

WEST MIFFLIN SANITARY SEWER & STORMWATER AUTHORITY
BOARD OF DIRECTORS' MEETING
MEETING MINUTES
Thursday January 4th, 2024

CALL TO ORDER: 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL: **Present** - James Hess, Greg Hlasnick @6:07pm, John Munsie via phone, David Tartler, Robert Kostelnik

ALSO PRESENT: Matthew Racunas, Esq., David Coldren, P.E., Brian Kamauf, Jessica Emerick, Gary Stetar, Haley Tartler

ANNOUNCEMENTS: Executive Session was held during the December 7th, 2023 Board Meeting.

Meeting turned over to Solicitor:

1. REORGANIZATION OF THE BOARD:

- a. Motion by Tartler and second by Munsie to appoint Kostelnik for Chairman.
Vote: 4 – Yes (JH, JM, DT, RK) 1 – ABSENT (GH)

Meeting returned to Chairman.

- b. Motion by Hess and second by Kostelnik to appoint Tartler for Vice-Chairman.
Vote: 4 – Yes (JH, JM, DT, RK) 1 – ABSENT (GH)
 - c. Motion by Tartler and second by Kostelnik to appoint Hess for Secretary.
Vote: 4 – Yes (JH, JM, DT, RK) 1 – ABSENT (GH)
 - d. Motion by Hess and second by Tartler to appoint Munsie for Treasurer.
Vote: 4 – Yes (JH, JM, DT, RK) 1 – ABSENT (GH)
 - e. Motion by Tartler and second by Hess to appoint Hlasnick for Assistant Secretary/Treasurer.
Vote: 4 – Yes (JH, JM, DT, RK) 1 – ABSENT (GH)
 - f. Motion by Hess and second by Tartler to appoint Racunas Law Group, LLC for the authority's solicitor.
Vote: 4 – Yes (JH, JM, DT, RK) 1 – ABSENT (GH)
 - g. Motion by Hess and second by Kostelnik to appoint KLH Engineers, Inc. for the authority's engineer.
Vote: 3 – Yes (JH, JM, RK) 1 – ABSENT (GH) 1 – ABSTAINED (DT)
2. Motion by Tartler and second by Hess to approve the minutes from the Board Meeting on December 7th, 2023.
Vote: 5 – Yes (JH, GH, JM, DT, RK)
3. Motion by Tartler and second by Hess to approve the Treasurers' Report for October 2023.
Vote: 5 – Yes (JH, GH, JM, DT, RK)
4. Motion by Hess and second by Hlasnick to ratify the December 2023 bills excluding KLH Engineers.
Vote: 5 – Yes (JH, GH, JM, DT, RK)
5. Motion by Hess and second by Hlasnick to ratify KLH Engineers bills.
Vote: 4 – Yes (JH, GH, JM, RK) 1 – ABSTAINED (DT)
6. Motion by Hlasnick and second by Hess to approve requisition 2020-35 in the amount of \$53,308.41 as draw down against Bond Series 2020, by Trustee US Bank.
Vote: 5 – Yes (JH, GH, JM, DT, RK)

7. Report of the Solicitor. **Report of the Solicitor available upon request.**
8. Report of the Engineer. **Report of the Engineer available upon request.**
9. Report of the Authority Director. **Report of the Authority Director available upon request.**
10. Report of the General Manager. **Report of the General Manager available upon request.**
11. Executive Session. **Not held at this time.**
12. Old Business. **None at this time.**
13. New Business. **None at this time.**
14. Motion by Hess and second by Hlasnick to adjourn at 6:31pm.
Vote: All in favor, none opposed, motion passed.

Respectfully submitted:



James Hess – Secretary