



Mission Statement

The purpose of the Club is to support and promote academics, arts, activities and athletics by engaging in activities that generate funds or resources for items and support for the acquisitions, maintenance, and/or operation of any student program. The Club will give fair and equitable consideration to all Graham Kapowsin High School (GKHS) sanctioned clubs, sports, activities and programs.

GKHS Booster Fundraiser Checklist

Before you do any Fundraiser under the Booster umbrella - acknowledge you read the document by initialing each section and providing contact below. When complete send it to gkhsbooster@gmail.com.

Questions? Text Melissa at 206.465.2176.

_____ Parents must be Booster Club members AND do 51% of the work.
_____ Otherwise it is an ASB event.

_____ Students must be supervised AND are not allowed to handle money.
_____ Students are not allowed to wear any uniform even if purchased by the parents.

_____ Any merchandise with GK Logo's must be signed off by the AD / Administration.

_____ All Registration Fees and Travel Costs must be paid for by ASB, but we can transfer
_____ Booster funds to ASB.

_____ All Reimbursement requests must be signed by the Coach / Advisor or include email with
approval attached. All expenses must be paid for by the Coach / Advisor or their designee
and then reimbursed by the Booster Club. Talk to the President if that would create a
hardship.

_____ All signage MUST say - "Sponsored by GK Booster Club"

Contact Information

Contact Name (Parent or Coach)

Cell Phone

Email Address

Coach Name and Club / Sport

What type of Fundraiser are you requesting?

Booster Club or ASB

Where do team/club fundraising proceeds go?

	Booster	ASB
Who's Fundraising/Selling?	Parents doing 51% + work AND must be booster club members	Students
Student Participation in Fundraiser?	Must be supervised by booster parent AND NO cash handling	Cash handled by student
Wearing School Uniforms to Fundraising Event?	Parent and/or booster purchased uniform/practice spirit wear	School purchased/issued uniforms and practice jerseys
Where did Inventory come from?		Purchased/given by ASB
Where – Fundraise on School Property?	Non-school hours AND with administration permission	During school hours
When Fundraising/Selling?	Non-school hours	School Hours
How to Advertise at Fundraising Event?	Must advertise as Booster Club	If NO Booster Club sign, becomes ASB

Simple Reference Chart prepared by Graham Kapowsin Booster Club Treasurer, 2020