

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING  
MEETING MINUTES  
Thursday April 6, 2017**

CALL TO ORDER 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL    Brian Hilligsberg, John Munsie, David Tartler, and Robert Kostelnik – Present  
                 Michael Moses – Excused Absence

Also: Present: Matthew D. Racunas Esq., John Mowry, PE, Gary Stetar, General Manager, James Howard,  
Assistant General Manager, Mindy Henze, & John Balewski, PE.

ANNOUNCEMENTS: On March 2, 2017, an Executive Session was held during the Board Meeting.

Reception of Visitors: Resident of 6717 Wilson Street, to speak about sewage bill concerns.  
-item of major concern for board consideration is the \$17 service charge.

1. Report of Engineer-Mackin
  - a. Motion by Tartler and second by Munsie to approve Change order #1 for Lone Pine Construction for contract 2016-04 G in the amount of \$21,763.00.  
Vote: 4-Yes (BH, JM, DT, RK) 1-absent (MM)
  - b. Motion by Tartler and second by Munsie to approve Change Order #3 for contract 2016-05 E in the amount of \$1,319.63. Vote: 4-Yes (BH, JM, DT, RK) 1-absent (MM)
2. Motion by Munsie and second by Hilligsberg to approve the minutes from the Board Meeting on March 2, 2017. Vote: 4-Yes (BH, JM, DT, RK) 1-absent (MM)
3. Motion by Tartler and second by Munsie to approve the Treasurer's Report for January 2017.  
Vote: 4-Yes (BH, JM, DT, RK) 1-absent (MM)
4. Motion by Hilligsberg and second by Munsie to ratify the March 2017 bills.  
Vote: 4-Yes (BH, JM, DT, RK) 1-absent (MM)
5. Motion by Munsie and second by Tartler to approve requisition 2014-27 in the amount of \$ 254,624.73 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA.  
Vote: 4-Yes (BH, JM, DT, RK) 1-absent (MM)
6. Report of the Solicitor. A written report of the Solicitor is available upon request.
7. Report of the Engineer-KLH Engineers. A written report of the Engineer is available upon request.
8. Report of the General Manager. A written report of the General Manager is available upon request.
  - a. Motion by Munsie and second by Tartler to approve the in-kind purchase of replacement grinder for New England STP from JWC Environmental in the amount of \$19,866.70.  
Vote: 4-Yes (BH, JM, DT, RK) 1-absent (MM)
9. Executive Session held from 6:44pm to 6:56pm. (Munsie Excused from the Meeting)
10. Old Business- None at this time.
11. New Business.
  - a. Motion by Tartler and second by Hilligsberg to approve sending camera truck to Touch A Truck from 9am to 2:30pm on May 20, 2017. Vote: 3-Yes (BH, DT, RK) 1-absent (JM, MM)

b. Motion by Tartler and second by Hilligsberg to approve payment to office assistant for 40 hour un-used vacation due the fact her job is no longer needed. Vote: 3-Yes (BH, DT, RK) 1-absent (JM, MM)

12. Motion by Tartler and second by Hilligsberg to adjourn at 6:59pm.  
Vote: 3-Yes (BH, DT, RK) 1-absent (JM, MM)

Respectfully submitted:

  
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Brian Hilligsberg – Secretary