



PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School

Meeting of the Board of Trustees

Tuesday, 14 January 2025, 6:00PM

Seacoast Classical Academy

53 Carlton E Sockwell Way, Newton, NH 03858

Notice posted by 13 January 2025 on the door at 53 Carlton E Sockwell Way, Newton, NH and at <https://seacoastclassical.org>

Trustees Present: Linda Allard, Robert Chase, Michael Gendre, William Nadeau, Kate Riddell, Simcha Weller

Trustees Participating Remotely: Cindy Lyons

Persons Appearing Before the Board: Tim Galitski - SCA Executive Director, Michelle Wirth - SCA Principal, Rachael Garbee - SCA Parent Council President

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 6:01PM. Trustee CL participated remotely. No persons were present with CL. All votes will be by roll call.
2. Public Comment - None.
3. General Correspondence - None.
4. Minutes
 - a. Public Meeting of 9 December 2024 - KR moved to accept the minutes of 9 December 2024 as amended. WN seconded. Roll call vote: SW/Yes, MG/Yes, WN/Yes, RC/Yes, LA/Yes, KR/Yes, CL/Yes. 7-0.
 - b. Nonpublic Session of 9 December 2024 - MG moved to accept the nonpublic minutes of 9 December 2024 as amended. SW seconded. Roll call vote: SW/Yes, MG/Yes, WN/Yes, RC/Yes, LA/Yes, KR/Yes, CL/Yes. 7-0.
 - c. Public Meeting of 26 December 2024 - SW moved to accept the minutes of 26 December 2024 as written. MG seconded. Roll call vote: SW/Yes, MG/Yes, WN/Yes, RC/Yes, LA/Yes, KR/Yes, CL/Yes. 7-0.
 - d. Nonpublic Session of 26 December 2024 - SW moved to accept the nonpublic minutes of 26 December 2025 as amended. MG seconded. Roll call vote: SW/Yes, MG/Yes, WN/Yes, RC/Yes, LA/Yes, KR/Yes, CL/Yes. 7-0.
5. Finance
 - a. Financial Report - RC reported the bank balances as of January 14: Primary Savings Bank checking account \$369,603.88, Primary Savings Bank money

market account \$84,562.46. Citizens Bank checking account (SCA) \$25,030.52, Citizens Bank checking account (Parent Council) \$2,268.75.

- b. Credit Card Transition Update - RC reported the Commerce Bank Mastercard has been procured, the AMEX card will be closed out and administration will identify a use for the AMEX points prior to closing the AMEX out.
 - c. Bauman Foundation Donation - MG moved to accept the Bauman Family donation. WN seconded. Roll call vote: SW/Yes, MG/Yes, WN/Yes, RC/Yes, LA/Yes, KR/Yes, CL/Yes. 7-0.
 - d. CSP Update - TG reported the balance of the CSP Grant is approximately \$158,000. These funds can be used until September 2025.
 - e. FY26 Budget First Draft - TG shared this first draft of the FY26 budget and expressed having it in place by April, while having salary, compensation and positions in place at the March meeting.
6. Executive Director's Report
- a. Charter Amendment Update - TG shared the success of amending the charter for SCA to be a K-12 school. TG conveyed the NH Board of Education interest and excitement to hear about SCA. RC shared that a few members expressed interest in visiting the schoolhouse.
 - b. Enrollment - TG shared that the enrollment lottery will be Saturday March 8th at the SCA schoolhouse. TG shared the re-enrollment and new applicant numbers. SCA will reach out directly to families who have not yet submitted paperwork.
 - c. Marketing - TG reported that Family Engagement Events will be held weekly until the lottery application deadline date of February 15th. Dates and registration for Family Engagement Events can be found on the site. A FB ad campaign started on January 1 and will continue until February 15.
 - d. Facilities - TG shared that over the winter break another storm caused tree limbs to come down on wires, knocking out electricity which caused damage to the heating system's boiler motors. Our landlord managed the repairs quickly but there will be shared expenses. Repairs to and replacement of the in-room thermostats are ongoing. The new PA system is still on order and scheduled to be in later this week. Rewiring in the front entry took place over the break. The contractor worked on the security window and the glass is scheduled to arrive later next week. Additionally, a sound insulated door between MS English and the multipurpose room is expected to be completed by the end of this month.
 - e. Human Resources - TG reported that the open math position has been filled with Mrs. Garcia. Mrs. Garcia will start Monday, January 27th and will have two days of training with Mrs. Wirth. In the interim, good stable substitutes have been arranged.
 - f. Principal's Report - MW shared the following books are currently being read in the classrooms: Farmer Boy, Black Beauty, Robinson Crusoe, Animal Farm, Tom Sawyer. MW hosted a parent Coffee Talk last week. Next month Mrs. MacNeil, Guidance, will join the Coffee Talk to provide information about the NH Statewide Assessment System ("NH SAS") testing. NH SAS is scheduled for mid-April, with the exact dates to-be-determined. This Friday, there will be a professional

