

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY**  
**BOARD OF DIRECTORS MEETING**  
**MEETING MINUTES**  
**Monday February 29, 2016**

CALL TO ORDER 6pm

PLEDGE OF ALLEGIANCE

ROLL CALL: Brian Hilligsberg, David Tartler, Robert Kostelnik – Present, John Munsie and Len Zapf- Absent  
Also: Present: Matthew D. Racunas Esq., John Balewski, PE, Gary M Stetar, & Mindy Henze

ANNOUNCEMENTS: On February 4, 2016, an Executive Session was held during the Board Meeting.

Reception of Visitors: None.

1. Motion by Hilligsberg and second by Tartler to approve the minutes from the Board Meeting on February 4, 2016.  
Vote: 3-Yes (BH, DT, RK) 2-absent (JM, LZ)
2. Motion by Hilligsberg and second by Tartler to approve the Treasurer's Report for December 2015.  
Vote: 3-Yes (BH, DT, RK) 2-absent (JM, LZ)
3. Motion by Tartler and second by Hilligsberg to ratify the February 2016 bills.  
Vote: 3-Yes (BH, DT, RK) 2-absent (JM, LZ)
4. Motion by Tartler and second by Hilligsberg to approve requisition 2014-14 in the amount of \$147,691.68 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA.  
Vote: 3-Yes (BH, DT, RK) 2-absent (JM, LZ)
5. Report of the Solicitor. A written report of the Solicitor is available upon request.
6. Report of the Engineer. A written report of the Engineer is available upon request.
7. Report of the General Manager. A written report of the General Manager is available upon request.
8. Executive Session Held from 6:12pm to 6:33pm.
9. Old Business.
  - a. Motion by Hilligsberg and second by Tartler to approve assumption needed for 2015 pension actuarial study, cost assumption plan D in the amount of \$172,425.  
Vote: 3-Yes (BH, DT, RK) 2-absent (JM, LZ)
10. New Business.
  - a. Motion by Hilligsberg and second by Tarter to approve Resolution 143-16 for the West Mifflin Sanitary Sewer Municipal Authority contemplating the refunding of the Sewer Revenue Bonds, Refund Series of 2009 through issuance of new issue of revenue refunds bonds. Vote: 3-Yes (BH, DT, RK) 2-absent (JM, LZ)
  - b. Motion by Hilligsberg and second by Tartler to approve engagement letter from Maher Duessel to perform the 2015(\$16,775), 2016(\$17,275), and 2017(\$17,775) audit. Vote: 3-Yes (BH, DT, RK) 2-absent (JM, LZ)
11. Motion by Hilligsberg; all in favor to adjourn at 6:36pm

Respectfully submitted:

  
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Brian Hilligsberg – Secretary