

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
MEETING MINUTES
Thursday March 7, 2019**

CALL TO ORDER 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL Brian Hilligsberg, Michael Moses, John Munsie, David Tartler, Robert Kostelnik- Present

Also Present: Matthew D. Racunas Esq., John Mowry, P.E., Gary Stetar, General Manager, Nicole Patterson, and Mindy Henze.

ANNOUNCEMENTS: On February 7, 2019, an Executive Session was held during the Board Meeting.

Reception of Visitors: Ian Munsie attending for Scout Badge.

1. Motion by Hilligsberg and second by Moses to approve the minutes from the Board Meeting on February 7, 2019. Vote: 5-Yes (BH, MM, JM, DT, RK)
2. Motion by Tartler and second by Hilligsberg to approve the Treasurer's Report for December 2018. Vote: 5-Yes (BH, MM, JM, DT, RK)
3. Motion by Moses and second by Tartler to ratify the February 2019 bills. Vote: 5-Yes (BH, MM, JM, DT, RK)
4. Motion by Munsie and second by Hilligsberg to approve requisition 2014-50 in the amount of \$948.92 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 5-Yes (BH, MM, JM, DT, RK)
5. Report of the Solicitor- Report of the Solicitor available upon request.
6. Report of the Engineer- Report of the Engineer available upon request.
7. Report of the General Manager- Report of the General Manager available upon request.
 - a. Motion by Munsie and second by Hilligsberg to authorize KLH Engineers to put together bid specifications for Satinwood 400 feet of pipe bursting and Glenny Lane 100 feet of slip lining. Vote: 5-Yes (BH, MM, JM, DT, RK)
 - b. Motion by Kostelnik and second by Munsie to hire 4 summer help for 2019 season, Jordan Fontaine, Dylan Cannon, Raymond Englert, and John Saunders. Vote: 5-Yes (BH, MM, JM, DT, RK)
 - c. Motion by Kostelnik and second by Hilligsberg to approve payment plan for resident of 141 Saniel Drive, \$250 down, \$250 due in 30 days, remaining balance put in payment plan as well as current sewage charges. Vote: 5-Yes (BH, MM, JM, DT, RK)
8. Executive Session was held from 6:36 pm to 7:40 pm.
9. Old Business-None at this time.

10. New Business.
 - a. Motion by Munsie and second by Hilligsberg to approve Employee Workplace Safety & Health Program Manual. Vote: 5-Yes (BH, MM, JM, DT, RK)
 - b. Motion by Munsie and second by Moses to hire temporary employee Haley Tartler for scanning of old documents. Vote: 4-Yes (BH, MM, JM, RK) 1-Abstained (DT)
 - c. Motion by Hilligsberg and second by Kostelnik to authorize payment to Lone Pine Construction for full payment of Thompson Run UV Project in the amount of \$265,840.06. Vote: 5-Yes (BH, MM, JM, DT, RK)
11. Motion by Hilligsberg to adjourn at 7:42pm. Vote: All in favor none opposed, motion passed.

Respectfully submitted:

Brian Hilligsberg – Secretary