

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
MEETING MINUTES
Wednesday April 4, 2018**

CALL TO ORDER 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL Brian Hilligsberg, John Munsie, David Tartler, & Robert Kostelnik – Present
Michael Moses-Absent

Also: Present: Matthew D. Racunas Esq., John Mowry, PE, Gary Stetar, General Manager,
James Howard, Assistant General Manager, and Mindy Henze.

ANNOUNCEMENTS: On March 1, 2018, an Executive Session was held during the Board Meeting.

Reception of Visitors: None at this time.

1. Motion by Hilligsberg and second by Tartler to approve the minutes from the Board Meeting on March 1, 2018. Vote: 4-Yes (BH, JM, DT, BK) Absent (MM)
2. Motion by Tartler and second by Hilligsberg to approve the Treasurer's Report for January 2018. Vote: 4-Yes (BH, JM, DT, BK) Absent (MM)
3. Motion by Munsie and second by Tartler to ratify the March 2018 bills. Vote: 4-Yes (BH, JM, DT, BK) Absent (MM)
4. Motion by Hilligsberg and second by Munsie to approve requisition 2014-39 in the amount of \$13,982.11 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 4-Yes (BH, JM, DT, BK) Absent (MM)
5. Report of the Solicitor. A written report of the Solicitor is available upon request.
6. Report of the General Manager. A written report of the General Manager is available upon request.
7. Report of the Engineer. A written report of the Engineer is available upon request
 - a. Motion by Munsie and second by Hilligsberg to approve State Pipe to perform emergency pipe bursting of 400 linear feet of gravity sewer line that comes to New England Treatment Plant from Bost Drive. Vote: 4-Yes (BH, JM, DT, BK) Absent (MM)
8. Executive Session was not held.
9. Old Business- None at this time.
10. New Business.
 - a. Motion by Munsie and second by Tartler to approve engagement letter as presented by Maher Duessel to perform Audit for Fiscal Years 2018, 2019, and 2020. Vote: 4-Yes (BH, JM, DT, BK) Absent (MM)
 - b. Motion by Tartler and second by Hilligsberg to approve the hire of 7 summer help employees for outside work and 2 office summer help for the 2018 season. Vote: 4-Yes (BH, JM, DT, BK) Absent (MM)
11. Motion to adjourn.

Respectfully submitted:

Brian Hilligsberg – Secretary