

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
MEETING MINUTES
Thursday May 2, 2019**

CALL TO ORDER 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL Michael Moses, John Munsie, David Tartler, Robert Kostelnik- Present
Brian Hilligsberg, -Absent

Also Present: Matthew D. Racunas Esq., John Mowry, P.E., Gary Stetar, General Manager,
James Howard, Assistant General Manager, Nicole Patterson, and Mindy Henze.

ANNOUNCEMENTS: On April 3, 2019, an Executive Session was held during the Board Meeting.

Reception of Visitors: None at this time.

1. Motion by Moses and second by Munsie to approve the minutes from the Board Meeting on April 3, 2019.
Vote: 4-Yes (JM, MM, DT, RK) -Absent (BH)
2. Motion by Munsie and second by Tartler to approve the Treasurer's Report for February 2019. Vote: 4-Yes
(JM, MM, DT, RK) -Absent (BH)
3. Motion by Tartler and second by Moses to ratify the April 2019 bills.
Vote: 4-Yes (JM, MM, DT, RK) -Absent (BH)
4. Motion by Moses and second by Munsie to approve requisition 2014-52 in the amount of \$1,354.49 as draw
down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA.
Vote: 4-Yes (JM, MM, DT, RK) -Absent (BH)
5. Report of the Solicitor- Report of the Solicitor available upon request.
6. Report of the Engineer- Report of the Engineer available upon request.
7. Report of the General Manager- Report of the General Manager available upon request.
8. Executive Session- Executive Session was not held.
9. Old Business- None
10. New Business.
 - a. Motion by Moses and second by Munsie to approve employee contract for Office Manager to
begin July 1, 2019 and ending June 30, 2024. Vote: 4-Yes (JM, MM, DT, RK) -Absent (BH)
 - b. Motion by Munsie and second by Moses to reject bid received for Contract 2019-01.
Vote: 4-Yes (JM, MM, DT, RK) -Absent (BH)
 - c. Motion by Munsie and second by Moses to authorize KLH to design VFD Upgrade Project at
the New England STP not exceeding \$20,000. Vote: 4-Yes (JM, MM, DT, RK) -Absent (BH)
11. Motion by Munsie to adjourn at 6:17pm. Vote: All in favor none opposed, motion passed.

Respectfully submitted:

Brian Hilligsberg – Secretary