**General Project Intake Form**

This form is intended to file your project and to assign a best set of expertise. Please fill it to the best of your abilities and knowledge and send to [adam.dubrowski@ontariotechu.net](mailto:adam.dubrowski@ontariotechu.net) with a subject line: [last name] General Project Intake

One we review, we will set up a meeting to discuss the next steps. Pease allow 5 working days to process the request.

**Contact Information**

Name:

Email:

Affiliations:

Department [if applicable]:

**Project Information**

Project title [provide a short descriptive title of your project]

Project description

Context [Briefly describe your work/training environment in relation to this project]:

Problem [What is the issue/problem/pain you are experiencing?]:

Solution [In you own words, what is solution you are looking for? Please ensure that you list the types of technologies you anticipate your project may need. For example, virtual reality, gaming, 3D printing]:

Strat date: