



## PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School

Tuesday, 12 November 2024, 6PM

Seacoast Classical Academy

53 Carlton E Sockwell Way, Newton, NH 03858

Notice posted by 11 November 2024 on the door at 53 Carlton E Sockwell Way, Newton, NH  
and at <https://seacoastclassical.org>

Trustees Present: Linda Allard, Robert Chase, Michael Gendre, William Nadeau, Kate Riddell, Simcha Weller

Trustees Participating Remotely: Cindy Lyons

Persons Appearing Before the Board: Caitlin Blundell - Blundell Accounting, Tim Galitski - SCA Executive Director, Michelle Wirth - SCA Principal

Public attendees: Pamela Borisko, Stephen Palmer

*Non-Public Session may be called at any time in accordance with RSA 91A:3 II.*

1. Call to Order - RC called the meeting to order at 6:00pm. CL attended via telephone, due to being in Florida at the time of the meeting. No persons were present with CL. All votes will be by roll call.
2. Public Comment - Pamela Borisko and Stephen Palmer, SCA teachers, discussed with the Board the sentiment of the faculty to close the school's enrollment of additional new scholars to Seacoast Classical Academy for the academic year 2024-25. The Board indicated its willingness to engage further with the faculty on this topic.
3. General Correspondence - None.
4. Minutes
  - a. Public Meeting of 8 October 2024 - WN moved to approve the minutes of 8 October 2024 as written. MG seconded. Roll call vote 7-0.
  - b. Public Meeting of 21 October 2024 - MG moved to approve the minutes of 21 October 2024 as written. SW seconded. Roll call vote, 6-0. WN abstained.
5. Finance
  - a. Finance Report - RC reported bank balances as of October 12: Primary Savings Bank checking account balance of \$163,793.88, Money Market account \$84,489.72. Citizen Bank: \$47,251.26 and a new checking account of \$86.95. A new bank account of the Academy has been established for the use of the Parent Council. LA moved to authorize TG, LD, RC, and Nina Meola (Parent Council Treasurer) to make transactions in this account. SW seconded. Roll call vote, 7-0.  
CB stated the \$200K HEFA loan has been repaid in full. SCA may draw on this

loan again, after the audit is complete. The auditor, Nathan Wechsler, has filed extensions for the 2023 990 and NHCT-12. Returns will be due on May 15, 2025. TG stated that the Cash Flow statement reflects the payment of the HEFA loan. SCA will receive the second installment of the NH per pupil adequacy funds in early December.

- b. CSP Report - TG reported the CSP grant's remaining balance of \$182,469.
- c. Budget - Discussion of the budget produced an action for a board consensus on the budget by November 26th.

#### 6. Executive Director's Report

- a. Enrollment - TG shared the current enrollment numbers: K - 28 (2 sections), 1st - 22 (enrollment closed), 2nd - 16, 3rd - 40 (2 sections and enrollment is closed), 4th - 17, 5th - 21 (enrollment is closed), 6th - 12, 7th - 9, 8th - 15. Total: 180 scholars.

February 15th is the deadline for current scholars to commit to enrollment for the 2025-26 academic year, as well as for new scholar applications. Per the charter the lottery date will be within 30 days of the enrollment deadline.

- b. Marketing - TG shared surveys were sent to more than 200 parents of scholars who had applied to SCA but who are not today enrolled. Six responses, all positive, were received with no written comments. At the close of the quarter, 207 enrolled parent surveys were sent out; 78 (38% response rate) responses were received along with many written responses. The ratings produced a Net Promoter Score (NPS) of 67. TG was able to locate NPS for independent/private schools to compare SCA against. SCA aligned to the 'high end of great' to these schools. TG will attend the next staff meeting and share these results with the SCA staff. RC discussed the need for a force multiplier on social media.
- c. Human Resources - TG stated that the middle school science teacher, first grade teacher, Friday nurse opening and a full time Title I aide position have all been filled.
- d. Facilities - TG stated that the play structure is installed and in use. The PA system has been ordered. Soundproofing of the multi-purpose room has been scoped and an estimate has been accepted. The CSP grant will cover the cost of the soundproofing. The heating system required repair and per the lease, SCA will incur its share of this cost. TG secured reimbursement for the new sink fixtures as part of the, "Get the Lead Out" program. Door security has improved with cameras and buzzer/access, along with door alarms between SCA and SLC. Improving the privacy barrier of the K toilets was discussed.
- e. Principal's Report - MW shared the Harvest Festival was last week with the Tableaux Vivant in the Shire, promoting teamwork and community. The Veterans Day assembly was on Friday, November 8th. MW held a, "Parent Coffee Talk" on Thursday, November 7th. The student council is working on a thank you for Gino's Construction for all the work they did in preparing the playground. The Student Council will sponsor "Crazy Hair Day" tomorrow. Curriculum nights are planned for December (Title I), January (Numeracy) and February (Literacy).

SCA's first concert will be on Tuesday, December 10 at the Sanborn High School. The SCA chorus will take a field trip to see, "A Christmas Carol."

7. Committee Reports
  - a. Parent Council - The next meeting of the Parent Council will be November 19th at 6:00pm. At the first meeting the following leadership was elected: President -Rachael Garbee, Secretary-Katelyn Marchessault, Treasurer-Nina Meola. The Parent Council helped with the Harvest Festival. They discussed fundraising ideas. April Torrerio worked to get the snack closet filled with donations from Hannaford. Mrs. Garvey is working on volunteer opportunities.
8. Business
  - a. Lease Aid - TG discussed the annual application for Lease Aide. WN moved to authorize TG to make an application for the annual Lease Aide. KR seconded. Roll call vote, 7-0.
  - b. Articles of Incorporation, update address - WN moved to authorize TG to amend the Articles of Incorporation with an NP-3 to reflect the new principal address of Seacoast Classical Academy to be 53 Carlton E Sockwell Way, Newton, NH. LA seconded. Roll call vote, 7-0.
  - c. Charter Amendment, review draft - TG shared, and the Board discussed, changes for the Charter amendment. To be part of the Board of Education's January agenda, SCA will need to submit amendment changes 1-2 weeks prior.
9. Policies
  - a. DAF - Administration of Federal Grant Funds, Review - DAF was discussed, no changes.
  - b. EBH - Safety and Environmental Health, Review - EBH was discussed, no changes.

(Note: Michael Gendre departed the meeting, 8:39pm)

  - c. JHCB - Extracurricular Scholar Clubs, Reading 1 - JHCB was discussed and TG will discuss further with legal counsel.
10. Future Agenda - The next Board meeting will be moved to Monday, December 9th at 6:00pm because the school concert is the evening of December 10th.
11. Public Comment - None.
12. Adjournment - SW moved to adjourn. WN seconded. Roll call vote: 6-0. Adjourned at 9:08pm.