



Transparency

Engagement

Outreach

Legacy



MONTHLY MEMBERS MEETING

The purpose of the Club is to support and promote academics, arts, activities and athletics by engaging in activities that generate funds or resources for items and support for the acquisitions, maintenance, and/or operation of any student program. The Club will give fair and equitable consideration to all Graham Kapowsin High School (GKHS) sanctioned clubs, sports, activities and programs.

February 4, 2026





AGENDA & ATTENDANCE

DID YOU KNOW?

A **quorum** is required to conduct official Booster Club business!

For general membership meetings, at **least 10 current members** must be present..

Call to Order

Approval of
Minutes

Treasurer's
Report

President's
Report

Committee
Reports

Administration
Update

Business
Old & New

Announcements
& Reminders



Transparency

Engagement

Outreach

Legacy



APPROVAL OF MINUTES

For legal reasons we need to approve the previous months minutes

Secretary will provide them. Discussion may happen

A quorum is required to approve the minutes



Members Meeting Minutes

January 4, 2025 | 6:45–7:01 PM

Call to Order

- Meeting called to order at 6:45 PM

Board Attendance

- Amber— President
- John — Treasurer
- Diego — Secretary

Member Attendance

In person

- Lindsey Pettit – Softball
- Cheryl Bakkee – Girls Soccer
- Jessica Mays – Choir
- David Baker– Baseball
- Mike Stallman – N/A
- Else Tolberson - Girls Basketball
- Kevin Zamira – N/A
- Crystal Brown – Boys Basketball
- Tanica Wittig - Cheer
- Sara Harris – Boys Basketball

Online

- Shannon - N/A

Discussion Items

Merchandise Inventory & Sales

- Amber reviewed the process for conducting merchandise inventory.
- The board discussed upcoming athletic events where booster merchandise support may be present:
 - Girls Basketball – January 10
 - Flag Football – January 12
 - Boys Basketball – January 13
 - Boys Baseball – March 17

Administrative Coordination

- Discussion took place regarding a potential meeting with Principal Kevin Zamira to identify improved strategies for collaboration between the school and booster organizations.
- No formal agenda was established at this time.

Scholarship Process

- The board reviewed the process for scholarship applications, including how applications are submitted and reviewed.

Old & New Business

- Reviewed current and updated business practices

Communication & Engagement

- The board confirmed sign-up for the Remind platform to send text notifications to members and staff regarding upcoming meetings and booster communications.

Adjournment

- Meeting adjourned at 7:59 PM



Transparency

Engagement

Outreach

Legacy



TREASURERS REPORT

Income:

\$16,425.40

Expenses:

\$13,292.53

Bank of America:

\$117,584.74

Greater Fund Balance:
\$56,295.42

PayPal Accounts: NA

System & Platform Updates

- Need to develop POS training for teams that will utilize Booster Club resources to allow for clear tracking.

Administrative Updates & Outstanding Items

- Updating POS input to clearly track team specific income for automation purposes.

Other Key Updates

Pending Item: Best check has been cashed, current quickbooks/bank information tracks as it should. Updating numbers to allow for tax filing.



PRESIDENT'S REPORT

DID YOU KNOW?

Team funds deposited into the Booster Club account are tracked as **"encumbered funds"** for each group.

Deposits:

Must include a completed cash count sheet.

Records:

Each team must keep their own bookkeeping.

Spending:

Requires a completed check request form.

Participation:

Teams with funds **must** have a member attend Booster meetings.



Program Attendance Reminder

- Our bylaws require 10 members present to conduct business — we haven't been meeting quorum.
- Every program must have one representative at each general meeting (Bylaws 8.02d).
 - Missing one month is fine — we're looking for overall consistency.
- Attendance is required to stay active and to access Booster funds.
- We only ask for 1 hour per month. Reps can join in person or online.
- Booster works on give + take. We can't continue supporting programs without consistent participation.
- 3 meetings left this year. Please line up your program reps or plan to attend.

Volunteer Opportunities & Fundraiser Support

- We're looking for individuals who want to take on a more active role within the Booster Club.
- We also need support with:
- Fundraisers to help purchase a new pop-up tent for spring
- Volunteer to help sell merch during the spring sports, our goal is 1 time per week.
- Possible fundraiser ideas:
 - Paint Night
 - Line Dancing Class
 - Cookie-Making Class
 - Date Night Fundraiser (kids' drop-off event)
- Anyone with connections for these events is welcome to reach out.
- If you're interested or have suggestions, we'd love to hear from you.
- **We need chair members for the booster to continue, while clubs and sports have great internal help the booster its self is struggling.**

Bylaws Review

- COVID-era adjustments are discontinued.
- The Booster Club will return to **pre-COVID bylaws** for consistency, transparency, and equitable support.
- **Bylaws:**
 - **Article I, Section 1.03 – Objectives:** Inclusive membership, school spirit, financial support, event assistance, community involvement.
 - **Article VI, Section 6.02 – Quorum:** 10 or more current members required.
 - **Article VII, Section 7.03(b) – Allocation of Funds:** Requests reviewed at first meeting after submission; requesting party must attend.
 - **Article VIII, Section 8.02(b) – Finances:** Each member organization must maintain complete bookkeeping records.
 - **Article VIII, Section 8.02(d) – Meeting Participation:** Organizations strongly encouraged to attend each general membership meeting.

