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Engagement

Outreach

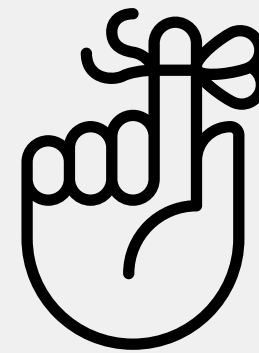
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MONTHLY MEMBERS MEETING

The purpose of the Club is to support and promote academics, arts, activities and athletics by engaging in activities that generate funds or resources for items and support for the acquisitions, maintenance, and/or operation of any student program. The Club will give fair and equitable consideration to all Graham Kapowsin High School (GKHS) sanctioned clubs, sports, activities and programs.

June 4, 2026



TO
SIGN IN





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AGENDA & ATTENDANCE

Call to Order

**Approval of
Minutes**

**Treasurer's
Report**

**President's
Report**

**Committee
Reports**

**Administration
Update**

**Business
Old & New**

**Announcements
& Reminders**



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APPROVAL OF MINUTES

For legal reasons we need to approve the previous months minutes

Secretary will provide them. Discussion may happen

A quorum is required to approve the minutes



Call to Order

- Meeting called to order at 6:33 PM

Board Attendance

- Amber Hornbeck – President
- John Finkbiner – Treasurer
- Diego Pesantez – Secretary
- Amanda Oboy – Vice President (Virtual)

Member Attendance

- | | |
|----------------------|-------------------|
| • Shannon Scacciotti | • Miranda Fickle |
| • Tanica Wittig | • Lynette Madsen |
| • Cheryl Bakke | • Kim Dickerson |
| • Tamalina Brodsky | • Natasha Mason |
| • Jena Slater | • Ana Laura Arias |
| • Noel Wittig | |

General Updates

- Reviewed quorum and Booster participation requirements
- Recognized Teacher Appreciation Week and Booster-sponsored staff luncheon
- Celebrated student achievements in State Solo & Ensemble and State Sports Medicine competitions
- Discussed plans to restructure chair and committee positions into smaller task-based volunteer opportunities
- Encouraged members to consider future board and committee positions
- Reviewed summer planning efforts and member feedback opportunities

Approval of Previous Meeting Minutes

- Motion to approve April meeting minutes: Shannon Scacciotti
- Seconded by: John Finkbiner
- Motion approved

Members Meeting Minutes
May 6, 2026 | 6:33 – 7:12 PM

Financial Report (Presented by John)

- Reviewed current account balances and monthly financial activity
- Reported approximately \$109,000 across all Booster accounts
- Audit and annual tax preparation updates
- Reviewed reimbursement requests and processing timelines
- Discussed implementation of automation tools to improve financial reporting
- Reviewed fund balances and account reorganization needs
- Fred Meyer Community Rewards program currently generating approximately \$250 per month
- Discussed strategies to increase participation and fundraising revenue

Old and New Business:

- Reviewed upcoming board elections and leadership opportunities
- Discussed volunteer recruitment and support needs
- Continued discussion regarding membership growth and engagement
- Reviewed summer committee restructuring plans
- Discussed volunteer opportunities for merchandise sales and social media support
- Reviewed scholarship funding history and continued scholarship fundraising efforts

Scholarship Funding Request

- Scholarship Committee recommended an additional \$2,750 from the General Fund for scholarships
- Motion by: Amber Hornbeck
- Seconded by: Amanda Oboy
- Motion approved unanimously

Administration Report

- Teacher Appreciation Week activities underway
- Senior Breakfast scheduled for June 5
- Spring sports entering postseason competition

Physics Field Trip Grant

- Natasha Mason provided an update regarding transportation costs
- Final request reduced to \$780
- Motion
- Approve \$780 grant donation to ASB for Physics field trip transportation
- Motion by: Amber Hornbeck
- Seconded by: Diego Pesantez
- Motion approved unanimously

Additional Discussion

- Reviewed reimbursement procedures for student groups
- Discussed support for the Elite Basketball program
- Discussed volunteer sign-up opportunities and future fundraising support
- Encouraged members to recruit additional Booster volunteers and committee participants

Adjournment

- Meeting adjourned at 7:12 PM



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TREASURERS REPORT

Income:
\$1,077.44

Expenses:
\$5,740.70

Bank of America:
\$104,983.39

Greater Fund Balance:

\$56,884.65

Renewed license with Secretary of States office.

