



GK Booster Meeting Agenda

June 10, 2025 | 7:00 PM via Zoom

Zoom Meeting Information

Meeting ID: 850 447 8402 | Passcode: 669458

Call to Order (Melissa)

- Welcome
- Review Mission Statement / Review Booster Guidelines

Board Report (Melissa)

- Scholarship Updates – See attachment (Will need a motion)
- Nominating Updates – See attachment (Will need a motion)
- Concessions Updates –
 - See attachment.
 - Concession Scholarship moving forward (Classes of 2026 through 2028)
 - What do we want to do with extra stuff?

Secretary's Report (Amanda)

- Review of the minutes (March / April / May)
 - Need June Meeting Minutes for Bank Account transfers
- Correspondence

Booster Activities (Amber)

- Grant Requests
- Fundraising Proposals
- Merchandise Updates

Treasurer's Report (Amy)

- Notable income / expenses
- Notable anticipated income / expenses

Administrative Report (Yarkowsky / Admin)

- Upcoming school events

*Congratulations to the
2025 Graham Kapowsin High School
Booster Club Scholarship Recipients*

*Jayna Butts
Claire Cilley
Bryce Dayley
Jillian Dryer
McKenna Geffre
Drew Knuth
Jackson Losee
Haylie McColeman
Helena Orozco
Isabelle Thorton*

*Congratulations to the
2025 Graham Kapowsin High School
Booster Club Concession
Scholarship Recipients*

*Bryce Dayley
Jillian Dryer
McKenna Geffre*





We would like to nominate the following members to the 2025 – 2026 GKHS Booster Board.

President: Amber Hornbeck

I am excited to present my candidacy for President of the GKHS Booster Club. As a long-time member of the GK community, I have had two children graduate from GKHS, and my youngest son will be part of the Class of 2032. This long-term connection to our school community gives me both the perspective of past successes and a vested interest in our future.

Vice President: Amanda Oboy

As a parent with children at various stages in their education at GK as well as being a part of the first graduating class in 2007, I feel a deep connection to the school. My oldest child graduated in the Class of 2023, my middle daughter is currently a student and cheerleader who will graduate in 2027, and my youngest is participating in the Little Eagles program and will graduate in 2030. This long-term connection to the school and its programs has given me a unique perspective on the importance of supporting not only the students but also the teachers, coaches, and staff who make GK a special place.

Treasurer: John Finkbiner

I am writing to formally announce my intention to run for the position of Treasurer for the Graham-Kapowsin High School Booster Club for the 2025-2026 school year.

Secretary: Diego Pesantez

I'm a proud parent of three children - two of them currently attend GK and will graduate in 2026 and 2027, while my youngest will be part of the class of 2030. Though I might be relatively new to the community compared to some long-time residents, my connection to the area began in 2000 when I was stationed here during my time in the Army. I've grown to love this community and am looking forward to putting down permanent roots here.



Mission Statement

The purpose of the Club is to support and promote academics, arts, activities and athletics by engaging in activities that generate funds or resources for items and support for the acquisitions, maintenance, and/or operation of any student program. The Club will give fair and equitable consideration to all Graham Kapowsin High School (GKHS) sanctioned clubs, sports, activities and programs.

We are grateful that ASB and school administration has given us the opportunity to run Home Game concessions over the past 2 years. This year, we proud to be able to provide funds to the following groups:

Fund	Amount
ASB	\$10,050
Booster Club Funds for Clubs and Teams	\$7,300
Concession Scholarships	\$6,000

Part of our agreement with ASB and Administration, we agreed to donate a portion to ASB. This year, the Classes of 2026 and 2027 worked in the Concession Booth and instead of creating temporary funds in the Booster accounting system, we are transferring that money to ASB.

Fund	Amount
ASB	\$9,150
ASB Fund - Class of 2026	\$400
ASB Fund - Class of 2027	\$200
ASB – Booster Donation from Beanie Sales	\$150
ASB – Booster Donation from Mental Health Tee-shirt Sales	\$150

The ASB portion was lower this year, because we had less Booster Board support and more Clubs and Sports were involved in concession efforts.

