

# **NOTICE TO RESIDENTS**

**Tuesday 24<sup>th</sup> March 2020 – COVID-19**

Following the Governments announcement last night we have been informed that site staff will be no longer be on site as of tomorrow.

All deliveries which you are expecting are to be accepted by yourselves only.

Below are details of your Concierge contact details should there be any urgent concerns or queries.

Cleaning will cease in the communal areas due to this not being essential.

Regarding refuse disposal please ensure you dispose of all refuse in the correct manner and do not leave any loose bags or refuse outside the bin store. Please also ensure you dispose of your recycling waste directly into the green bin in the bin store.

Recycling waste should not be put down the rubbish chutes.

During this period we will leave the bin store unlocked.

Thank you for your cooperation

Contact Details – Concierge Martin

Tel: 07463 841908

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Property Manager – Simon Cooper – 07816 787285 –  
[simon.cooper@firstport.co.uk](mailto:simon.cooper@firstport.co.uk) who will be available Mon-Fri  
9.00am – 5pm