Preparing for end of year reconciliation in June.

Renewed licenses/taxes/insurance/fees.

Administrative Updates & Outstanding Items

- Reimbursement requests are going out today!
- Tax Preparer finalizing

Other Key Updates

Expenses continue to outweigh income across the board. While the general fund is technically up for the year that is a direct result of not tracking this years merchandise expenses within the same year. We will need to discuss moving forward how we want to consider grants and scholarships for next year well in advance as our current income levels will not be enough to keep up with these expenses long term.

May Statement of Financial Position

01-General Fund	40,650.68	Soccer-Boys & Girls	0.00
Art	25.00	Soccer - Girls	5,675.18
Atheletic Department	311.55	Spanish Club	19.93
Band	19.09	Sports Medicine	0.00
Baseball	7,160.80	Swim - Girls	564.04
Basketball - Boys	-281.56	Teachers & Staff	79.86
Basketball - Girls	1,917.49	Tennis - Boys	0.00
Boom Squad	9.56	Tennis - Girls	0.00
Bowling	24.26	Track	4,455.44
Cheerleading	9,017.29	Unify One	3,405.35
Choir	2,142.08	Volleyball	20.00
Cross Country	158.59	Wrestling - Boys	431.89
Dance Team	0.00	Wrestling - Girls	-21.19
DECA	115.00		
Fastpitch	1,558.19		
Flag Football - Girls	3,392.27		
Football	1,325.96		
GK Elite Basketball	-782.20		
Golf - Boys	373.09		
Golf - Girls	623.47		
JROTC	15,329.51		
Lacrosse - Girls	210.86		
Leadership	651.36		
Mi Gente Latino Club	907.68		
Orchestra	841.95		
Renaissance	239.83		
Robotics	473.82		
Soccer - Boys	3,937.27		



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PRESIDENT'S REPORT

DID YOU KNOW?

Team funds deposited into the Booster Club account are tracked as "**encumbered funds**" for each group.

Deposits:

Must include a completed cash count sheet.

Records:

Each team must keep their own bookkeeping.

Spending:

Requires a completed check request form.

Participation:

Teams with funds **must** have a member attend Booster meetings.



Booster Club Participation & Attendance

- Our bylaws require 10 members present to conduct business.
- Each program is expected to have one representative attend general meetings (Bylaw 8.02d).
- Missing an occasional meeting is understandable; we are looking for overall consistency.
- Attendance is required to remain active and maintain access to Booster resources and funding opportunities.
- Meetings are only one hour per month and may be attended in person or virtually.
- Booster support is a give-and-take partnership. We cannot continue supporting programs without consistent participation.
- Please be sure to sign in at meetings. We are exploring automated email updates and reminders for program representatives based on attendance records.
- Members can also receive text reminders by texting **GKHSBC** to **84576**.

District Compliance Updates

- Our bylaws require 10 members present to conduct business.
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Forms & Annual Renewals

- Reminder that all current authorization forms expire June 30.
- Updated Payment Request Form will be available on the website effective July 1.
- New Spending Authorization Form will be required annually for anyone authorized to spend program funds, including assistant coaches and program volunteers.
- Authorization forms will be valid July 1 through June 30 and must be renewed annually.
- Annual renewal aligns with the Board transition on July 1.

Fundraising Guidelines Reminder

- Bylaw Reference: Article VII, Section 7.04(b): "Specific guidelines and/or procedures for fundraising will be established and modified as required by the Board."
- All fundraising activities using the Booster Club's nonprofit status and/or EIN are considered formal requests for funds.
- Requests will follow Article VII, Section 7.03(b) and be reviewed at a general membership meeting with a representative present for discussion.
- Fundraisers will require start and end dates to help prevent teams from competing for the same donors at the same time.
- These guidelines help ensure documentation, accountability, and nonprofit compliance.
- Several programs have reached out regarding fundraising opportunities, and the Booster Club is providing guidance on how proposals and requests should be presented.

Member Feedback

- Request feedback on what worked well this year and what could be improved.
- Discuss opportunities, challenges, and ideas for next year.
- We cannot improve what we do not know.

