



A Conference for  
**Mental Health Professionals**



**Affirming our Identities:  
Awareness to Action**

Centennial Hall | Juneau, Alaska | May 14-17, 2024

**CALL FOR PROPOSALS**

# Session Formats

## Breakout Sessions

These are 60-minute presentations that align well with the conference theme. The primary focus of these sessions is to deliver strategies, give brief overviews, and/or present promising research and evaluation results. Presentations may be given by a single speaker, multiple speakers, or via panel discussion.

## Mastermind Workshops

We will offer a limited number of focused two-hour workshops. These are more intensive training sessions for participants that include in-depth overviews, discussions, and acquisition of skills to take directly into social work practices and organizations.

# Selection Criteria

The conference committee will review all proposals to ensure the presenters and session content includes diverse perspectives and points of view.

Does the proposal align with the conference theme?

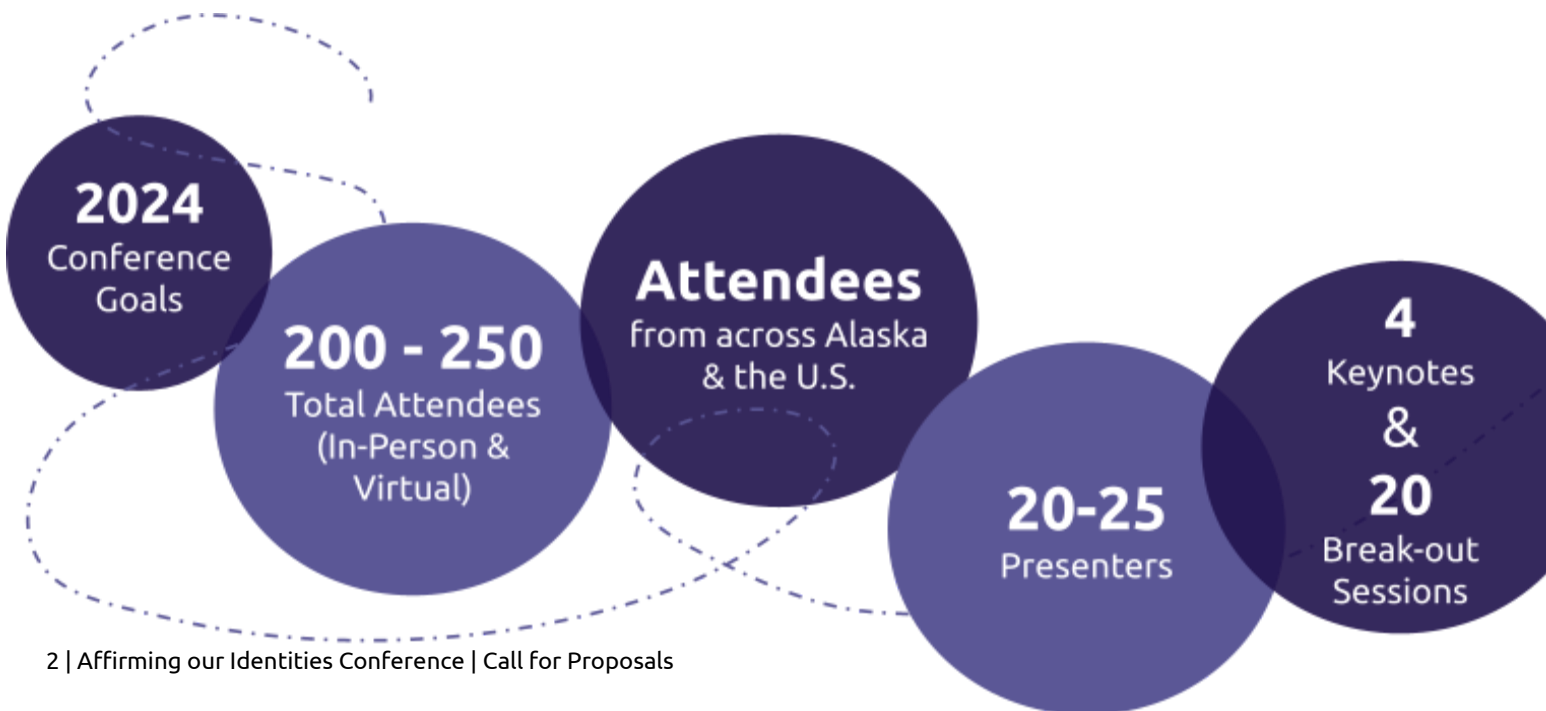
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Presentation & Content