GK Booster Club will be transferring \$7,300 to the following groups:

Fund	Amount
Booster Fund - Baseball	\$1,600
Booster Fund - Boys Wrestling	\$250
Booster Fund - Cheer	\$850
Booster Fund - Fastpitch	\$250
Booster Fund - Girl's Soccer	\$1,200
Booster Fund - Mi Gente Laion Club	\$1,200
Booster Fund - Polynesian Club	\$500
Booster Fund - ROTC	\$225
Booster Fund - Swim	\$450
Booster Fund - Track	\$250
Booster Fund - Unified	\$525

Booster Club will not be running concessions any longer, but the following students and / or their parents met the requirements for the Concessions Scholarship as of June 1st, 2025.

I am proposing that the Booster Club Board continue to give Concession related Scholarships to the following people:

Fund	Amount
2026 Scholarship – Alexandra Arias Lopez	\$500
2026 Scholarship – Leilani Freeman	\$500
2026 Scholarship – Savannah Fritz	\$500
2026 Scholarship – Ava Slater	\$500
2026 Scholarship – Abby Volk	\$500
2026 Scholarship – Julia Yeager	\$500
2027 Scholarship – Drake Benum	\$500
2028 Scholarship – Tyler Tobolski	\$500
2028 Scholarship – Jena Rausch	\$500
2028 Scholarship – Kendall Dayley	\$500
2028 Scholarship – Noah Williams	\$500
2028 Scholarship - Riya Owings	\$500
2028 Scholarship – Jamison Ward	\$500

Monthly capture of Booster Funds--EXPENSES
FY 2024-2025

													Total B4	Merchant	
Expenses	July	August	September	October	November	December	January	February	March	April	May	June	M.F.	Fees	Total Expenses
Art													0.00		0.00
Athletic Dept													0.00		0.00
Band													0.00		0.00
Baseball			1,211.99	803.25		3,167.74	4,539.04	2,881.94	2,454.51	1,550.57	1,910.47	6,027.81	24,547.32	301.86	24,849.18
Basketball - boys													0.00	1.58	1.58
Basketball - girls													0.00		0.00
Boom Squad													0.00		0.00
Bowling													0.00		0.00
Cheerleading			634.63	5,335.00	876.49	178.10	479.37	657.00		1,488.23			9,648.82	169.38	9,818.20
Choir			300.00				2,185.31		75.00	633.49		150.00	3,343.80	102.51	3,446.31
Cross Country													0.00		0.00
DECA													0.00		0.00
Fastpitch									1,288.05	656.29	1,211.15	277.55	3,433.04	64.15	3,497.19
Flag Football							7,060.18	791.28					7,851.46		7,851.46
Football													0.00		0.00
Golf-Boys													0.00		0.00
Golf-Girls													0.00		0.00
JROTC			5,505.00			479.88	4,653.63	163.16	656.31				11,457.98	2.52	11,460.50
Lacrosse- Girls									679.89		635.00		1,314.89		1,314.89
Leadership					126.00					112.50			238.50		238.50
Mi Genta Latin Club								262.32					262.32		262.32
Orchestra													0.00		0.00
Renaissance													0.00		0.00
Robotics													0.00		0.00
Soccer -Boys											192.50		192.50	0.48	192.98
Soccer -Girls													0.00	0.48	0.48
Spanish Club													0.00	0.62	0.62
Swim-Girls													0.00	0.96	0.96
Teachers & Staff													0.00		0.00
Track													0.00		0.00
Unify One													0.00		0.00
Volleyball				4,315.41	1,112.05								5,427.46		5,427.46
Wrestling - boys							453.78		295.75				749.53		749.53
Wrestling - girls													0.00	0.62	0.62
Accounts with 0.00															
Dance													0.00		0.00
Sports Medicine													0.00		0.00
Tennis - Boys													0.00		0.00
Tennis - Girls													0.00		0.00
	0.00	0.00	7,651.62	10,453.66	2,114.54	3,825.72	19,371.31	4,755.70	5,449.51	4,441.08	3,949.12	6,455.36		645.16	68,467.62
															69,112.78

