

Practical Edge Training Management Action Plan

Complete this action plan after finishing Manager Monday Season 1. Use it to turn what you've learned into practical management habits you can apply over the next 90 days.

My Biggest Takeaways

List the three management lessons that had the greatest impact on you.

1. _____
2. _____
3. _____

My Focus Area

The ONE management skill I will intentionally improve over the next 90 days:

Why did I choose this area?

My 90-Day Goals

Goal 1: _____

Target Date: _____

Goal 2: _____

Target Date: _____

Goal 3: _____

Target Date: _____

Weekly Action Plan

Each week I will:

- ☐ Coach at least one employee
- ☐ Provide meaningful feedback
- ☐ Delegate an appropriate responsibility
- ☐ Hold one productive one-on-one meeting
- ☐ Reflect on one management lesson
- ☐ Ask for feedback on my management

Success Measures

How will I know I'm improving as a manager?

Accountability Partner

Who will help keep me accountable?

Name: _____

How will we check in? _____

How often? _____

Manager's Commitment

I commit to becoming a better manager by consistently applying the practical lessons I have learned. I understand that great management is built through small, intentional improvements made every day.

Signature: _____

Date: _____

Practical Edge Reminder

Great managers never stop learning.

They never stop improving.

They never stop growing.