



Pine Harbour
Property Owners' Association
1 Pine Harbour Drive
Mineral, VA 23117
Email: pineharbourpoa@gmail.com

COMPLAINT FORM

Pursuant to Chapter 29 (55-530) of Title 55 of the Code of Virginia, the Board of Directors of the Pine Harbour Property Owners' Association has established this complaint form for use by persons who wish to register written complaints with the Association regarding the action, inaction or decision by the Board of Directors inconsistent with applicable laws and regulations.

Legibly describe your complaint in the area provided below as well as the requested action or resolution. Include references to the specific facts and circumstances at issue and the provisions of Virginia laws and regulations and/or the Association's documents or governing law that support your complaint. If there is insufficient space, attach a separate sheet of paper to this complaint form. Also, attach any supporting documents, correspondence and other materials relevant to your complaint.

Print your name and address, sign and date and submit this form and attachments to the Association to either the mailing address or email address listed above.

_____ Printed Name	_____ Signature	_____ Date
_____ Mailing Address		_____ Lot No.
_____ Email Address	_____ Telephone Number	

For Association use only: Received by _____ **Date:** _____