Volunteer Opportunities for 2026-2027

- Discussion on moving away from traditional chair positions and toward task-based volunteer opportunities.
- Potential volunteer tasks include:
 - Spirit wear sales (2-6 hours per event)
 - Social media support (1-2 hours per week; great opportunity for a student or parent volunteer)
 - Membership outreach (1-2 hours per month)
 - Scholarship review committee (2-4 hours annually)
 - Grant review committee (as needed)
 - Staff appreciation projects (1-2 hours per month)
 - Photography at events
 - Newsletter and communications (1-2 hours per month)
 - Website updates (1-2 hours per month)
 - Volunteer coordination (1-2 hours per month)
- The goal is to create smaller, manageable volunteer opportunities that allow more families to participate without requiring a large ongoing commitment.

WHAT WE ACCOMPLISHED

Communication

- Added SMS reminders (Text GKHSBC to 84576)
- Expanded website resources and meeting communications
- Increased virtual meeting participation
- Improved transparency through regular updates and meeting notes

Processes & Compliance

- Returned to pre-COVID bylaws and operating procedures
- Implemented fundraising presentation and approval processes
- Established fundraising guidelines for use of the Booster Club EIN
- Created updated payment request and spending authorization procedures

Student Support

- Awarded scholarships to graduating seniors
- Funded grants supporting academics and student leadership
- Continued staff appreciation efforts
- Supported clubs, athletics, arts, leadership, and JROTC

Partnerships

- Strengthened communication with administration, ASB, coaches, and program leaders
- Continued working toward clearer district and Booster Club processes
- Advocated for programs while protecting the Booster Club's nonprofit status

25-26 FINANCIAL IMPACT

- **\$100,000+** managed across Booster and program accounts
- **140** reimbursement requests processed
- **\$81,449.05** reimbursed to programs
- **\$4,750** in scholarships awarded
- **\$4,524.97** in grants awarded
- **\$90,724.02** invested in GKHS students and programs
- **13+** clubs, activities, arts, and athletic programs supported

TOP PROGRAMS SUPPORTED

- **Baseball: \$19,388.59**
- **Cheer: \$13,871.61**
- **Girls Flag Football: \$13,848.85**
- **JROTC: \$11,439.16**
- **Softball: \$11,121.96**
- **Choir: \$6,042.36**

WHAT WE LEARNED

Communication Must Be Intentional

- Families, coaches, advisors, and volunteers all receive information differently.
- Multiple communication methods (meetings, website, email, social media, and text messages) help keep everyone informed.

Clear Processes Help Everyone

- Programs are more successful when expectations, timelines, and procedures are clearly documented.
- Consistent processes reduce confusion and ensure fairness across all programs.

Compliance Protects Our Students and Programs

- Following district requirements, state regulations, and nonprofit guidelines protects the Booster Club and the students we serve.
- Good intentions are important, but proper procedures ensure long-term sustainability.

Volunteer Burnout Is Real

- A small group of volunteers can accomplish a great deal, but long-term success requires broader participation.
- Breaking responsibilities into smaller tasks makes volunteering more accessible for more families.

Relationships Matter

- Strong partnerships with administration, ASB, coaches, advisors, and families lead to better outcomes for students.
- Collaboration helps solve problems and build trust.

Participation Matters

- Booster Club works best when every program has a voice at the table.
- Attendance and engagement help ensure resources are distributed fairly and decisions reflect the needs of all students.

We Are Building for the Future

- This year focused on creating stronger systems, clearer expectations, and a more sustainable organization.
- The goal is not just to support students today, but to leave the Booster Club stronger for future students, families, and volunteers.

Feedback Helps Us Grow

- We cannot improve what we do not know.
- Your feedback helps shape priorities, improve processes, and strengthen support for all programs.



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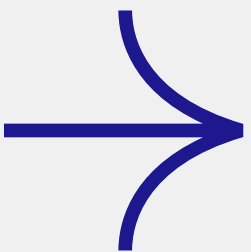


Principal

ADMINISTRATION REPORT

- We made the **AP School Honor Roll** this year for the first time. That means our students are earning college credit at a higher rate while we are also increasing access to more and more programs.
- In total we had over **500 AP exams** taken by over 400 students.
- The senior class saw a **record** number of students graduate with an AA. 73 students!

The Administration Report is a brief update from the Principal or Athletic Director. It covers important school news, athletic updates, upcoming events, and any needs or requests for Booster Club support.