- Does the presentation have clear learning objectives?
- Will the presentation be engaging, compelling, and interesting to the audience?

Presenter

Does the presenter have relevant expertise, knowledge, and/or experience on the topic?







## Presenter Expectations

As a speaker, you agree to be respectful of all conference attendees, speakers, volunteers, organizers, and staff.

Speakers will be required to attend an audio/visual meeting with conference staff on **May 14th** to ensure all technical needs of the presentation are met. Your session may be selected to be live streamed to a virtual audience. If so, your presentation format should accommodate and engage both virtual and in-person attendees.

If selected to present, you agree to be available to speak at any time during the conference, May 15th-17th.

## Presenter Deadlines and Information

Speakers will receive a complimentary ticket to the conference, Whale Watching excursion and Network Lunch.

Presenters are required to upload session-related resources (documents, PowerPoints, links, etc.) into our conference platform (Whova) prior to their presentation.

- Final updates, handouts, and PowerPoints must be uploaded by **April 30th**.
- All presenters must be registered for the conference by **February 1st**.

Information about how to access Whova will be sent to speakers once selected.

The agenda for the conference is built after presenters are registered.

Any presenter not registered will not be included in the conference agenda.

By submitting a proposal for consideration, each applicant acknowledges that they have read and agree to the terms listed above



# What to Expect When You Submit a Proposal

## Acknowledgment

Upon receipt of your submission, you will receive an email confirmation.

## Notification

All applicants will be notified about the status of their submission within one week.

## Accepted Proposals

All accepted presenters are responsible for registering for the conference by **February 1st**. Speakers are responsible for travel-related expenses, including transportation and hotel accommodations. Do not submit a proposal if you cannot accept responsibility for these expenses.

## Hotel & Travel

Speakers will have access to the conference room blocks at the [Four Points by Sheraton](#) (\$349/night) and the [Baranof Hotel](#) (\$249/night). These prices do not include taxes. The group rate is available for three days pre/post-event as well. Book early to get a room in this limited block.

When booking your flight through [Alaskan Airlines](#), please use our group discount code (ECMG006) to save 5% off your fare. This discount is valid for flights May 10-23, 2024 (excluding: Prudhoe Bay, Hawaii, Mexico and Central America).

## Submissions accepted via online application only

The webform is the preferred submission method. If you have trouble completing the form, please email [tara@affirmingconsultantsandcoaches.com](mailto:tara@affirmingconsultantsandcoaches.com) with questions. The webform will prompt applicants to submit biographies, session descriptions, and learning objectives with contact information for every speaker.





## Prepare to Submit the Following:

### General Information

- Contact
- Affiliation and Job Title
- Biography

### Presentation Information

- Title
- Short Description (This will be used on our conference agenda to entice conference participants to choose your session.)
- Expanded Description (Include details about the benefits of your session, and strategies you will use to engage attendees.)
- Learning Objectives (Provide three concrete, measurable learning objectives.)
- How your presentation aligns with the conference theme
- Session Length



Ready to Submit your proposal?  
[Click here](#) to go to the webform.

**For questions about proposals, please contact:**

Tara Olson, Conference Coordinator at [tara@affirmingconsultantsandcoaches.com](mailto:tara@affirmingconsultantsandcoaches.com)

**Additional Event Information:** [affirmingconsultantsandcoaches.com](http://affirmingconsultantsandcoaches.com)