

**WEST MIFFLIN SANITARY SEWER & STORMWATER AUTHORITY
BOARD OF DIRECTORS' MEETING**

**Meeting Minutes
Thursday January 9th, 2025**

CALL TO ORDER: 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL **Present** – James Hess, Greg Hlasnick via phone (present at 6:05pm), David Tartler, Robert Kostelnik
 Absent – John Munsie

ALSO PRESENT: Matthew Racunas, Esq., Matt Elyes, Brian Kamauf, Jessica Emerick, Gary Stetar, Haley Tartler

ANNOUNCEMENTS: Executive Session was held during the December 5th, 2024 Board Meeting.

RECEPTION OF VISITORS: None at this time.

Meeting turned over to Solicitor:

1. REORGANIZATION OF THE BOARD:

- a. Motion by Tartler and second by Hess to appoint Kostelnik for Chairman.
Vote: 3–Yes (JH, GH, DT, RK) 0–No 2–Absent (GH, JM)

Meeting returned to Chairman.

- b. Motion by Hess and second by Kostelnik to appoint Tartler for Vice-Chairman.
Vote: 3–Yes (JH, DT, RK) 0–No 2–Absent (GH, JM)
 - c. Motion by Tartler and second by Kostelnik to appoint Hess for Secretary.
Vote: 3–Yes (JH, DT, RK) 0–No 2–Absent (GH, JM)
 - d. Motion by Hess and second by Tartler to appoint Munsie for Treasurer.
Vote: 3–Yes (JH, DT, RK) 0–No 2–Absent (GH, JM)
 - e. Motion by Hess and second by Tartler to appoint Hlasnick for Assistant Secretary/Treasurer.
Vote: 3–Yes (JH, DT, RK) 0–No 2–Absent (GH, JM)
 - f. Motion by Tartler and second by Hess to appoint Racunas Law Group, LLC as the authorities Solicitor.
Vote: 4–Yes (JH, GH, DT, RK) 0–No 1–Absent (JM)
 - g. Motion by Hess and second by Tartler to appoint KLH Engineers, Inc. as the authorities Engineer.
Vote: 4–Yes (JH, GH, DT, RK) 0–No 1–Absent (JM)
- 2. Motion by Tartler and second by Hess to approve the minutes from the Board Meeting on December 5th, 2024.
Vote: 4–Yes (JH, GH, DT, RK) 0–No 1–Absent (JM)
 - 3. Motion by Hess and second by Tartler to approve the Treasurers' Report for October 2024.
Vote: 4–Yes (JH, GH, DT, RK) 0–No 1–Absent (JM)
 - 4. Motion by Tartler and second by Hess to ratify the December 2024 bills.
Vote: 4–Yes (JH, GH, DT, RK) 0–No 1–Absent (JM)

5. Motion by Tartler and second by Hess to approve requisition 2020-47 in the amount of \$275,049.40 as draw down against Bond Series 2020, by Trustee US Bank.

Vote: 4–Yes (JH, GH, DT, RK) 0–No 1–Absent (JM)

6. Report of the Solicitor. **Report of the Solicitor available upon request.**

7. Report of the Engineer. **Report of the Engineer available upon request.**

8. Report of the Executive Director. **Report of the Executive Director available upon request.**

9. Report of the Authority Director. **Report of the Director available upon request.**

10. Report of the General Manager. **Report of the General Manager available upon request.**

11. Executive Session **was held from 6:23pm to 6:45pm.**

12. Agenda Items.

a. Motion to approve the sale of the 2015 Ford Explorer through Copart. **Tabled.**

b. Motion by Tartler and second by Hess to approve the Genesis Construction Group change order No. 2 for the Homeville Pump Station, in the amount of \$12,635.57. (contract no. 2022-03, electrical)

Vote: 4–Yes (JH, GH, DT, RK) 0–No 1–Absent (JM)

c. Motion by Tartler and second by Hess to approve the Gildea Group, LLC change order No. 1 for the Curry Hollow Pump Station, in the amount of \$28,155.98. (contract no. 2022-04, general)

Vote: 4–Yes (JH, GH, DT, RK) 0–No 1–Absent (JM)

13. New Business. **None at this time.**

14. Motion by Hess to **adjourn at 6:48pm.**

Vote: All in favor, none opposed, motion passed.

Respectfully submitted:


James Hess – Secretary