

**WEST MIFFLIN SANITARY SEWER & STORMWATER AUTHORITY  
BOARD OF DIRECTORS' MEETING  
MEETING MINUTES  
Thursday April 3<sup>rd</sup>, 2025**

**CALL TO ORDER: 6:00pm**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**        **Present** – James Hess, Greg Hlasnick via phone, John Munsie present @ 6:12pm via phone, David Tartler, Robert Kostelnik present from 6:08pm – 6:30pm via phone  
**Absent** – Robert Kostelnik

**ALSO PRESENT:** Matthew Racunas, Esq., Dave Coldren, P.E. via phone, Brian Kamauf, Jessica Emerick, Gary Stetar, Haley Tartler

**ANNOUNCEMENTS:** Executive Session was held during the March 6<sup>th</sup>, 2025 Board Meeting.

The 2024 Audit began on March 31<sup>st</sup>, 2025.

**RECEPTION OF VISITORS:** None at this time.

1. Motion by Hess and second by Hlasnick to approve the minutes from the Board Meeting on March 6<sup>th</sup>, 2025.  
**Vote: 3–Yes (JH, GH, DT) 0–No 2–Absent (JM, RK)**
2. Motion by Hess and second by Tartler to approve the Treasurers' Report for January 2025.  
**Vote: 3–Yes (JH, GH, DT) 0–No 2–Absent (JM, RK)**
3. Motion by Hlasnick and second by Hess to ratify the March 2025 bills.  
**Vote: 3–Yes (JH, GH, DT) 0–No 2–Absent (JM, RK)**
4. Motion by Hlasnick and second by Hess to approve requisition 2020-50 in the amount of \$112,175.58 as draw down against Bond Series 2020, by Trustee US Bank.  
**Vote: 3–Yes (JH, GH, DT) 0–No 2–Absent (JM, RK)**
5. Report of the Solicitor. **Report of the Solicitor available upon request.**
6. Report of the Engineer. **Report of the Engineer available upon request.**
7. Report of the Executive Director. **Report of the Executive Director available upon request.**
8. Report of the Authority Director. **Report of the Authority Director available upon request.**
9. Report of the General Manager. **Report of the General Manager available upon request.**
10. Executive Session **held from 6:14pm to 6:30pm.**

11. Agenda Items.

- a. Motion by Hess and second by Munsie to approve authorizing the Director to hire up to five (5) of summer help employees, rate of pay will be twelve dollars (\$12.00) per hour.  
**Vote: 4–Yes (JH, GH, JM, DT) 0–No 1–Absent (RK)**
- b. Motion by Munsie and second by Hlasnick to approve KLH Engineers to advertise for the bid of the Minor Pump Stations Improvements Project. (Pa Small Water & Sewer Grant)  
**Vote: 4–Yes (JH, GH, JM, DT) 0–No 1–Absent (RK)**
- c. Motion by Hess and second by Munsie to approve the Genesis Construction Group change order No. 3 for contract No. 2022-03 for the Homeville Pump Station Improvements – Electrical, in the deduct amount of \$63,814.02.  
**Vote: 4–Yes (JH, GH, JM, DT) 0–No 1–Absent (RK)**
- d. Motion by Munsie and second by Hess to hire Cory Maha as a Laborer, pending the successful completion of background check and drug and alcohol testing.  
**Vote: 4–Yes (JH, GH, JM, DT) 0–No 1–Absent (RK)**
- e. Motion by Hlasnick and second by Hess to hire Wayne Isaacs as a Laborer, pending the successful completion of background check and drug and alcohol testing.  
**Vote: 4–Yes (JH, GH, JM, DT) 0–No 1–Absent (RK)**

12. New Business. **None at this time.**

13. Motion by Hess to **adjourn 6:34pm.**

**Vote: All in favor, none opposed, motion passed.**

Respectfully submitted:

  
James Hess – Secretary