



3211 HARRISBURG BLVD
HOUSTON, TX 77003

SPECIAL EVENT APPLICATION

Note: Application should be submitted a minimum of 10 days before the event to allow adequate time to process.

(Filled out by staff)

Title of Event: _____

Date(s) of Event: _____

Hours of Event: _____

Event Description: _____

Fees for Event: _____ to confirm your space, Deadline for App. And Fee: _____

CONTACT INFO:

Name of Responsible Party: _____

Contact Person: _____

Phone Number: _____ Fax Number: _____

Email: _____

Name of Organization: _____

Mailing Address: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Will food and/or beverage be served and/or sold? _____
2. Description of items/products to be served and/or sold.

PLEASE PROVIDE COPIES OF ALL LICENSES AND PERMITS REQUIRED FOR THIS EVENT.

Signature: _____ Date: _____



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AGREEMENT AND RELEASE FROM LIABILITY

Voluntary Participation

1. I, _____ [name of releaser] acknowledge that I have voluntarily applied to lease a space on the Navigation Esplanade for _____
_____ to be held on _____, _____, 20____ [date of event] in the City of Houston.
2. It is also understood and agreed that at the end of the above described event the area of the Navigation Esplanade which this event occupies will be left clean and free of trash, debris and/or any equipment brought onto the Navigation Esplanade for this event. ***The leaser is responsible and liable for any damage to the facility as a result of this event.***

Assumption of Risk

3. **I AM AWARE THAT THE ACTIVITY DESCRIBED ABOVE IN WHICH I AM ENGAGING MAY INVOLVE SOME RISK OF INJURY TO ME OR TO MY PERSONAL PROPERTY. I AM VOLUNTARILY PARTICIPATING IN THESE ACTIVITIES WITH KNOWLEDGE OF THE DANGER INVOLVED AND HEREBY AGREE TO ACCEPT ANY AND ALL RISKS OF INJURY, DEATH, OR PROPERTY DAMAGE AND VERIFY THIS STATEMENT BY PLACING MY INITIALS HERE: _____.**

Release

4. As consideration for being permitted by the East End District to participate in these activities, I hereby agree that I, my assignees, heirs, distributes, guardians, and legal representatives will not make a claim against or sue the East End District or any of its board of directors, members, employees, agents, or attorneys for injury or damage resulting from the negligence or other acts, however caused, by any director, member, employee, agent, attorney or contractor of the East End District as a result of my participation in the activity described above. I hereby release the East End District, its directors, members, employees, agents, attorneys or contractors from all actions, claims or demands that I, my assignees, heirs, distributes, guardians and legal representatives now have or may hereafter have for injury or damage resulting from my participation in the above described activity.

Knowing and Voluntary Execution

5. **I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE East End DISTRICT AND SIGN IT OF MY OWN FREE WILL.**

Executed on _____ [date].

RELEASOR

[Signature of releaser]

App. Approved by: _____