

WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
Meeting Minutes
Thursday May 4, 2017

CALL TO ORDER 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL Brian Hilligsberg, Michael Moses, John Munsie, David Tartler (arrived @6:55pm), and Robert Kostelnik – Present

Also: Present: Matthew D. Racunas Esq., John Mowry, PE, Gary Stetar, General Manager, James Howard, Assistant General Manager, Mindy Henze, & Nicole Patterson. Attendee Donald Mizak

ANNOUNCEMENTS: On April 6, 2017, an Executive Session was held during the Board Meeting.

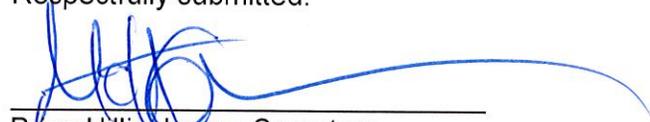
Reception of Visitors: Daniel Caponi & Deanna Conte of Maher Duessel to present 2016 Audit. Matthew and Donald Fetzko of Legal Tax Service to address customer service plan.

1. Motion by Hilligsberg and second by Munsie to approve the minutes from the Board Meeting on April 6, 2017. Vote: 4-Yes (BH, JM, MM, RK) 1-absent (DT)
2. Motion by Moses and second by Hilligsberg to approve the Treasurer's Report for February 2017. Vote: 4-Yes (BH, JM, MM, RK) 1-absent (DT)
3. Motion by Munsie and second by Moses to ratify the April 2017 bills. Vote: 4-Yes (BH, JM, MM, RK) 1-absent (DT)
4. Motion by Hilligsberg and second Moses to approve requisition 2014-28 in the amount of \$246,818.21 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 4-Yes (BH, JM, MM, RK) 1-absent (DT)
5. Report of the Solicitor-Report of Solicitor available upon request.
 - a. Motion by Moses and second by Hilligsberg to approve extension of the Westwood Developers agreement through July 25, 2018. Vote: 5-Yes (BH, JM, MM, DT, RK)
 - b. Motion by Hilligsberg and second by Tartler to Ratify General Manager signing of the Penn-Dot Streets Run Agreement. Vote: 5-Yes (BH, JM, MM, DT, RK)
6. Report of the Engineer-Report of Engineer available upon request.
7. Report of the General Manager-Report of the General Manager available upon request.
8. Executive Session held from 7:08pm to 7:47pm
9. Old Business.
10. New Business.
 - a. Motion by Hilligsberg and second by Moses to approve hiring summer help for the 2017 summer season as per list presented by Mindy. Vote: 4-Yes (BH, MM, DT, RK) 1- Abstained (JM)
 - b. Motion by Munsie and second by Hilligsberg to approve the 2016 audit as presented by Maher Duessel. Vote: 5-Yes (BH, JM, MM, DT, RK)

c. Motion by Munsie and second by Moses to approve cleaning quote from MB cleaning for \$400 a month. Vote: 5-Yes (BH, JM, MM, DT, RK)

11. Motion by Hilligsberg and second by Tartler to adjourn at 7:50pm.
Vote: 5-Yes (BH, JM, MM, DT, RK)

Respectfully submitted:



Brian Hilligsberg - Secretary

Michael Moses - Asst. Treas./Sec.