

## Hello TEAM MEMBERS

Your 2023 planning committee needs your assistance to help us in planning the classes at the conference. ***If you would like to teach a class at the SE conference, we need your submissions by September 9th.*** You are not required to follow the annual theme.

***NOTE:*** *The project you enter must be an original by yourself or you must have a "permission note" from the artist stating that you may teach their project.*

### ***WE NEED THE FOLLOWING BY September 9th:***

- A good quality photo attached to your email. Not inserted/embedded. Each photo must be attached separately. Photo should not have glare, should be a large size, not blurry. Image will be used to sell your class.
  - The size of the painting to be taught.
  - The medium used for the painting; i.e. oil, acrylic, etc.
  - The time required to teach the painting (3, 4, or 8 hours)
  - Brushes and tools the student will need to supply
- **Please include a statement of what this painting is going to do for us that will be a learning but enjoyable experience.** Such as: Emphasis on a special technique; Correct color usage to create harmony; A strong composition built around focal point; Emphasis on lighting (and shadow); How to paint real looking fur, etc.

**We will only have one or two 3 hour classes which will be on Friday night. There are only a few 8 hour slots available so we recommend you send mostly 4 hour classes. There is no limit to the number of classes you may submit.**

**Failure to supply or submit the entry form information below may cause your entry to be rejected.**

Send your entry and submission form together by email to:

Cindy Makowski  
[TEAMSEinformation@yahoo.com](mailto:TEAMSEinformation@yahoo.com)

## TEACHER'S PAYMENT AND SUPPLIES

*Teachers will be paid by TEAM based on the length of class taught.*

*Payment will be as follows:*

*3 hour class: \$100*

*4 hour class: \$125*

*7 hour class: \$225*

*8 hour class: \$250*

***NEW REQUIREMENTS: There will be a required minimum of 4 students for the class to go forward at the above payment rate. If there is only 2 or 3 students the teacher will be given the option of continuing the class at a lower TEAM payment rate ( 3 hour / \$60; 4 hour / \$75; 7 hour / \$135; 8 hour / \$150)***

*Teachers are required to supply a pattern packet, the surface for their project along with any paints and mediums needed. To cover this expense, the teachers will receive the \$25 collected per student. The teacher may reach out to vendors of their choice for any assistance and are responsible for any documentation or courtesy photos and thank you notes back to the vendor.*

*Note: Patterns should be drawn or transferred onto the surface prior to class which allows for maximum teaching time.*

*Pattern packets may be sold to non-students with the teacher handling the sale.*

**ENTRY FORM**

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Name of the painting\_\_\_\_\_

Medium used\_\_\_\_\_ Size painting will be\_\_\_\_\_

Surface painted on\_\_\_\_\_

Time required to teach: ( ) 3 hrs ( ) 4 hrs ( ) 7 hrs ( ) 8 hrs

**Learning Statement: (Note: This statement will be included with the photo of your project to help students decide on which classes to sign up for. Your statement is a sales pitch of learning opportunities. )**

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**Student SUPPLY LIST**

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