Monthly capture of Booster Funds--INCOME
FY 2024-2025

[illegible]

Monthly capture of Booster Funds
FY 2024-2025

	Total	July	August	September	October	November	December	January	February	March	April	May	June
Income													
Donations													
Benevity	0.00												
Fred Meyer/Kroger	639.84		203.66				181.54					254.64	
PayPal Giving Fund	200.00			200.00									
Other	1,277.63									52.63		1,225.00	
Memberships													
Annual	10.00			10.00									
Lifetime	1,130.00		40.00	430.00			25.00		100.00	230.00	155.00	150.00	
Sales of Inventory	0.00												
All GK merchandise items	24,311.00			17,321.00	4,897.00	505.00	35.00	185.00	1,153.00	20.00	140.00	55.00	
Concession income	65,096.80			5,975.00	20,066.10	5,955.00	11,130.70	6,838.00	6,848.00	930.00	3,596.00	3,758.00	
Annual Club Dues	0.00												
Totals	92,665.27	0.00	243.66	23,936.00	24,963.10	6,460.00	11,372.24	7,023.00	8,101.00	1,232.63	3,891.00	5,442.64	0.00

Expenses	Total												
Grants													
Link Crew	1,190.27				1,190.27								
Sunshine Club/Staff meals	1,002.79										200.00	802.79	
VIE	1,000.00			351.58				534.91				113.51	
Senior Breakfast	500.00										500.00		
Scholarships	6,000.00		2,250.00	1,250.00			500.00			500.00		1,500.00	
Inventory													
Spiritwear	16,497.00	2,628.00	2,980.00	9,057.00	1,832.00								
Bags, stickers, hats, tumblers	2,370.00		2,370.00										
Concession purchases	27,021.19			6,500.65	9,036.15	2,159.33	3,622.97	4,275.48	4.15	596.27	826.19		
Concession Labor to club/tea	7,585.00										7,585.00		
Operating													
WSBCA annual fee	95.00									95.00			
State renewal	40.00											40.00	
GoDaddy	1,075.39			1,050.34						25.05			
Software - Accounting	410.83	32.43	37.84	37.84	37.84	37.84	37.84	37.84	37.84	37.84	37.84	37.84	
Software - Mail Chimp	219.00				219.00								
Software - Zoom	170.29					170.29							
PO Box	192.00									192.00			
Insurance	477.78									477.78			
Accounting - CPA	375.00								375.00				
Bank Fees - BOA	7.50					2.10	6.00	(6.00)	5.40				
Misc/Office Supplies	167.51		85.32	77.82	4.37								
Hauler trailer tabs/insurance	547.25										500.00	47.25	
Totals	66,943.80	2,660.43	7,723.16	18,325.23	12,319.63	2,369.56	4,166.81	4,842.23	422.39	1,923.94	9,649.03	2,541.39	0.00

Greater Tacoma Community Foundation													
Gains	2,611.75			2,611.75									
Losses/Fees	1,134.90						913.44			221.46			
Scholarships paid	0.00												

Merchant Fees	1,715.93		1.04	414.08	556.68	113.58	186.29	136.45	148.59	41.83	15.16	102.23	
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Summary capture of Booster Funds

FY 2024-2025

THROUGH June 9 2025

	Opening	Income	Expenses	Ending
	bank balance	this FY	this FY	bank balance
Art	25.00	0.00	0.00	25.00
Athletic Dept	311.55	0.00	0.00	311.55
Band	19.09	0.00	0.00	19.09
Baseball	3,152.06	23,140.00	24,849.18	1,442.88
Basketball - boys	121.61	65.00	1.58	185.03
Basketball - girls	337.45	0.00	0.00	337.45
Boom Squad	9.56	0.00	0.00	9.56
Bowling	24.26	0.00	0.00	24.26
Cheerleading	3,107.63	19,682.29	9,818.20	12,971.72
Choir	605.40	4,099.00	3,446.31	1,258.09
Cross Country	158.59	0.00	0.00	158.59
DECA	115.00	0.00	0.00	115.00
Fastpitch	4,895.03	6,265.00	3,497.19	7,662.84
Flag Football - Girls	252.87	8,303.20	7,851.46	704.61
Football	1,335.96	0.00	0.00	1,335.96
Golf-Boys	373.09	0.00	0.00	373.09
Golf-Girls	633.47	0.00	0.00	633.47
JROTC	6,860.00	13,136.25	11,460.50	8,535.75
Lacrosse- Girls	2,436.12	0.00	1,314.89	1,121.23
Leadership	1,367.68	700.00	238.50	1,829.18
Mi Genta Latin Club	0.00	940.00	262.32	677.68
Orchestra	851.95	0.00	0.00	851.95
Renaissance	239.83	0.00	0.00	239.83
Robotics	473.82	0.00	0.00	473.82
Soccer -Boys	4,140.25	20.00	192.98	3,967.27
Soccer -Girls	4,475.66	1,620.00	0.48	6,095.18
Spanish Club	15.55	25.00	0.62	39.93
Swim-Girls	95.00	490.00	0.96	584.04
Teachers & Staff	365.99	0.00	0.00	365.99
Track	4,225.44	250.00	0.00	4,475.44
Unify One	2,900.35	525.00	0.00	3,425.35
Volleyball	744.56	4,732.90	5,427.46	50.00
Wrestling - boys	961.42	220.00	749.53	431.89
Wrestling - girls	(25.57)	25.00	0.62	(1.19)
General Fund	17,125.53	92,665.27	68,659.73	41,131.07
Accounts with 0.00				
Dance	0.00	0.00	0.00	0.00
Sports Medicine	0.00	0.00	0.00	0.00
Tennis - Boys	0.00	0.00	0.00	0.00
Tennis - Girls	0.00	0.00	0.00	0.00
Total in booster	62,731.20	176,903.91	137,772.51	101,862.60
GTCF-fund	47,975.89	2,611.75	1,134.90	49,452.74
Total Assets	110,707.09	179,515.66	138,907.41	151,315.34

151,315.34

**BY-LAWS OF THE
GRAHAM-KAPOWSIN
BOOSTER CLUB**

Approved: September 14, 2015

***Reviewed March 2018**

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ARTICLE I – Name, Purpose and Objectives

Section 1.01 Name The name of this organization shall be GK Booster Club (hereinafter “the Club”).

Section 1.02 Purpose The purpose of the Club is to support and promote academics, arts, activities and athletics by engaging in activities that generate funds or resources for items and support for the acquisitions, maintenance, and/or operation of any student program. The Club will give fair and equitable consideration to all Graham Kapowsin High School (GKHS) sanctioned clubs, sports, activities and programs.

Section 1.03 Objectives The objectives of the Club are as follows:

- (a) Develop an organization with an active and involved membership that is concerned with all GKHS programs and all of its participants regardless of sex, race, socio-economic status or chosen activity.
- (b) Promote school spirit and sportsmanship and encourage attendance at all GK events.
- (c) Provide supplementary financial support for various activities at GK.
- (d) Aid the staff in organizing and staging special events and projects.
- (e) Provide resources and support to encourage community involvement.

Section 1.04 Nonprofit Status Notwithstanding any other provisions of these bylaws, the Club shall carry out activities permitted by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue Law or by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 or the corresponding provisions of any future Internal Revenue Law. Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

ARTICLE II – Membership and Fees

Section 2.01 Membership Adults (parents, school district employees, patrons, alumni and community members) interested in the stated objectives of the organization are eligible for membership.

Section 2.02 Membership Fee A membership fee, established by the Executive Board, shall accompany each application for membership and shall become the property of the Club. Those members who have paid their fees are eligible to vote. The membership fee will be determined by the Executive Board. Changes will be voted on by the general membership.