development day when the teachers will be focusing on writing scholars' assessments, working on NH SAS training. K-2 will work on Literacy Essentials and the Grammar school will look at report cards. Mrs. Borisko thanked CL for the Science of Reading course made available to SCA teachers and staff. It was shared that Mrs. Borisko found this training very valuable and she has already implemented some of the strategies in her classroom. Mrs. Quaratiello has signed up SCA for classroom spelling bees with January 28th being the school final. Field trips to the North Shore Music Hall and the Boston Aquarium have happened. White-out day, sponsored by the student council, was a big success and they are planning a red white and blue day on January 24. Student Council will have a middle school Movie Night on Friday, February 7th from 3pm to 5pm. SCA will host a Numeracy Night on Tuesday, January 28th at 6PM. At Numeracy Night, MW will present Singapore Math for the middle school perspective. Mrs. Green will present early Singapore Math and Mrs. Barros will present grammar school Singapore Math.

7. Committee Reports

- a. Parent Council - Rachael Garbee, Parent Council President addressed the Board.
 - i. Proposed By-Laws - Parent Council By-laws were shared with the Board and RC expressed how well done this initial draft was. Suggested additions and edits should be sent to Rachael as soon as possible. LA and WN proposed additions and LA will send these to Rachael.
 - ii. Background Checks - MW shared that volunteers should contact LD to initiate a background check.
 - iii. Volunteer Orientations/Training - KR suggested a volunteer orientation/training. MW stated she has an initial document. Additions were discussed by LA.
 - iv. Enrichment Activity Proposals
 1. Chess - SW moved to approve the Enrichment Activity Proposal for Chess. KR seconded. Roll call vote: SW/Yes, MG/Yes, WN/Yes, RC/Yes, LA/Yes, KR/Yes, CL/Yes. 7-0.
 2. STEM - WN moved to approve the Enrichment Activity Proposal for STEM. KR seconded. Roll call vote: SW/Yes, MG/Yes, WN/Yes, RC/Yes, LA/Yes, KR/Yes, CL/Yes. 7-0.
- b. Curriculum
 - i. Core Virtues Update - SW and CL shared information on the role out of Core Virtues. The virtue for January is Courage and the Lyons Family Library has a reference shelf filled with literature books on Courage for the teachers to utilize. Literature books have been labeled with the stories Core Virtue and the grade level appropriateness.
- c. Fundraising
 - i. RC discussed the need for such a committee and will re-visit at the next meeting.

8. Business - Assessment Testing. To facilitate discussion of assessment testing, Policy AFR will be reviewed at the next meeting.
9. Policies - None.
10. Future Agenda - None.
11. Public Comment - Krystal LeBrun confirmed where Board meeting notices are posted: SCA Site under Leadership and on the door of SCA.
12. Adjournment - SW moved to adjourn. MG seconded. Roll call vote: SW/Yes, MG/Yes, WN/Yes, RC/Yes, LA/Yes, KR/Yes, CL/Yes. 7-0.

DRAFT