist with end of year highlights report/presentation.
 - Preserve history/traditions for future members.~~



Nominations Report

- **Committee Still Needed:** At least 3 members (every Spring)
- **Responsibilities:**
 - Present slate of officer nominees (who have agreed to serve).
 - Accept nominations from floor at voting meeting.
 - Oversee election process, ensuring bylaws & policies followed.
 - Recruit & present qualified candidates.
 - Provide transparent communication on openings/timelines.
 - Maintain confidentiality & impartiality.



GKHS Booster Club

Volunteers needed

Supporting GKHS Academics, Arts, Activities and Athletics

Join our booster club leadership team.
We're looking for **passionate, committed parents and community members** to help us make a difference at GKHS

If you're ready to get involved, build community and support our amazing students - **WE NEED YOU**

OPEN VOLUNTEER CHAIR POSITIONS:

 Membership Chair Help grow and manage our membership. Organize membership drives and promote benefits of the membership	 Volunteer Manager Chair Coordinate and support the amazing volunteers who make everything happen.	 Fundraiser Chair Ensure all fundraising efforts align with the club's mission and GKHS guidelines. Communicate with ASB and clubs on going and planned events
 Alumni Chair Build and maintain a database of GKHS alumni. Engage alumni through newsletters, social media, and special events.	 Communications Chair Draft and distribute regular newsletters and email updates to members and the community. Work closely with the social media and membership chairs	 Scholarships Committee Review applications in a fair and confidential manner.
 Social Media Chair Manage and grow the booster club's presence on social media platforms. Highlight student achievements, alumni spotlights, and school news.	 Nominations Committee Oversee the annual nomination and election process for board positions. Solicit and vet candidates for upcoming openings.	 Community Engagement Chair Coordinate community participation in booster events. Promote GKHS achievements and work with the school social worker to get the schools needs to the broader community.

Ready to volunteer or learn more?

 GKHSBooster@gmail.com  gkbooster.org  facebook.com/GKBoosterClub  Instagram.com/gkhsbooster/



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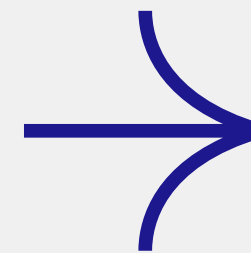


Principal

ADMINISTRATION REPORT

Athletic Director

The Administration Report is a brief update from the Principal or Athletic Director. It covers important school news, athletic updates, upcoming events, and any needs or requests for Booster Club support.





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OLD & NEW BUSINESS



Old Business refers to topics that were previously discussed in past meetings and still need to be addressed or completed. This can include updates on fundraisers, pending purchases, or unfinished tasks that were tabled for later discussion.

New Business includes any new topics, ideas, or proposals being introduced for the first time. This might involve planning upcoming events, reviewing new budget requests, or discussing new opportunities for the club.

OLD BUSINESS

Bus for Physics

- Looks like 1 bus
- grant for \$215.00

NEW BUSINESS

Membership Growth for the 2026 Year

- Encourage each member to bring one new person to a meeting or event to increase active membership for the full 2026 year.
- Promote sign-ups at events and on social media.

Scholarships

- 2018 scholarship guidelines in place for the 2026 cycle
- Scholarship has been updated on the website
- Vote: Scholarship committee members: Shannon, Mike, Cheryl, John

Election Cycle

OPEN FLOOR





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ANNOUNCEMENTS & REMINDERS

Quick updates that highlight upcoming events, deadlines, volunteer needs, and any important information members should remember or act on.



Volunteers for hustling merchandise & chair and committee positions

Make sure to subscribe to our calendar for all events and SMS!

Feedback from any and all information provided to better our service to you and the school



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MEETING ADJOURNED

Thank you, see you at the next meeting!

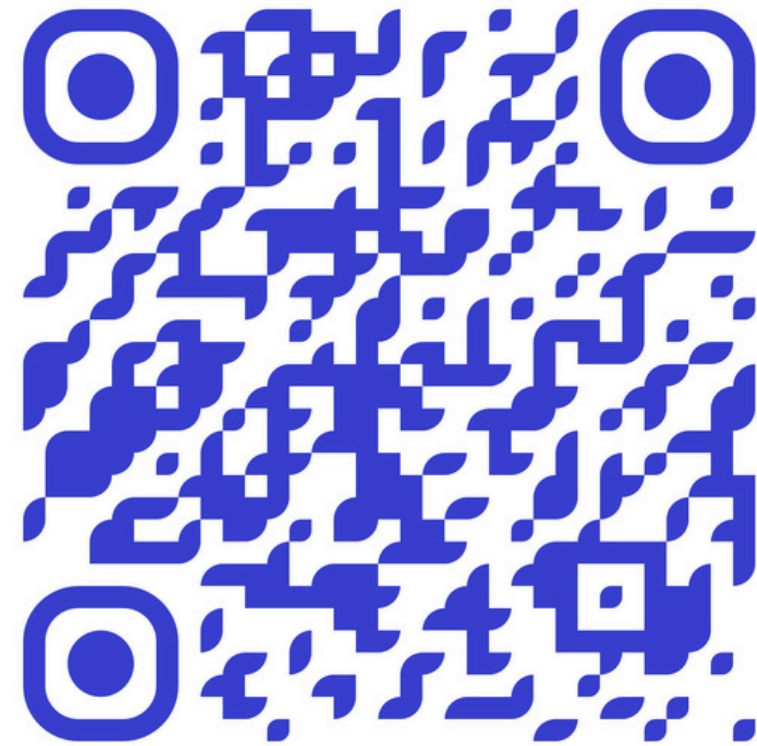
May 6th
June 3rd



Membership Form



Meeting Survey



SMS Texting

