

TENANT APPLICATION

ALL TENANTS ARE REQUIRED TO BE SCREENED/INTERVIEWED

To: The Lakes HOA, Inc. 5045 NW 11th Avenue Deerfield Beach, FL 33064 Phone: 954-480-2928 Fax: 954-480-9302 E-Mail: office@thelakeshoa.net Web: www.thelakeshoa.net	PROPERTY ADDRESS: TENANT'S AGENT INFO:
TENANT'S INFORMATION: 01 NAME: _____ CURRENT ADDRESS: _____ _____ TELEPHONE: _____ LANDLORD NAME: _____ LANDLORD PH#: _____ DOB: _____ SS# _____ DL# _____ EXP. _____	TENANT'S INFORMATION: 02 NAME: _____ CURRENT ADDRESS: _____ _____ TELEPHONE: _____ LANDLORD NAME: _____ LANDLORD PH#: _____ DOB: _____ SS# _____ DL# _____ EXP. _____
TENANT'S INFORMATION: 03 NAME: _____ CURRENT ADDRESS: _____ _____ TELEPHONE: _____ LANDLORD NAME: _____ LANDLORD PH#: _____ DOB: _____ SS# _____ DL# _____ EXP. _____	TENANT'S INFORMATION: 04 NAME: _____ CURRENT ADDRESS: _____ _____ TELEPHONE: _____ LANDLORD NAME: _____ LANDLORD PH#: _____ DOB: _____ SS# _____ DL# _____ EXP. _____

Documents required to be submitted to the office prior to scheduling a screening/interview:

Documents can be emailed, faxed, hand-delivered, or left at our drop box by the clubhouse front door.

- ☐ Copy of the **Lease Contract**.
- ☐ Completed Background Authorization form along with copies of picture IDs and processing fee.
(\$50.00 non-refundable processing fee per adult)
- ☐ Completed Tenant Information Sheet
- ☐ Completed Pet Information Sheet along with a recent pet picture
- ☐ Copy of the PET veterinarian/vaccination record, and county registration record.
- ☐ Completed Vehicle Information Sheet with copies of vehicle registrations and Drivers Licenses
- ☐ \$100.00 non-refundable screening fee (per Person, \$150 Married Couple/Family) will be due at the time of the interview (Money order only).

Documents required to be submitted to the office prior to scheduling a screening/interview:

- ☐ Please bring original and copy of your picture identification and vehicles registration.
- ☐ \$300.00 refundable tenant deposit fee will be due at the time of the interview (money order only).



THE LAKES HOMEOWNERS' ASSOCIATION, INC.



CONFIDENTIAL **TENANT** INFORMATION SHEET

DATE _____

ADDRESS OF UNIT _____

NAME OF UNIT OWNER _____

TENANT #1 _____

EMPLOYER _____ OCCUPATION _____

CONTACT NUMBERS CELL: _____ WORK: _____ HOME: _____

E-MAIL _____

TENANT #2 _____

EMPLOYER _____ OCCUPATION _____

CONTACT NUMBERS CELL: _____ WORK: _____ HOME: _____

E-MAIL _____

TENANT #3 _____

EMPLOYER _____ OCCUPATION _____

CONTACT NUMBERS CELL: _____ WORK: _____ HOME: _____

E-MAIL _____

RESIDENTS (other than Tenants above): _____

MAILING ADDRESS (If different than unit address) _____

DO YOU HAVE ANY PETS: ☐ YES ☐ NO

NEAREST CONTACT TO NOTIFY IN CASE OF EMERGENCY

NAME _____ RELATIONSHIP _____

ADDRESS _____

CONTACT NUMBERS CELL: _____ WORK: _____ HOME: _____

SPECIAL INSTRUCTIONS IN CASE OF EMERGENCY _____



THE LAKES HOMEOWNERS' ASSOCIATION, INC.

BACKGROUND DISCLOSURE AND AUTHORIZATION

In connection with my Homebuyer/Lessee application, I understand that The Lakes Homeowners' Association, Inc. may request and investigate "Consumer Reports" collectively "Background Check Reports" on me pursuant to the Fair Credit Reporting Act.

I understand that the "Consumer and Background Check Reports" will be obtained by The Lakes Homeowners' Association, Inc., from a consumer reporting agency. Background Check Reports may contain information bearing on my character, general reputation, personal characteristics and mode of living. The types of information that may be obtained include but are not limited to: criminal records checks, public court records checks, credit checks, driving records checks, verification of employment positions held, personal and professional references check, social security number verification, etc.

