

Reimbursement Form
Scouts BSA Troop 163 Arlington – Westover Baptist Church

Please fill out this form, include the necessary receipts and give to the Treasurer.

- By mail – John Jennings, 2324 N. Jackson St. Arlington, VA 22201; or
- By scanning and emailing -- troop163arlingontreasurer@gmail.com

Name: _____

How would you like to be reimbursed (pick one):

___ Check mailed to (provide address): _____

___ PayPal (provide PayPal email address): _____

___ Check to be picked up at Troop meeting

Please describe the expenses you made on behalf of the Troop.

Purpose:	Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total amount to be reimbursed:	_____

Please sign: _____

Date: _____

Treasurer Approval and Notes: _____