HOME BUYER APPLICATION PROCESS INSTRUCTIONS

Prospective buyers must read the Rules and Regulation and agree to abide buy them.

To begin the application process, the buyer must do the following:

- Complete the online application at: Home Buyer Application
- Submit a copy of the following documents:
  - Property Survey
  - Property Inspection Report
  - Certificate of Insurance for the interior of the home
- Submit Fees
  - Screening Fee
    - $100 per person
    - $150 per family (Parent(s) and minor children)
    - $150 per married couple
  - Background Check Fee
    - $50 per person ages 18 and older

Once ALL the information required and fees have been submitted, the office will contact the prospective buyers to set up a screening appointment with the HOA. Attendance is mandatory for all residents who will reside in the home ages 18 and older.

For a copy of the Master HOA Insurance, please visit: www.eoidirect.com (HOA name: The Lakes Homeowners Association, Inc.)

Estoppel Requests (from Title/Lien Company)

- Send requests to: The Lakes Homeowners' Association, Inc., 5045 NW 11th Ave, Deerfield Beach, FL 33064 (to speed up the process send a copy to: office@thelakeshoa.net)
- Fees are as follows:
  - $250 for up to 10 day turnaround
  - $350 for Rush 3-5 business day turnaround
  - Extra $150 for a delinquent account

A notarized Certificate of Approval will be issued after the screening takes place. Home Buyer will receive the original and bring to their closing.

A copy of the Warrantee Deed and a copy of the ALTA Settlement Statement or HUD Settlement Statement is required after closing.

If you have any questions, please contact the HOA office at:
office@thelakeshoa.net or call (954) 480-2928