By my signature below, I authorize The Lakes Homeowners' Association, Inc. to obtain a "Consumer and Background Check Report(s)". The information contained in these reports may be obtained by us from private and/or public record sources, including sources identified by me in my application or through interview. The nature and scope of any investigative consumer reports that may be requested is explained above. You are nonetheless entitled to request more information about the nature and scope of such reports by submitting a written request to the office of The Lakes Homeowners' Association, Inc.

PLEASE RESPOND TO THE FOLLOWING QUESTION IN THE MOST COMPLETE AND ACCURATE MANNER POSSIBLE. DO NOT IDENTIFY CONVICTIONS FOR WHICH THE CRIMINAL RECORD HAS BEEN SEALED BY THE COURT.

HAVE YOU EVER been charged, indicted, convicted, received a deferred prosecution, received a deferred judgment and sentence, entered a plea of guilty, entered a plea of nolo contendere, or been placed on adult diversion for any violation of any law? (Note: You must respond "yes" even if the charge(s) or action was ultimately dismissed, expunged, pardoned or the matter was not prosecuted. It is unnecessary to report misdemeanor traffic offenses that do not involve alcohol or drugs). ☐ No ☐ Yes **Explanation:** _____

As of the date of this authorization, do you have any pending criminal charges against you? ☐ No ☐ Yes

If YES, please give details (on a separate piece of paper) including date, state/county court in which violation was entered, type of violation and penalty or disposition.

I UNDERSTAND THAT ANY FALSE STATEMENTS OR DELIBERATE OMISSIONS ON THIS DOCUMENT OR ANY OTHER DOCUMENT I FILE WITH THE HOA WILL BE GROUNDS FOR AUTOMATIC DISQUALIFICATION FOR APPROVAL.

☐ I have read the Consumer report / Background Investigation Consent and Release form and understand my rights.

Last Name _____ First _____ Middle _____

Maiden and other Names Used _____

Driver's License# _____ State Issued _____ Expiration _____

Social Security # _____ Date of Birth _____ ☐ Male ☐ Female

☐ American Indian/Alaskan ☐ Native Hawaiian/Pacific Islander ☐ Asian ☐ Black ☐ White ☐ Other

Current Address _____

City/State/Zip _____ From _____ to _____

Previous Address _____

City/State/Zip _____ From _____ to _____

Signature _____ Date _____



THE LAKES HOMEOWNERS' ASSOCIATION, INC.



PET INFORMATION FORM

DATE _____

ADDRESS OF UNIT _____

PET OWNER ☐ Owner ☐ Tenant _____

CONTACT NUMBERS CELL: _____ WORK: _____ HOME: _____

E-MAIL _____

PET INFORMATION:

PET #1

PET NAME _____ SEX _____ COUNTY TAG# _____

BREED _____ COLOR _____ WEIGHT _____

MICROCHIP NUMBER _____

MICROCHIP COMPANY _____ PHONE: _____

PET #2

PET NAME _____ SEX _____ COUNTY TAG# _____

BREED _____ COLOR _____ WEIGHT _____

MICROCHIP NUMBER _____

MICROCHIP COMPANY _____ PHONE: _____

SPECIAL INSTRUCTIONS IN CASE OF EMERGENCY _____

If you get a new pet, please register at the office.

Reminder: All dogs must be on a leash. If you have been picking up your pet's waste, we thank you! If not, please begin as it is toxic to the environment.



THE LAKES HOMEOWNERS' ASSOCIATION, INC.



VEHICLE REGISTRATION FORM

Resident Name ☐ Owner ☐ Tenant: _____

Property Address: _____

Driver #1

Driver #1 Name: _____ Phone Number: _____

Driver #1 DL#: _____ DL State: _____ Expiration Date: _____

Vehicle #1 (Year/Color/Make/Model): _____

License Plate#: _____ HOA Decal: _____

Driver #2

Driver #2 Name: _____ Phone Number: _____

Driver #2 DL#: _____ DL State: _____ Expiration Date: _____

Vehicle #2 (Year/Color/Make/Model): _____

License Plate#: _____ HOA Decal: _____

Driver #3

Driver #3 Name: _____ Phone Number: _____

Driver #3 DL#: _____ DL State: _____ Expiration Date: _____

Vehicle #3 (Year/Color/Make/Model): _____

License Plate#: _____ HOA Decal: _____

Driver #4

Driver #4 Name: _____ Phone Number: _____

Driver #4 DL#: _____ DL State: _____ Expiration Date: _____

Vehicle #4 (Year/Color/Make/Model): _____

License Plate#: _____ HOA Decal: _____

**If you sell your old vehicle and buy a new one, please advise the office
so that you can be issued a new parking sticker.**

Cars without parking stickers will be towed!