Section 2.03 Other Fees Affiliated organizations will be assessed an annual membership fee at the discretion of the Executive Board.

ARTICLE III – Officers

Section 3.01 Officers The officers shall consist of the President, Vice-President, Secretary and Treasurer.

- (a) Election. The officers shall be elected by a majority of the voting membership.
- (b) Nominations. The Executive Board shall appoint a nominating committee of at least (3) members annually during the month of April. The nominating committee shall present a slate of nominees (who have agreed to serve) for positions of officers. Additional candidates may be nominated from the floor at the general membership meeting when voting occurs.
- (c) Term of Office. A term is one fiscal year, July 1 through June 30. An individual may not serve in the same elective capacity for more than two consecutive terms unless another individual to serve cannot be found.
- (d) Vacancy. The Executive Board shall appoint any officer vacancy, other than the presidency. A vacancy in the office of the president shall be filled by a majority vote of the general membership at the first meeting after the vacancy occurs.
- (e) Voting. Voting may take place at any general membership meeting or via email at the discretion of the Executive Board.
- (f) Removal. Any officer may be removed by a two-thirds vote of the members present at a membership meeting if said removal has been listed in advance as an agenda item for that meeting. A quorum shall be required.

Section 3.02 Duties of Officers

(a) President – The President shall:

- (1) Preside at all meetings;
- (2) Appoint standing committee chairpersons with the concurrence of the Executive Board;
- (3) Appoint and/or dissolve all other committees;
- (4) Serve as ex-officio member of all committees;
- (5) Serve as primary spokesperson for the Club, except as otherwise specified;
- (6) Direct goals and budget performance.

(b) Vice-President – the Vice-President shall perform all duties of the President in his/her absence and shall be responsible for an annual review of the By-Laws, recommending revisions as deemed appropriate.

(c) Secretary – The Secretary shall keep a record of all proceedings of the general membership meetings of the Club. All minutes shall be kept in a binder. A record of the decisions of the Executive Board shall be kept separate from the general membership meeting minutes. A summary of the decisions made in Executive Board meetings should go out to the general membership at the next membership meeting.

(d) Treasurer – The Treasurer shall maintain a complete set of books of the account in accordance with generally accepted accounting principles and practices. The Treasurer shall make disbursements from the organization's encumbered funds and the general fund, and shall pay expenses approved by the Executive Board and shall secure proper vouchers thereof and shall receive and deposit monies of the Club in the Club's checking and/or savings account. The treasurer shall report the amount of money available in the general fund and encumbered funds at each general membership meeting. At least two of the elected officers shall be approved by the bank to endorse checks. Any disbursement over \$5,000 will require two signatures.

ARTICLE IV – Executive Board

Section 4.01 The Executive Board (the Board) shall be responsible to act on behalf of the Club in the management of the business affairs of the organization, except for matters decided by a vote of the general membership. The Executive Board shall consist of the President, Vice-President, Secretary and Treasurer.

Section 4.02 The Executive Board shall:

- (a) Approve the recommendations of all committees and shall have ultimate responsibility for the actions of these committees;
- (b) Set the time and date of general membership meetings and give members timely notification;
- (c) Approve goals and budget targets annually, to be proposed to and approved by the general membership.

Section 4.03 If action on behalf of the Club is necessary before it is reasonable to convene the general membership meeting, the President shall call a meeting of the Board. A report of any action taken shall be made at the next general membership meeting.

ARTICLE V – Standing Committees

Section 5.01 Standing Committees Standing Committees are those required to function throughout the year. Chairpersons shall be appointed by the President, subject to the approval of the Board. Standing Committees and their primary functions follow.

Section 5.02 Membership Committee The Membership Committee shall maintain a complete and current list of all members, collect dues, and conduct ongoing efforts to recruit new members.

Section 5.03 Standing Committee chairpersons shall recruit as many members as necessary to discharge the responsibility of the Committee. The Chairperson shall also keep a file of the year's proceedings, for turnover to his/her successor.

