

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
Meeting Minutes
Thursday March 2, 2017**

CALL TO ORDER 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL Brian Hilligsberg, Michael Moses, David Tartler, and Robert Kostelnik – Present
 John Munsie - Absent

Also: Present: Matthew D. Racunas Esq., John Mowry, PE, Gary Stetar, General Manager, James Howard,
 Assistant General Manager & Mindy Henze

ANNOUNCEMENTS: On February 2, 2017, an Executive Session was held during the Board Meeting.

Reception of Visitors: None at this time.

1. Motion by Hilligsberg and second by Moses to approve the minutes from the Board Meeting on February 2, 2017. Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)
2. Motion by Tartler and second by Hilligsberg to approve the Treasurer's Report for December 2016. Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)
3. Motion by Moses and second by Hilligsberg to ratify the February 2017 bills. Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)
4. Motion by Hilligsberg and second by Tartler to approve requisition 2014-26 in the amount of \$191,920.83, as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)
5. Report of the Solicitor. A written report of the Solicitor is available upon request.
6. Report of the Engineer. A written report of the Engineer is available upon request.
7. Report of the General Manager. A written report of the General Manager is available upon request.
 - a. Motion by Hilligsberg and second by Tartler to approve Change Order #2 for contract 2016-03 for Genesis Electric in the amount of \$10,150.00. Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)
 - b. Motion by Moses and second by Tartler to approve the install of additional camera's at the New England STP by Barrier Protection in the amount of \$3,699.75. Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)
8. Executive Session held from 6:19pm to 6:29pm
9. Old Business- None at this time.
10. New Business.
 - a. Motion by Hilligsberg and second by Moses to ratify the phone vote to increase insurance limits to 1 million dollars on the current policy. Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)
 - b. Motion by Tartler and second by Moses to approve payment in the amount of \$2,186.49 to Mrs. Irwin for reimbursement of fees paid for sewer issue contingent upon the execution of a full Release of Liability. Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)

c. Motion by Hilligsberg and second by Tartler to approve a three year contract with CWM to sample restaurant's grease traps twice a year at a rate of \$115 per sample to be included in customers permit fee. In addition changes will be made to the pretreatment resolution fee structure and permits to reflect said changes. Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)

11. Motion by Tartler and second by Hilligsberg to adjourn at 6:32 pm.
Vote: 4-Yes (BH, MM, DT, RK) 1-absent (JM)

Respectfully submitted:



Brian Hilligsberg – Secretary