



THE LAKES HOMEOWNERS' ASSOCIATION, INC.

CLUBHOUSE RENTAL AGREEMENT

- Agreement must be signed by **UNIT OWNER** who **MUST BE IN ATTENDANCE** at the event
- Unit owner must be **CURRENT** in all assessments and fees
- No illegal activities of any kind shall be done on the premises
- The clubhouse must be left in the condition it was rented
- Deposit of **\$300** plus rental fee of **\$200** must be presented to a board representative at least two (2) weeks prior to the time the key is picked up

Cancellation needs to be done with 10-day prior notice or half of the deposit will be lost.

The following rules need to be followed or deposit will be lost:

- No nails, tacks or tape are to be used in any of the clubhouse walls at any time
- After party, all lights off and all doors secured
- Air Conditioning must be turned off
- Floors must be swept and mopped
- Kitchen must be cleaned
- Garbage removed in secure garbage bags
- Bathrooms left in condition as was rented
- Furniture replaced to original locations
- Any debris left in parking lot to be picked up
- Do not throw food down the sink
- All trash must be placed in black garbage bags and left along side of the clubhouse, outside by the shed
- Entrance from pool area to bathrooms should not be locked at any time
- Furniture is not to be removed at any time, nor to be placed outside of the clubhouse with the exception of front patio area
- **Your event must be over by 1 AM and all guests departed by that time.**

The parking rules of the association remain in effect for private parties at the clubhouse

- No parking on grass at any time (violators will be fined) – unit owner will be responsible

Clubhouse pool, playground and tennis areas are NOT included in the clubhouse rental

Clubhouse key is to be returned the following day by 12:00 noon

Strict enforcement of Fire Marshal capacity – 49 people

After inspection of the clubhouse by a representative of the Board, the \$200 deposit will be returned within 10 business days if there are no violations.

Owner will be in attendance: YES NO

Type of Function: _____ Deposit Paid: _____

Date of Function: _____ Rental Fee Paid: _____

Number of people: _____ Deposit Returned: _____

Any damage above and beyond deposit is responsibility of Homeowner.

Renter/Property Owner _____ Address _____ Date _____