SMS reminders!

- Text GKHSBC to 84576

Fundraising Guidelines Update

Bylaw Reference: Article VII, Section 7.04(b)

"Specific guidelines and/or procedures for fundraising will be established and modified as required by the board."

- Updated guidelines for **2025–2026 school year:**
- All fundraising activities using the Booster Club's nonprofit (NPO) status and/or EIN will be considered **formal requests for funds.**
- These requests will follow Article VII, Section 7.03(b): reviewed at a general membership meeting, with a representative present for discussion.
- **End dates will be required for all fundraisers** to ensure teams are not competing for the same donors.
- Ensures **documentation, accountability, and nonprofit compliance.**
- Several teams have reached out to learn about fundraisers.
- We are guiding teams on how we would like them to present their proposals and requests.

Notes from Morning announcements

- Unified Event: February 26 — come support our Unified students!
- 10-Minute Play Festival: Feb 5 & 6, 6:30 PM, auditorium. Tickets \$5.
- MOD Pizza Fundraiser: Feb 5 — support GK Girls Basketball (25% donated).
- GK's Got Talent Auditions: Feb 10 after school, auditorium.
- Track Interest Meeting: Feb 4 during study support, commons.
- Girls Lacrosse Interest Meeting: Feb 4 during study support, big gym.
- DECA Cupid Project: Feb 4–6 during lunches, near student store.
- Job Opportunity: Youth soccer officials needed. Games start Feb 28.

Levy Information

- Election Day: February 10, 2026
- Replacement levies — NOT new taxes
- No change in cost (same rates approved in 2022)
- Funds 15% of the district budget
- Supports 400+ staff (teachers, paraeducators, counselors, nurses, safety, coaches)
- Funds athletics, arts, activities, and after-school buses
- Supports student technology (iPads, Wi-Fi, cybersecurity)
- Approval keeps \$12+ million/year in state LEA funding
- If not approved, levy funding and LEA funding are both lost



CHAIR & COMMITTEE REPORTS

- ▶ Standing Committees keep the Booster Club running year-round.
- ▶ Chairs are appointed by the President and approved by the Board.
- ▶ The Membership Committee manages member info, dues, and recruiting.
- ▶ Chairs can build a team and must keep records for their successor.
- ▶ We're looking for help in Social Media, Fundraising, Merchandise, and more.



Membership Report



Fundraising & Merchandise Report



Social Media Report



Historian Report



Nominations & Scholarship Report

Chairs Needed – Immediate

We are currently seeking volunteers for the following required chair positions:

- Fundraiser Chair
- Membership Chair
- Nominations Committee
- Scholarships Committee
 - Those who previously indicated they would help with the Scholarship Committee, please hang back for a few minutes after the meeting so we can get the meeting schedule on the calendar today.

These roles must be filled for the Booster Club to remain operational.

We need go-getters, people who bring ideas, take initiative, and lead without waiting for direction.

While we appreciate the work teams are doing to support themselves, team-level help does not sustain the Booster Club. The Booster Club stays afloat only when members step up and actively lead.

If you are willing to take ownership and help keep the Booster Club running, we need you now.

GKHS Booster Club

Volunteers needed



Supporting GKHS Academics, Arts, Activities and Athletics

Join our booster club leadership team.

We're looking for **passionate, committed parents and community members** to help us make a difference at GKHS

If you're ready to get involved, build community and support our amazing students - **WE NEED YOU**

OPEN VOLUNTEER CHAIR POSITIONS:



Membership Chair

Help grow and manage our membership. Organize membership drives and promote benefits of the membership.



Volunteer Manager Chair

Coordinate and support the amazing volunteers who make everything happen.



Fundraiser Chair

Ensure all fundraising efforts align with the club's mission and GKHS guidelines. Communicate with ASB and clubs on going and planned events.



Alumni Chair

Build and maintain a database of GKHS alumni. Engage alumni through newsletters, social media, and special events.



Communications Chair

Draft and distribute regular newsletters and email updates to members and the community. Work closely with the social media and membership chairs.



Scholarships Committee

Review applications in a fair and confidential manner.



Social Media Chair

Manage and grow the booster club's presence on social media platforms. Highlight student achievements, alumni spotlights, and school news.



