



PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School

Meeting of the Board of Trustees

Tuesday, 14 November 2023, 10:30am

Kensington Public Library, 126 Amesbury Road, NH 03833

Notice posted by 13 November 2023 on the door at 11 Court Street, Exeter, NH 03833

and at <https://seacoastclassical.org>

Trustees Present: Linda Allard, Rebecca Bates, Robert Chase, Tim Galitski, Michael Gendre
Persons Appearing before the Board: Invited guest Caitlin Blundell, Blundell Accounting Solutions.

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 10:32am.
2. Public Comment - There were no members of the public present at this time.
3. General Correspondence - None.
4. Finance - RB reported the cash balance at Citizens Bank to be \$26,819.48. An account was opened at Primary Bank with a deposit of \$600.00. The Primary Bank account will be used for ACH for bill pay and reimbursement of NH CSP. A new credit card, Bill.com, has been established. The firm of Nathan Wechsler & Company will file Form 990 and CT-12, or their respective extensions, for the November 15th deadline. Caitlin Blundell will request a confirmation of receipt of filing. CB will share best practices learned from DOE audits.
5. Business - None.
6. Executive Director's Report -TG focus has been with Policies.
7. Policies - Due to the extensive list of policies to be reviewed, the Board agreed to reorganize the agenda and review the policies at the end of the meeting.
8. Minutes
 - a. Public Meeting of 10 October 2023 - MG moved to approve the minutes as written. RB seconded. 4-0. RC abstained.
 - b. Nonpublic Session of 10 October 2023 - RB moved to approve the minutes as written. MG seconded. 4-0. RC abstained.
9. Future Agenda - None.
10. Public Comment - There were no members of the public present at this time.
11. Nonpublic Session
 - a. RC moved to go into NPS pursuant to RSA 91A:3 II(d). TG seconded. Roll call vote for SCA Board of Trustees to enter NPS: TG/Yes, RB/Yes, LA/Yes, MG/Yes, RC/Yes. 5-0.

- b. The Board entered the Non-Public session at 10:24am.
- c. RC moved to come out of NPS. RB seconded. Roll call vote for SCA Board of Trustees to come out of NPS: TG/Yes, RB/Yes, LA/Yes, MG/Yes, RC/Yes. 5-0.
- d. The Board returned to Public session at 11:28am.

7. Policies

- a. JFAA - Admission, Reading 2: TG moved to adopt policy JFAA, Admission, as amended. RB seconded. 5-0.
 - b. JEB - Age of Entrance: TG moved to rescind JEB, Age of Entrance, because it is redundant with policy, JFAA. RB seconded. 5-0.
 - c. JLF - Reporting Child Abuse, Reading 2: TG moved to adopt JLF, Reporting Child Abuse, as written. RB seconded. 5-0.
 - d. DZ - Dissolution Plan, Reading 2: TG moved to adopt DZ, Dissolution Plan, as written. RB seconded. 5-0.
 - e. ACG - Grievance Process, Reading 2: TG moved to adopt ACG, Grievance Process, as written. RB seconded. 5-0.
 - f. DID - Inventory Management, Reading 2: TG moved to abort DID, Inventory Management, in favor of further consideration of policy, DAF, Administration of Federal Grant Funds. RB seconded. 5-0.
 - g. DAF - Administration of Federal Grant Funds, Reading 1: Sent forward to Reading 2.
 - h. JIC - Scholar Conduct, Reading 1: Sent forward to Reading 2.
 - i. JIA - Scholar Due Process, Reading 1: Board authorized TG to seek legal review of JIA, Scholar Due Process. Sent forward to Reading 2.
 - j. JICK - Bullying, Reading 1: Board authorized TG to seek legal review of JICK, Bullying. Sent forward to Reading 2.
 - k. JKAA - Child Restraint, Reading 1: Sent forward to Reading 2.
 - l. ADB - Drug Free School and Workplace, Reading 1: Sent forward to Reading 2.
 - m. GADA - Employment References and Verification, Reading 1: Sent forward to Reading 2.
 - n. ACAC - Sexual Harassment, Reading 1: Board authorized TG to seek legal review of ACAC, Sexual Harassment. Sent forward to Reading 2.
 - o. GBEB - Staff Conduct, Reading 1: Sent forward to Reading 2.
12. Adjournment - TG moved to adjourn. RB seconded. 5-0. Adjourned at 12:15pm.