

**Graham Kapowsin Booster Club
Reimbursement Form**

DATE: _____ PHONE: _____

NAME ON CHECK: _____

COMMITTEE/OFFICE: _____

COMMITTEE OR PROJECT: _____

EXPLANATION OF WHAT MONEY WAS USED FOR:

TOTAL AMOUNT: \$ _____ SIGNATURE: _____

CONTACT NAME _____ CONTACT NUMBER _____

- Please attach your receipt to this form and turn into the Treasurer. You may use the same for more than one receipt.
- If you have expenditures for more than one project on one receipt, please separate each project and list below.

PROJECT: _____

AMOUNT: _____

FOR TREASURER'S USE:

DATE: _____ CHECK# _____ AMOUNT \$ _____

LEDGER ACCOUNT CHARGED TO: _____