Athletic Director

- No report provided



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OLD & NEW BUSINESS



Old Business refers to topics that were previously discussed in past meetings and still need to be addressed or completed. This can include updates on fundraisers, pending purchases, or unfinished tasks that were tabled for later discussion.

New Business includes any new topics, ideas, or proposals being introduced for the first time. This might involve planning upcoming events, reviewing new budget requests, or discussing new opportunities for the club.

OLD BUSINESS

Fred Meyer Community Rewards

- Review participation efforts and discuss ways to increase enrollment and fundraising revenue.

Volunteer Recruitment & Organizational Structure

- Continue discussion on moving from chair positions to task-based volunteer opportunities.

District Compliance & Alignment

- Provide updates on ongoing discussions with the district regarding Booster Club processes, fundraising, and compliance requirements.

NEW BUSINESS

2026-2027 Board Elections

- Vote on the Board for the upcoming school year and announce election results.

Forms & Annual Renewals

- Review new Payment Request Form and annual Spending Authorization Form requirements effective July 1.

Communication Improvements

- Discuss attendance tracking, automated email communications, and SMS reminders for members and program representatives.

2026-2027 Volunteer Opportunities

- Review proposed task-based volunteer opportunities and gather interest from members.

End-of-Year Feedback

- We cannot improve what we do not know. Members are encouraged to share feedback on what worked well, what can be improved, and priorities for next year using the feedback form

▪ <https://forms.gle/oK85CBpwjF9Hw6bq7>



OPEN FLOOR





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ANNOUNCEMENTS & REMINDERS

Quick updates that highlight upcoming events, deadlines, volunteer needs, and any important information members should remember or act on.



**Make sure to subscribe
to our calendar for all
events and SMS!**

**Feedback from any and all
information provided to
better our service to you
and the school**



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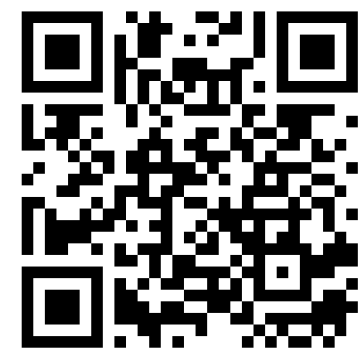
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MEETING ADJOURNED

Have a wonderful and safe summer
watch for our meeting schedule to be
posted in July!

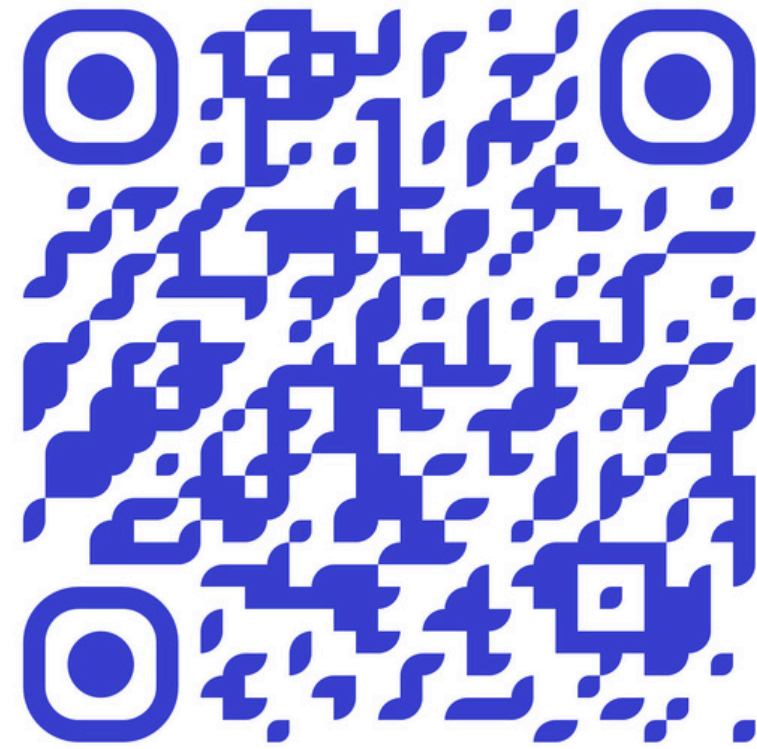
Take our survey please!!



Membership Form



Meeting Survey



SMS Texting

