

WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS' MEETING
MEETING MINUTES
Thursday January 5, 2017

CALL TO ORDER 6:02pm

PLEDGE OF ALLEGIANCE

ROLL CALL Michael Moses, John Munsie, David Tartler, and Robert Kostelnik – Present
Brian Hilligsberg - Absent (Note: Moses arrived prior to Engineers Report)

Also: Present: Matthew D. Racunas Esq., John Balewski, PE,, John Mowery, PE, Gary Stetar, General Manager, James Howard, Assistant General Manager & Mindy Henze

Executive Session held from 6:02pm to 6:09pm

Meeting turned over to Solicitor at 6:09pm for Nomination for Chairman.

1. REORGANIZATION OF THE BOARD:

- a. Munsie nominated Kostelnik for Chairman second by Tartler.
Vote: All in favor; none opposed motion passed 3-0.

Meeting returned to Chairman-Kostelnik.

- b. Munsie nominated Tartler for Vice-Chairman second by Kostelnik.
Vote: All in favor; none opposed motion passed 3-0.
- c. Tartler nominated Hilligsberg for Secretary second by Munsie.
Vote: All in favor; none opposed motion passed 3-0.
- d. Tartler nominated Munsie for Treasurer second by Kostelnik.
Vote: All in favor; none opposed motion passed 3-0.
- e. Munsie nominated Moses for Assistant Secretary/Treasurer second by Tartler.
Vote: All in favor; none opposed motion passed 3-0.
- f. Motion by Munsie and second by Tarter to appoint Matthew Racunas, Esquire of Racunas Law Group LLC as Solicitor for the Authority. Vote: All in favor; none opposed motion passed 3-0.
- g. Motion by Munsie and second by Tartler to appoint KLH Engineers, Inc. as Engineer for the Authority. Vote: All in favor; none opposed motion passed 3-0.

ANNOUNCEMENTS: On December 1, 2016, an Executive Session was held during the Board Meeting.

2. Report of Engineer. A written report of the Engineer is available upon request.
- a. Motion by Munsie and second by Tartler to award Lone Pine Construction the bid in the amount of \$382,760.00 for General Contract number 2016-04 Thompson Run Digester Conversion. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
- b. Motion by Tartler and second by Moses to award Genesis Construction Group the bid in the amount of \$134,696.00 for Electrical Contract number 2016-05 Thompson Run Digester Conversion. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
- c. Motion by Munsie and second by Tartler to award Lone Pine Construction the bid in the amount of \$1,175,850.00 for General Contract number 2016-02 for Thompson Run UV Digestion. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
- d. Motion by Munsie and Moses to award David W. Jones Company the bid in the amount of \$93,900.00 for Electrical Contract number 2016-03 for Thompson Run UV Digestion. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)

- e. Motion by Munsie and second by Tartler to retain John Balewski & Mackin Engineering to complete all engineering work associated with the Digester Conversion Project effective January 17, 2017. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
- f. Motion by Munsie and second by Moses to retain John Balewski & Chester Engineers to complete all engineering associated with the Airport Pump Station Project effective immediately. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
- g. Motion by Tartler and second by Moses to retrain John Balweski & Chester Engineers to complete all engineering associated with the current portion of the Mon Fayette Express Way project effective immediately. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
3. Motion by Tartler and second by Munsie to approve the minutes from the Board Meeting on December 7, 2016. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
4. Motion by Munsie and second by Tartler to approve the Treasurers' Report for October 2016. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
5. Motion by Tartler and second by Munsie to ratify the December 2016 bills. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
6. Motion by Munsie and second by Tartler to approve requisition 2014-24 in the amount of \$75,555.10, as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
7. Report of the Solicitor. A written report of the Solicitor is available upon request.
8. Report of the General Manager. A written report of the General Manager is available upon request.
- RECEPTION OF VISITORS: James Cairns, President Local 636, Michael Babjak, and David Kinney
9. Executive Session held from 6:37pm to 7:39pm.
10. Old Business- None at this Time.
11. New Business.
- a. Motion by Munsie and second by Tartler to ratify phone vote of the Board of Directors for approval of the Munhall Pump Station Agreement. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
- b. Motion by Tartler and second by Munsie to Terminate Employee 06-6281 effective immediately. Vote: 4-Yes (MM, JM, DT, RK) 1-absent (BH)
12. Motion by Munsie and second by Tartler to adjourn at 7:41pm. Vote: All in favor; none opposed motion passed 4-0.

Respectfully submitted:



Brian Hilligsberg – Secretary