

Chestnut Hill Board Community Cemetery Association (CHCCA)
Annual Meeting Minutes
June 21, 2020

Attendees: Tammy Caldwell, Bill Carter, Susan Carter, Mark Mallette, Royce Moran, Arlita Perry, Walter Pugh, Chris Taylor, Erin Taylor, Loretta Taylor, Mick Taylor, Janet Ward, Larry Ward

Agenda

Larry Ward called the meeting to order at 9:36 am. Larry made sure minutes and agenda were distributed to attendees.

Minutes - The minutes were presented by Janet Ward (CHCCA Secretary). Royce Moran moved and Tammy Caldwell seconded the approval of the minutes. Motion passed.

Treasurer's Report - The treasurer, Tammy, explained the balance on the bank statement was higher because the bank accidentally deposited money in the cemetery rather than the church account. The error was fixed via phone call June 19th. Motion to accept the report was made by Royce and seconded by Janet. Motion passed.

Cemetery Report - Presented by Janet Ward, Reservations

Reservations: 105 (+6)

Reservations paid in full: 18

Total Burials: 100

Estimated Burial Plots: 761

Burials since June, 2019: Lissie Suitt Wood and George Dean Taylor

Old Business:

- **Updates:** Larry summarized the actions and meetings of the last year regarding the status on the property and deed.
 - A cemetery survey was completed and submitted to Western North Carolina UMC Conference. Boundaries suggested by us were rejected, deed has not been finalized, sale of church has not occurred, and conference is withholding deed for potential land negotiations due to easement between drive and roadway.
 - All maintenance continues to be the responsibility of the Western North Carolina UMC conference's responsibility.
 - Dennis O'Keeffe reported that we are waiting to receive a deed in order to proceed with investigating options for a new sign.
 - Royce Moran oversaw the development of our website which was largely completed by her daughter Erin. The address is www.chestnuthillcca.org. The board of directors decided to add burial information, the annual treasurer's report, and expand the director contact information.
 - Directors decided to contact the property management office to see if they are covering liability for the cemetery and alert them to tombstones needing repair.

New Business:

- The Board of Director's voted to change "The church shall" to "The CHCCA and directors shall" located under Restrictions, p. 2, 5th bullet point of the Cemetery Policies.

- Larry presented information on election of directors needed: 1-3 positions, 3-year terms – one must be a former CHUMC member, a member of CHCC, or a family member of a former member of CHUMC (immediate to 2nd degree separation). The ballot presented included Royce Moran, Mark Mallette, and Brenda Taylor. Nominations from the floor were Susan Carter, Walter Pugh and Kathy Roark. Walter Pugh declined the nomination. A break was called while ballots were counted. The new directors for a term of June 2020 to 2023 are: Royce Moran, Mark Mallette, and Brenda Taylor. Larry asked if members would prefer that the 4th person be considered as an alternate if a vacancy occurs midterm. By nods that recommendation is approved as a possibility.
- Directors need to meet briefly to determine officer positions for the coming year. Date and time will be determined via phone conversations and Facetime or Zoom will be used for the meeting.

The annual meeting adjourned at 10:35. Tammy moved to adjourn and Royce seconded the motion.

Submitted by,

Janet Ward,
CHHA Secretary,