

# Wilmington Homeowners Association, Inc.

## Architectural Control Form

To: Wilmington Board of Directors

From: \_\_\_\_\_ Day Time Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

I, the homeowner of record at the above address, request the committee review and approve alterations/property improvements in accordance with the Architectural Approval in the Declaration of Covenants, Conditions and Restrictions for Wilmington HOA. Description of alteration/property improvement and materials to be used or waiver requested:

Please attach additional narrative, a sketch to include lot plat, and any other item that may assist the committee in determining the appropriateness of proposed change. Inability to clearly define impact on the architectural and aesthetic appearance of the development could lead to unnecessary delays. Fence approval request must include a copy of the lot plat if available with the proposed fence clearly indicated. No fence may be installed on the street right-of-way or obstruct sight lines at street intersections. The construction of the fence so that it is within proper lot lines, finished side must face out and its maintenance (all sides) shall be the sole responsibility of the homeowners.

**VIRTUAL PAINT SAMPLES ARE NOT ACCEPTABLE.** All repainting must be approved including original colors! Paint store color chips are the standard if new color is to be considered with no guarantee of approval. Web Site to approved colors: [www.wilmingtonhoa.com](http://www.wilmingtonhoa.com)

Neither the Association, Board of Directors, Management Agent, Architectural Control Committee, or any other member of the forgoing, shall be liable for any injury, damages or loss arising out of the matter of quality of any approved construction on/or modification to any lot, nor for ensuring the compliance with Building Codes or other Government requirements or the structural integrity of the improvement. I, the homeowner of record at the above address, request the committee review and approve alterations/property improvements in accordance with Article II of the Declarations of Covenants, Restrictions and Easements for Wilmington HOA. I also understand and agree to all disclaimers and conditions indicated on this form.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

**Please submit request, necessary attachments to: Wilmington Homeowners Association, Inc. attn. Bob Powser  
257 Lawrence Street NE Box 932 Marietta, GA 30061, or email. at [bdpowser@gmail.com](mailto:bdpowser@gmail.com).**

**Approvals will be returned within 30 days or less and will be valid for six months.** Approvals will be returned by mail or emailed upon request. Please do not call to check status as it can delay approvals! Approvals are required for all alterations and improvements to lots and homes.

**SPECIAL NOTE: upon completion of an approved modification or improvement to a home or lot, the owner must submit a written notice of the completion along with photos of project before and after to management for their records and to ensure proper compliance of the approval submitted. This may be sent by e-mailed.**

For ACC use only: Date of ACC Response: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Comments: \_\_\_\_\_

Signature ACC Representative: \_\_\_\_\_