

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING  
MEETING MINUTES  
Thursday March 5, 2020**

CALL TO ORDER 6PM

PLEDGE OF ALLEGIANCE

ROLL CALL        James Hess, Brian Hilligsberg David Tartler, Robert Kostelnik - Present  
                         John Munsie Absent

Also Present:     Matthew D. Racunas Esq., John Mowry, P.E., Gary Stetar, General Manager,  
                         James Howard, Assistant General Manager, and Mindy Henze.

ANNOUNCEMENTS: On February 6, 2020, an Executive Session was held during the Board Meeting.

Reception of Visitors: None at this time.

1. Motion by Hilligsberg and second by Tartler to approve the minutes from the Board Meeting on February 6, 2020. Vote: 4- Yes (JH,BH, DT, RK) 1-Absent (JM)
2. Motion by Tartler and second by Hilligsberg to approve the Treasurer's Report for December 2019. Vote: 4- Yes (JH,BH, DT, RK) 1-Absent (JM)
3. Motion by Hilligsberg and second by Tartler to ratify the February 2020 bills. Vote: 4- Yes (JH,BH, DT, RK) 1-Absent (JM)
4. Motion by Tartler and second by Hess to approve requisition 2014-61 in the amount of \$4,309.00 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 4- Yes (JH,BH, DT, RK) 1-Absent (JM)
5. Report of the Solicitor. Report of the Solicitor available upon request.
6. Report of the Engineer. Report of the Engineer available upon request.  
Motion by Hilligsberg and second by Hess to advertise for VFD for the New England Sewage Treatment Plant. Vote: 4- Yes (JH,BH, DT, RK) 1-Absent (JM)
7. Report of the General Manager. Report of the General Manager available upon request.
8. Executive Session held from 6:16pm to 6:38pm
9. Old Business.
  - a. Motion by Hilligsberg and second by Tartler to approve 5 year employment contract for the Assistant General Manager. Vote: 4- Yes (JH,BH, DT, RK) 1-Absent (JM)

10. New Business.
  - a. Motion by Tartler and second by Hess to ratify phone vote for reimbursement for damages sustained to two employee's and one Board Member's vehicles at the Board Meeting on February 6, 2020. Vote: 3- Yes (JH,DT, RK) 1-Absent (JM) 1-Abstained (BH)
  
  - b. Motion by Hess and second by Hilligsberg to move the April Meeting to April 1, 2020. Vote: 4- Yes (JH,BH, DT, RK) 1-Absent (JM)
  
11. Motion Hilligsberg to adjourn at 6:40pm. Vote: All in Favor, None Opposed, Motion Passed.

Respectfully submitted:



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Brian Hilligsberg – Secretary