ARTICLE VI – Meetings

Section 6.01 General Membership Meetings General Membership Meetings shall be held as needed but at least once a year. Meetings shall be open to all interested persons.

Section 6.02 Executive Board Meetings Executive Board meetings shall be held as determined necessary by the Executive Board.

Section 6.03 Voting All members who have paid a membership fee for the current year may vote.

Section 6.04 Quorum A quorum for the transaction of business for general membership meetings shall be ten (10) members or more from the current membership. A quorum for Executive Board meetings shall be 50% + 1 of the Board members.

ARTICLE VII – Funding Procedures

Section 7.01 Purpose. The purpose of fundraising will be to support and promote academics, arts, activities and athletics by engaging in activities that generate funds or resources for items and support for the acquisitions, maintenance, and/or operation of any student program. The Club will give fair and equitable consideration to all GKHS sanctioned clubs, sports, activities and programs in terms of raising and distributing funds.

Section 7.02 Raising of Funds

(a) General: The General Fund will involve the entire membership actively raising resources throughout the year in major events to provide funds for scholarships, approved grant requests and general operating expenses.

(b) Specific: A Specific fund will involve a smaller group of members who are raising resources for a project or group that may be limited to a specific need, dollar amount, or time of year. A Specific Fund may be used for but not limited to, supporting the following examples: Boys Basketball, Volleyball, Renaissance, etc.

(c) Special Cabinet Requests: The Board may grant a special request for funds without presenting the request to the general membership at a general membership meeting. This can only be done upon a verbal approval of the quorum of the Board. The intent of this section is to allow the Board to act on short notice or unanticipated requirements. The President will provide a summary and justification for these actions at the next general membership meeting.

Section 7.03 Allocation of Funds

(a) The Club will accept requests for funds in support of any GKHS sanctioned club, sport, activity or program. Requests must be presented on a properly completed Grant Request Form to be considered.

(b) Requests for funds will be reviewed at the first general membership meeting after the request is received. At this reading, the organization and/or individuals requesting support must be represented to provide additional discussion and/or clarification as needed by the general membership. On receiving a motion and seconding, the request shall be acted upon by majority vote of the general membership.

(c) Special consideration will be given to requests requiring partial funding thus promoting self-sufficiency. Example: matching funds, where a group earns half and the Club donates half.

(d) The Board is authorized to allocate/disburse funds for the management and administration of the GK Booster organization.

Section 7.04 Fundraising Guidelines

(a) All fundraising guidelines and procedures will be in compliance with the section 501(c)(3) of the Internal Revenue guidelines and applicable Washington State codes and guidelines.

(b) Specific guidelines and/or procedures for fundraising will be established and modified as required by the Board.

ARTICLE VIII – Finances

Section 8.01 All monies received by the Club for any purpose shall be deposited to the credit of the Club in a financial institution selected by resolution of the Board.

Section 8.02 Funds raised by and/or allocated to specific sports teams, although deposited in the Club's account, shall be separately tracked as "encumbered funds" for each organization.

- (a) All monies to be deposited must be accompanied by a properly completed cash count sheet.
- (b) Each member organization must maintain complete bookkeeping records for their group.
- (c) Expenditures from these encumbered funds will require a properly completed check request form.
- (d) Organizations are requested to send a representative to every general membership meeting.

Section 8.03 Funds raised by projects that have a specific advertised purpose shall be deposited (and separately tracked) in the Club's general fund to ensure that they are disbursed for the advertised purpose and to safeguard the integrity of the Club and the School.

Section 8.04 The Executive Board will appoint a committee annually to complete a financial review after the conclusion of the fiscal year. Additionally, a review will be performed any time there is a change of personnel in the Treasurer position.

ARTICLE IX – Amendment of These By-Laws

Section 9.01 Any proposed change to the constitution or By-Laws shall be submitted in writing to the Executive Board. After review by the Board and a majority consensus it will be presented and approved by a majority vote at the general membership meeting.