

**WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY**  
**BOARD OF DIRECTORS MEETING**  
**Meeting Minutes**  
**Thursday September 6, 2018**

CALL TO ORDER 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL Brian Hilligsberg, Michael Moses, John Munsie, David Tartler, & Robert Kostelnik – Present

Also: Present: Matthew D. Racunas Esq., John Mowry, PE, Gary Stetar, General Manager, James Howard, Assistant General Manager, Nicole Patterson, and Mindy Henze.

ANNOUNCEMENTS: On August 2, 2018, an Executive Session was held during the Board Meeting.

Reception of Visitors: None at this time

1. Motion by Hilligsberg and second by Tartler to approve the minutes from the Board Meeting on August 2, 2018. Vote: 5 - Yes (BH, JM, MM, DT, RK)
2. Motion by Moses and second by Tartler to approve the Treasurer's Report for June 2018. Vote: 5 - Yes (BH, JM, MM, DT, RK)
3. Motion by Tartler and second by Moses to ratify the August 2018 bills. Vote: 5 - Yes (BH, JM, MM, DT, RK)
4. Motion by Hilligsberg and second by Munsie to approve requisition 2014-44 in the amount of \$2,198.75 as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 5 - Yes (BH, JM, MM, DT, RK)
5. Report of the Solicitor. A written report of Solicitor is available upon request.
6. Report of the Engineer. A written report of the Engineer is available upon request.
7. Report of the General Manager. A written report of the General Manager is available upon request.
8. Executive Session was held from 6:03pm to 6:28pm.
9. Old Business- None at this time.
10. New Business.
  - a. Motion by Moses and second by Tartler to approve the 2019 MMO payment of \$138,334 to be paid in 4 payments of \$34,583.50. Vote: 5 - Yes (BH, JM, MM, DT, RK)
  - b. Motion by Munsie and second by Hilligsberg to approve the 2019 budget as presented. Vote: 5 - Yes (BH, JM, MM, DT, RK)
  - c. Motion by Hilligsberg and second by Munsie to approve Resolution 155-18 for signing of Penn Dot Agreement for the area of Buttermilk Hollow Road and Mifflin Road. Vote: 5 - Yes (BH, JM, MM, DT, RK)
  - d. Motion by Tartler and second by Munsie to hire Eric Johnson pending pre-employment physical and background check. Vote: 5 - Yes (BH, JM, MM, DT, RK)
11. Motion by Munsie to adjourn at 6:29pm. Vote all in favor, none opposed, motion passed.

Respectfully submitted:

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Brian Hilligsberg – Secretary