

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING  
MEETING MINUTES  
Thursday December 7, 2017**

CALL TO ORDER 6:02pm

PLEDGE OF ALLEGIANCE

ROLL CALL Michael Moses, John Munsie, David Tartler, and Robert Kostelnik - Present  
Brian Hilligsberg - Absence

Also: Present: Matthew D. Racunas Esq., John Mowry, PE, Gary Stetar, General Manager,  
James Howard, Assistant General Manager, and Mindy Henze.

ANNOUNCEMENTS: On October 5, 2017, an Executive Session was held during the Board Meeting.  
Board Meeting for November 2, 2017 was canceled.

Reception of Visitors: None at this time.

1. Motion by Munsie and second by Moses to approve the minutes from the Board Meeting on October 5, 2017.  
Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
2. Motion by Tartler and second by Munsie to approve the Treasurer's Report for August and September 2017.  
Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
3. Motion by Moses and second by Tartler to ratify the October and November 2017 bills.  
Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
4. Motion by Tartler and second by Moses to ratify phone approval of requisition 2014-34 in the amount of \$202,591.18, as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA.  
Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
  - b. Motion by Munsie and second by Moses to approve requisition 2014-35 in the amount of \$361,419.85 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA.  
Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
5. Report of the Solicitor.
6. Report of the Engineer.
  - a. Motion by Moses and second by Munsie to approve Change Order #1 in the amount of \$8,322.00 to Lone Pine Construction for Air Line. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
  - b. Motion by Munsie and second by Tartler to approve smoke testing with proposal update to begin in early spring by Insight Pipe. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
7. Report of the General Manager.
8. Executive Session held from 6:42pm to 7:10pm
9. Old Business.
10. New Business.
  - a. Motion by Munsie and second by Moses to approve the 2018 Board Meeting Schedule.  
Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
  - b. Motion by Tartler and second by Moses to approve Resolution No. 151-17 adopting a source reduction study as required by the Phase I Consent Order and Agreement within the ALCOSAN service area. Vote: 3-Yes (MM, DT, RK) 1-No (JM) 1-absent (BH)

c. Motion by Tartler and second by Munsie to purchase and install back flow preventer for resident at 403 Ford Street, Resident will then maintain back flow on his own. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)

11. Motion by Munsie to adjourn at 7:12pm all in favor. Motion Passed

Respectfully submitted:

---

Brian Hilligsberg – Secretary