

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY**  
**BOARD OF DIRECTORS MEETING**  
**MEETING MINUTES**  
**Thursday February 1, 2018**

CALL TO ORDER 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL Brian Hilligsberg, Michael Moses, John Munsie, David Tartler, & Robert Kostelnik - Present

Also: Present: Matthew D. Racunas Esq., Matthew Elyes-KLH Engineer, Gary Stetar, General Manager, James Howard, Assistant General Manager, Nicole Patterson, and Mindy Henze.

ANNOUNCEMENTS: On January 4, 2018, an Executive Session was held during the Board Meeting.

Reception of Visitors: None at this time.

1. Motion by Hilligsberg and second by Munsie to approve the minutes from the Board Meeting on January 4, 2018. Vote: 5-Yes (BH, MM, JM, DT, BK)
2. Motion by Munsie and second by Tartler to approve the Treasurer's Report for November 2017. Vote: 5-Yes (BH, MM, JM, DT, BK)
3. Motion by Moses and second by Hilligsberg to ratify the January 2018 bills. Vote: 5-Yes (BH, MM, JM, DT, BK)
4. Motion by Tartler and second by Munsie to approve requisition 2014-37 in the amount of \$79,295.00 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 5-Yes (BH, MM, JM, DT, BK)
5. Report of the Solicitor.
6. Report of the Engineer.
7. Report of the General Manager.
8. Executive Session.
9. Old Business.
10. New Business.
  - a. Motion by Hilligsberg and second by Munsie to approve Resolution 152-18 fixing all delinquent account charges and fees to be accessed by Legal Tax Service, Inc. Vote: 5-Yes (BH, MM, JM, DT, BK)
  - b. Motion by Moses and second by Tartler to approve KC Benefits Services and Paul Fisher Insurance to provide short term disability benefit of \$500 per week and post retirement death benefit of \$8,000 for each employee. With post retirement death benefits to be purchased up front by authority for each employee not to exceed lump sum of \$70,000. Vote: 5-Yes (BH, MM, JM, DT, BK)
  - c. Motion by Tartler and second by Moses to approve changing the April 5, 2018 Board of Director's Meeting to April 4, 2018. Vote: 5-Yes (BH, MM, JM, DT, BK)
11. Motion by Tartler to adjourn at 7:05pm. Vote: All in favor; motion passed.

Respectfully submitted:

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Brian Hilligsberg – Secretary