Nominations Committee

Oversee the annual nomination and election process for board positions. Solicit and vet candidates for upcoming openings.



Community Engagement Chair

Coordinate community participation in booster events. Promote GKHS achievements and work with the school social worker to get the school's needs to the broader community.

Ready to volunteer or learn more?



GKHSBooster@gmail.com



gkbooster.org



facebook.com/GKBoosterClub



Instagram.com/gkhsbooster/



Transparency

Engagement

Outreach

Legacy

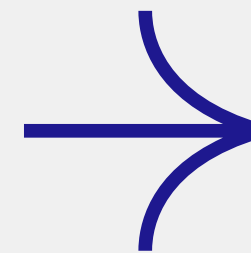


Principal

ADMINISTRATION REPORT

Athletic Director

The Administration Report is a brief update from the Principal or Athletic Director. It covers important school news, athletic updates, upcoming events, and any needs or requests for Booster Club support.





Transparency

Engagement

Outreach

Legacy



GRANT REQUESTS

Boy's Basketball

Physics Bus



Transparency

Engagement

Outreach

Legacy



OLD & NEW BUSINESS



Old Business refers to topics that were previously discussed in past meetings and still need to be addressed or completed. This can include updates on fundraisers, pending purchases, or unfinished tasks that were tabled for later discussion.

New Business includes any new topics, ideas, or proposals being introduced for the first time. This might involve planning upcoming events, reviewing new budget requests, or discussing new opportunities for the club.

OLD BUSINESS

Full Financial Audit

- Continued discussions with Steve regarding alternative audit solutions.
- NEED 1-2 VOLUNTEERS ASAP

Sponsorships for Sports

- We are waiting for update from Bryan on requirements.

Merchandise Sales & Event Coverage

- Chat about on how best to have volunteers sign up (sign up genius, text, website, ect)

NEW BUSINESS

Membership Growth for the 2026 Year

- Encourage each member to bring one new person to a meeting or event to increase active membership for the full 2026 year.
- Promote sign-ups at events and on social media.

Scholarship Season Preparation

- We need to start setup for the January–May scholarship cycle.
 - Review timeline, point system, and confirm committee support.

Board and School District met

- Lots of knowledge sharing
- And correction of misunderstandings on both sides
- set plan for improved communication moving forward.
 - Fundraising
 - Grants

OPEN FLOOR





Transparency

Engagement

Outreach

Legacy



ANNOUNCEMENTS & REMINDERS

Quick updates that highlight upcoming events, deadlines, volunteer needs, and any important information members should remember or act on.



Volunteers for hustling merchandise & chair and committee positions

Make sure to subscribe to our calendar for all events and SMS!

Feedback from any and all information provided to better our service to you and the school



Transparency

Engagement

Outreach

Legacy



MEETING ADJOURNED

Thank you, see you at the next meeting!

March 4th

April 1st

May 6th

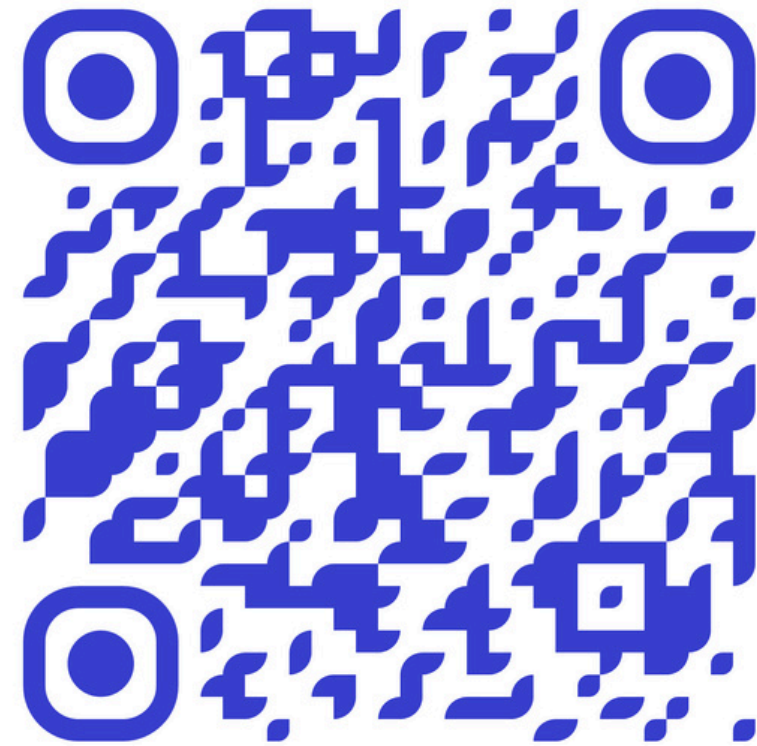
June 3rd



Membership Form



Meeting Survey



SMS Texting

