

WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
Meeting Minutes
Thursday June 4, 2020

CALL TO ORDER by Vice Chairman, David Tartler at 6pm

PLEDGE OF ALLEGIANCE

ROLL CALL James Hess, Brian Hilligsberg (via phone), John Munsie (via phone at 6:06pm),
David Tartler, Robert Kostelnik (entered at 6:09pm) - Present

Also Present: Matthew D. Racunas Esq., John Mowry, P.E., James Howard, Assistant General
Manager, Mindy Henze and Nicole Patterson.

ANNOUNCEMENTS: On May 7, 2020, an Executive Session was held during the Board Meeting.

Reception of Visitors: Maher Duessel to Present 2019 Audit via phone.

1. Motion by Hess and second by Kostelnik to approve the minutes from the Board Meeting on May 7, 2020. Vote: 5- Yes (JH, BH, JM, DT, RK)
2. Motion by Kostelnik and second by Hilligsberg to approve the Treasurer's Report for March 2020. Vote: 5- Yes (JH, BH, JM, DT, RK)
3. Motion by Hilligsberg and second by Kostelnik to ratify the May 2020 bills. Vote: 5- Yes (JH, BH, JM, DT, RK)
4. Motion by Kostelnik and second by Hess to approve requisition 2014-63 in the amount of \$6,737.00 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 5- Yes (JH, BH, JM, DT, RK)
5. Report of the Solicitor. Report of the Solicitor is available upon request.
 - a. Motion to approve maintenance agreement with Munhall contingent on Attorney Racunas' approval. Vote: 5- Yes (JH, BH, JM, DT, RK)
6. Report of the Engineer. Report of the Engineer is available upon request.
7. Report of the General Manager. Report of the General Manger is available upon request.
 - a. Motion by Hess and second by Kostelnik to approve payment to 459 Satinwood for damages incurred during sewer back up. Vote: 5- Yes (JH, BH, JM, DT, RK)
 - b. Motion by Kostelnik and second by Hess to approve changing Harvey's Bar (in side Duquesne Annex Fire Co) contract for sewage billing to 57% of usage and to write off previous balance for over payments from previous years. Vote: 5- Yes (JH, BH, JM, DT, RK)
8. New Business.
 - a. Motion by Hess and second by Kostelnik to approve 2019 Audit as presented. Vote: 5- Yes (JH, BH, JM, DT, RK)
9. Old Business- None at this time.
10. Executive Session was held from 6:45pm to 7:04pm.
11. Motion by Kostelnik and second by Hess to adjourn at 7:05pm. Vote: all in favor none opposed motion passed.

Respectfully submitted:



Brian Hilligsberg – Secretary
James Hess